

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: October 12, 2018

### **Youth Advisory Council**

The Cottage Grove Youth Advisory Council will be meeting on Monday, October 15<sup>th</sup> from 7:00 to 8:00 pm.

### **Emergency Management Conference**

The Public Works & Development Director attended the Oregon Emergency Management Conference in Bend this past week. The conference had training sessions for flooding, earthquakes, tsunamis, and wildfire preparedness. There were sessions reviewing past fires in Hood River, Oregon and Northern California that focused on what happened, what went good, or bad, and lessons learned. The conference was very informative and a great place to network with other emergency managers throughout the State.

### **September Building Inspection Services Report**

For the month of August, the Building Division of the Public Works & Development Department issued 40 permits, 1 for a new home, and performed 78 inspections in Cottage Grove. Staff issued 5 permits and performed 70 inspections for the City of Creswell. In Veneta, 13 permits were issued, 2 for new homes, and they performed 68 inspections. Staff reviewed and completed 17 plan sets in August and 13 plan sets are in review or on hold for additional information from the applicant.

### **New Water Line Project on Chestnut Street Update**

City Utility staff completed the pressure test and sanitized the new water line on Chestnut between G and I Streets. Next Tuesday, the water service to the homes on Chestnut between H and I Streets will be connected to the new mainline. On Thursday, the homes on Chestnut between G and H street will be connected to the new line. The water service to the homes during Tuesday and Thursday will be shut off until the new connections are completed. Repaving the street will take place following the completion of moving homes to the new main water line. Hopefully the project will be completed by the end of October.

### **Sanitary Sewer Line Replacement Project on South 9th Street Update**

Next Monday and Tuesday, H & J Construction, Inc. will be installing a new 8" sanitary sewer mainline using the pipe bursting method to pull in the new line. New connections will be made between the homes and mainline on Tuesday and Wednesday. Concrete and Street repairs will be completed by October 24<sup>th</sup>. Please be alert to workers on 9<sup>th</sup> Street as you drive by the construction project.

### **Implementing the Temperature TMDL & Riparian Restoration**

City Planner Amanda Ferguson and Planning Tech Eric Mongan presented at the Fall Symposium hosted by the Department of Environmental Quality (DEQ) on Wednesday, October 10 in Salem. The symposium brought together representatives from jurisdictions trying to implement the Clean Water Act requirements for Total Maximum Daily Load (TMDL) in western Oregon, and focused upon improving temperature in our streams. Amanda and Eric presented on Enforcing Riparian Protection Regulations: Case Studies from Cottage Grove.

### **Cottage Grove Library Upcoming Events**

- Bilingual Family Storytime – Monday – October 15<sup>th</sup> at 6:30 pm – A fun evening of stories, music, and crafts for all ages.
- Ukulele Morning Jam – Thursday mornings at 9:00 am - Join us for drop-in Ukulele. We have instruments that you can borrow and check out from the Library. Beginners welcome.
- Preschool Storytime – Friday mornings at 10:30 am - Stories, music, crafts and fun.
- STEAM (Science, Technology, Engineering, Art, Math) - Wednesday, October 17<sup>th</sup> at 2:30 pm. STEAM is an experience for youth of all ages. Bring a friend and come down after school for a cool STEAM experience. This week STEAM will explore the Science behind “Fall Color.”
- Teen Library Advisory Board (TLAB) – Thursday, October 18<sup>th</sup> at 4:00 pm – Planning meeting. All Cottage Grove teens are welcome to come and join in the fun of helping to envision, plan and make happen cool programs and collection development at the Cottage Grove Library.

### **Lincoln Middle School Safe Routes to School Right-of-Way Open House**

On Monday, the Public Works & Development Department hosted an open house to discuss with the community the Lincoln Middle School Safe Routes to School Project. The open house was attended by nine members of the community (sign-in sheet attached) with the majority of the people in attendance owning property along the project area. A brief presentation was made to the group with visual representations of ADA ramps, approaches, and sidewalks available for reference. After the presentation the floor was opened for questions. The question and answer session was approximately 45 minutes long and covered a wide variety of topics associated with the project and right-of-way acquisition. In attendance from City staff was Eric Mongan, Ron Bradsby, Ryan Sisson, Faye Stewart, and Amanda Ferguson. At the conclusion of the meeting the City promised to continue the dialogue with property owners as the survey and construction details became available.

### **Row River Nature Park Boat Ramp & BMX Design Charrette**

Amanda Ferguson and Eric Mongan, from the Planning Department, gave a short presentation to 60 University of Oregon students on Wednesday. This presentation was part of a larger class project being conducted by the Planning, Public Policy and Management (PPPM) 445 Green Cities class. This project sponsored by the Division of Land Conservation and Development and the City of Cottage Grove to help facilitate a design and vision for how the boat ramp, BMX track, and Row River Nature Park meet the park master plan and connect to the City’s park system overall. The next major event in support of this project is a design charrette, which will be held on Saturday, October 27<sup>th</sup> from 8:30 am to 4:00 pm at the City Shop and Row River Nature Park. The design charrette is an opportunity for the students to see the park and discuss

the City's goals with community members and stakeholders. The charrette is open to the public so if you would like to attend, please contact Eric Mongan at (541) 942-3340 or email at [planningtech@cottagegrove.org](mailto:planningtech@cottagegrove.org).

### **Permit Technician Receives Simple Plan Review Training**

Melany Klemmer, Permit Technician, attended a day-long course that provided instruction on the basics of simple plan review. In this course she learned to determine what constitutes a complete set of plans; how to determine wind, snow, and seismic calculation loads; residential building code basics and terminology. She learned to identify what kinds of structures are defined as "simple" under ORS/OAR and determine whether or not they qualify for simple plan review - structures such as, deck and carports of limited size, fences, and pole buildings. If these structures qualify by meeting the criteria, the Permit Technician can now conduct plan review on those plans at the front counter.

### *Quote of the Week*

*“Your positive action combined with positive thinking results in success.”*

*~Shiv Khera~*