

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: July 17, 2020

### **Yard of the Week**

This week the Yard of the Week is located around the vintage home at 928 Birch Avenue. The colorful plantings around the home and yard add to the vintage charm. Remember you can view the winning Yard of the Week locations in real life or you can also view them virtually on the City's webpage.

### **Fire Restrictions**

The sunny and warm weather has brought the 2020 Fire Season Restrictions into effect. Attached to the Friday Update is the Regulated Closure Proclamation that was effective June 16<sup>th</sup> for land within South Lane County Fire & Rescue boundaries. Currently the District is in the Moderate fire danger category.

### **Face Covering Masks Available for Small Businesses**

Lane County received 48,000 KN95 masks from the State Office of Emergency Management to support small businesses. The City of Cottage Grove has received 1,500 of the masks that are available for small businesses (50 or fewer employees). The masks will be available starting Monday morning, July 20<sup>th</sup> at City Hall (400 E. Main Street) during office hours (8:00 am to noon and 1:00 to 5:00 pm Monday - Friday). Businesses can have a representative come to City Hall to pick up masks.

### **Lane County Business Office Hours**

On Thursday, July 23<sup>rd</sup> Lane County Community & Economic Development will be hosting virtual office hours for Lane County Businesses to discuss and ask questions of the County Economic Development Staff. The virtual office hours will be held regularly – every other Thursday from 3:00 to 4:00 pm. The first virtual office hours on July 23<sup>rd</sup> will include a presentation from Robert Killen about SBDC service and resources. After the presentation there will be time for questions and answers. To register for office hours, attendees need to go to: <https://attendee.gotowebinar.com/rt/2155275195652933903>.

### **Police Department Conducting Interviews**

The Police Department will be conducting interviews for the open Police Officer position in early August. The official close date for the recruitment was July 1<sup>st</sup>. The process was delayed due to restrictions caused by the coronavirus. This will make the department fully staffed.

### **PakTech**

On Wednesday, the Public Works & Development Director toured the Cottage Grove PakTech manufacturing plant. In October 2018 PakTech opened the facility with 32 employees with four robotic handle mold machines. Today they have 70 full time employees with 7 operating robotic machines. The Cottage Grove plant produces 100% recycled and recyclable products. For the first 6 months of this year, PakTech processed 4.95M lbs of recycled product through the plant, which equates to 37,412,113 milk jugs that were repurposed for another use as their handles. In June alone they consumed 1.21M lbs of resin or 9,148,215 milk jugs that were repurposed. To sum it up, this location is going strong by providing good living wage jobs and producing sustainable products.

### **New Water Treatment Plant Superintendent**

On Monday, Ryan Kimball was promoted to Water Treatment Plant Superintendent for the Row River Water Treatment Plant. The Superintendent position opened July 1, 2020 following Ray Pardee's June 30<sup>th</sup> retirement. Ryan has worked for the City at the Treatment Plant for two and a half years. Ryan has extensive supervisory experience from past employment in Alaska. Ryan and his staff are committed to providing safe drinking water and are dedicated to running and maintaining the best treatment plant in the state.

### **North Regional Park & Disc Golf Course: Second Survey is Live**

In May, the City sent out a survey about North Regional Park (the results of which you can find in the next section). The second survey in the series has gone live this week and we would love to hear your opinions about the future of the park! The survey will be active until August 15.

**Additionally, there will be a chance to win a \$50 gift card to Bi-Mart for those who complete the survey! Just make sure to enter your email address at the end of the survey.**

Click here to take the survey: <https://tinyurl.com/yal8624t>

If you have any questions about the survey, contact John Larson-Friend – Cottage Grove Planning Intern at [jfriend@uoregon.edu](mailto:jfriend@uoregon.edu).

### **North Regional Park & Disc Golf Course: First Survey Report**

Below is the link to the results of the first North Regional Park Survey, which went out between May 20<sup>th</sup> and June 14<sup>th</sup>. In the report, you will find a description of the survey, the results, and the City's general findings from the data.

The link to the report is:

[https://www.cottagegrove.org/sites/default/files/fileattachments/community\\_development/page/13141/memo\\_north\\_regional\\_park\\_community\\_survey.pdf](https://www.cottagegrove.org/sites/default/files/fileattachments/community_development/page/13141/memo_north_regional_park_community_survey.pdf)

Link to project webpage: <https://www.cottagegrove.org/cd/page/north-regional-park-master-plan>

### **Safe Routes to School & Fillmore Stormwater Outfall Project - Update**

Three Wildish crews continue to make progress in constructing water, sanitary sewer and storm drainage infrastructure in South 4<sup>th</sup> from Grant Avenue to Fillmore Avenue and around Lincoln School.

This week the crew assigned to the water line laid another 450 feet of new 12” water line up South 4<sup>th</sup> Street to Fillmore Avenue then east on Fillmore for about 150 feet and crews began laying individual water services. Next week, crews will continue installing water services and install fire hydrants. Once that work is completed, City crew will flush, chlorinate and pressure test the water infrastructure. After testing, a bacterial test will be run on a sample of water. If the results are negative, then the water line can be put into service. If the results are positive, then the water line will be chlorinated again and retested. Residents can expect to be crossed over to the new water line the week of July 27. Residents within the construction zone can expect to be without water up to 2 hours during the cross over. Wildish will provide residents notice when that work will take place.

Wildish’s storm drainage crew completed the storm drainage line across the Lincoln Middle School field early in the week. The rest of the week the crew relocated the fiber optics line to a location outside of the water quality swale as well as repaired the irrigation system that was damaged. Next week, a subcontractor will begin installing a fence around the water quality swale. School District employees will help Wildish in making sure the irrigation system is operational next week. The storm drainage crew will also be installing the storm drainage line in South 4<sup>th</sup> Street as well as continuing east on Fillmore Avenue.

The third crew from Wildish installed approximately 625 feet of new 10 inch sanitary sewer main. They have connected Lincoln Middle School at two locations. Next week the crew will continue installing sanitary sewer to Grant Avenue. When the Contractor reaches Grant Avenue, traffic in the area can expect some delays getting through the intersection. The City has requested additional personal be added when work is being done in the intersection with the main purpose to help traffic get through the construction.

After reaching Grant Avenue, the sanitary sewer will be pressure tested. After the sewer line has passed the pressure test, the crews will start hooking residents up. Residents will be notified by the Contractor and asked not to flush during the cross over

Also, three trees were removed this week, because it was determined the new improvements would significantly damage the root system, which would put the health of the tree in question.

Northwest Natural Gas has nearly completed its work within the project area.

City staff has been coordinating with the owners of utility poles to ensure the poles get relocated in a timely manner so their work will not delay Wildish’s work.

Reminder: If there are concerns, questions and/or complaints, please contact Zach Ireland or Ron Bradsby at (541)942-3349.

### *Quote of the Week*

*“Let nothing dim the light that shines from within.”*

*~Maya Angelou~*