

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: November 30, 2018

### **Portland State University Preliminary Population Estimates**

The Preliminary Population estimates prepared by Portland State University have been released for all cities and counties in Oregon. PSU prepares the official population estimates annually for the state. State shared revenue distributions are based on the numbers prepared. The City of Cottage Grove preliminary population estimate for July 1, 2018 is 10,005. The preliminary estimate will be certified following the review period December 17, 2018.

Once the population estimate is certified the City of Cottage Grove will be over 10,000 in population. With that designation we have additional requirements in solid waste and recycling programs and in storm water treatment program. Staff has been preparing to meet the new requirements.

### **Industrial Park Expansion**

The purchase of the 16.5 acres adjacent to the Cottage Grove Industrial Park is complete. Design and engineering work is beginning for infrastructure and right of way improvements. The hope is to get infrastructure work begun this summer so the property can be available for industrial development in late 2019 or early 2020.

### **City Tree Lighting**

On Saturday, the Christmas Season begins in downtown Cottage Grove. There will events and activities all day. At 5:00 pm the community will gather in All-America City Square and be joined by the Santa to light the community Christmas Tree. Santa will then make his way to City Hall for pictures until 8:00 pm. After the tree lighting there will be caroling, hayrides and other festivities throughout the downtown businesses. Be sure to come down for the tree lighting and enjoy the season kickoff.

### **Youth Advisory Council**

The Cottage Grove Youth Advisory Committee will be meeting on Monday, December 3<sup>rd</sup> from 6:45 to 8:00 pm.

### **City Day at the Capitol**

The League of Oregon Cities and Oregon Mayors Association are inviting Mayors and City Councilors from around the state to City Day at the Capitol on Thursday, January 24, 2019. City Day at the Capitol is local government's major event of the legislative session. Most importantly,

it is also the opportunity for city officials from around Oregon to stand together in support of the League's advocacy efforts and let legislators know how actions they take could impact local communities.

Highlights of City Day at the Capitol will include a briefing from League staff on legislative priorities, hearing from the legislative leadership about their objectives for the session, individual visits with legislators, and a reception for legislators and city officials. Members of the City Council interested in attending should contact the City Manager's office so we can get you registered.

As a special bonus, Youth Advisory Council members from around the state will also be attending City Day at the Capitol and joining with local elected leaders to meet with state government leaders. In the afternoon the youth will hold the second annual Youth Summit. We hope to take several of the Cottage Grove Youth Advisory Council members to the event.

### **Sediment and Erosion Control Training**

This week the City Engineer, Civil Engineer and Assistant Planner attended a Sediment and Erosion Control Certification Class in Eugene. As Cottage Grove has passed the 10,000 mark for population, there are State requirements for storm water management the City will be mandated to follow. Having staff certified in sediment and erosion control for construction sites helps assure the City is following State requirements regarding water quality of surface water leaving construction sites and entering the City's storm water system.

### **Safety Awards**

Thursday, City staff from Administration, Finance, Public Works, Development, Engineering, Middlefield Golf Course, Municipal Court, Library, and the Community Center (all departments except Police, who conduct their own safety awards) attended the annual Safety Awards luncheon at the Armory. Approximately 50 employees attended and were recognized for hours of service without an accident or incident. From December 1, 2017 through November 30, 2018, 111,847 hours were worked in these departments with a total of only 4 workplace safety incidents. Three were accidents with no lost work time injuries and the remaining was an incident report. It is very important to follow all safety guidelines striving to have no workplace accidents ensuring that all City employees go home each day safe and sound. This year ended as one of safest years on record for incidents/accidents.

### ***Quote of the Week***

*"Christmas gives us the opportunity to pause and reflect on the important things around us."*

*~David Cameron~*