

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: July 10, 2020

### **Beeper**

The City Manager will be on KNND's Beeper Show on Monday, July 13<sup>th</sup> from 9:00 to 10:00 am.

### **Oregon City/County Management Association Summer Conference**

The City Manager attended the annual Oregon City/County Management Association (OCCMA) Summer Conference. Annually the conference is held this week in July. This year was no exception except that the conference was held virtually. The sessions included discussions on the impact of COVID 19 and the George Floyd murder. The managers reviewed their roles in addressing the issues facing communities today.

### **Cottage Grove Museum is Open**

The Cottage Grove Museum at 147 North H. Street opened last weekend and is open every Saturday and Sunday from 1:00 to 4:00 pm as long as conditions allow. All visitors will be required to wear a mask. If you don't have one the museum will provide you with one. Stop by the Museum and spend a little time learning about Cottage Grove's history.

### **Bohemia Mining Days**

Next weekend would have been Bohemia Mining Days 2020. The festival has been cancelled and plans are underway for 2021. Stop by Coiner Park and visit the Helena Saloon, BMD volunteers and Board members will be there. Got a buck for BMD 2021? Stop by the tennis court parking lot: Friday, July 17<sup>th</sup> from 4:00 to 8:00 pm and Saturday, July 18<sup>th</sup> from Noon to 8:00 pm.

### **Yard of the Week**

This week's Yard of the Week is located at 822 S. 8<sup>th</sup> Street. This yard is small but well-kept with lush green grass and a splash of color. Remember that pictures of the Yard of the Week winners can be seen in the Cottage Grove Sentinel and also on the City's webpage.

### **Emergency Business Grant Program**

Lane County and Community Lending Works (CLW), in partnership with the Cities of Coburg, Cottage Grove, Creswell, Eugene, Florence, Lowell, Springfield, and Veneta, have been awarded \$225,000 from Business Oregon to be provided as grants to eligible businesses. The Cities of Lowell, Cottage Grove, Creswell, Florence, and Veneta have contributed approximately \$60,000 in addition, making almost \$285,000 available. These grants will range from \$2,500 to \$25,000, based on a formula from the State that accounts for employment size and COVID related impacts.

Eligible businesses include those with 25 or fewer employees (including sole proprietors and business owners with ITINs), and only those that have been unable to receive federal CARES Act funding, including the Small Business Administration's Paycheck Protection Program, Economic Injury Disaster Loan Emergency Advance program, or other federal programs for emergency pandemic funding to date. Businesses must use the proceeds for any business related operating expenses, particularly to support businesses that were closed as they move into the first phase of statewide reopening.

To be considered for funding, eligible businesses must go to <https://communitylendingworks.org/emergency-grants/> and submit the pre-registration form. Pre-registration will close at midnight on July 13th. Eligible businesses who pre-registered will be entered into a random lottery and selected until funding runs out. CLW will then work with the selected businesses to complete the full application.

### **Safe Routes to School & Fillmore Stormwater Outfall Project Update Week of July 13**

The water line crew laid approximately 700 feet of new 12" water line. This line will replace the existing 10 inch AC water line. They are installing corporation stops where the new water services to the individual residents will be. Service lines will be constructed at a later date. The crew hit a couple of the existing water services and a buried telephone line, which caused some inconveniences for a few residents. Thanks to the City Public Works crew and Century Link for restoring water and phone service.

More water line construction is planned for next week, which will be continuing north on South 4<sup>th</sup> Street and Fillmore Avenue around Triangle Park.

Wildish's storm drainage crew proceeded east across the Middle school's field by laying approximately 400 feet of the new 27 inch storm drainage line. This line is replacing an 18 inch line. Crews also finish the access road into and around the water quality swale. A subcontractor began placing specialized media/soil to help treat the storm water before it enters the Coast Fork of the Willamette River.

Storm drainage line installation will continue next week. It is anticipated the crew will be crossing South 4<sup>th</sup> Street Tuesday or Wednesday and proceeding down Fillmore Avenue to South 7<sup>th</sup> Street.

Street excavation was completed around Triangle Park, the bus barn entrance and the intersection of Grant Avenue and South 4<sup>th</sup> Street.

The Street excavation crew will start laying a new 10 inch sanitary sewer main next week. They will start at Fillmore Avenue and proceed south on South 4<sup>th</sup> Street to Grant Avenue. This new line will replace an old 8 inch main. New sanitary sewer services will be install at a later date after the new line passes the required testing.

Also, two trees are scheduled to be removed Monday at Lincoln Middle School.

Northwest Natural Gas will continue to be working on completing their relocation work on South 4<sup>th</sup> Street. They will be moving to Taylor Avenue and South 8<sup>th</sup> Street once this South 4<sup>th</sup> section is completed.

Reminder: If there are concerns, questions and/or complaints, please contact Zach Ireland or Ron Bradsby at (541) 942-3349.

### **Cottage Grove Business Emergency Loan Program**

The City has partnered with Community Lending Works to launch an Emergency Loan Fund for small businesses located within Cottage Grove City limits. The City has dedicated nearly \$75,000 for the Cottage Grove Emergency Business Loan program and loans are available until the fund is fully committed. This program is available to small businesses located within the City of Cottage Grove which are adversely impacted by the COVID-19 crisis. The application and information about the Emergency Loan Program is available on the Community Lending Works website at: <https://communitylendingworks.org/city-of-cottage-grove/>

The loan terms are:

- Loan amounts up to \$10,000
- Interest Rate: 2%
- Term: up to 60 months
- Mandatory monthly business check-in during zero payment period
- Repayment Schedule:
  - Months 1-6, zero payments (principal & interest deferred)
  - Months 7-12, interest-only payments (principal deferred)
  - Months 13-60, term principal & interest payments

Applications are being taken now on the Community Lending Works webpage. If you have questions or need assistance, please email [seth@communitylendingworks.org](mailto:seth@communitylendingworks.org).

### **Electric Vehicle Charging Stations**

Thursday City Staff completed installing and activating two new electric vehicle (EV) stations. In less than two hours after activating the stations, the City had its first customer. The EV stations are located at the Community Center and in the parking lot across from City Hall on east Main Street. The EV stations were funded by a grant from Pacific Power. EV owners will now be able to charge their cars while shopping or eating Downtown or using the Community Center or Library.

### **Rural Housing Rehabilitation Program**

Saint Vincent De Paul (SVDP) Staff visited some of our Rural Housing Rehabilitation Program (RHRP) homeowners, and explored the wonderful rehab of homes that SVDP has been providing to the rural communities of Lane County. The visits were highlighted in SVDP's Newsletter featured on the SVDP webpage. Please visit the website and scroll down to view the videos too...the first one is a home in Cottage Grove, the second one Veneta, and the third Lowell. .

<https://www.svdp.us/news/article/rhrp-closing-in-on-200-home-rehabs>

This second link shows the Leaburg area home funded by Lane County recaptured funds.

<https://www.svdp.us/news/article/restoring-house-and-hope>

### **Tall Grass Code Enforcement**

In June of each year City Staff inspects all properties inside the City limits making sure grass, weeds, and invasive vegetation are less than 12 inches high to reduce fire hazards. This year staff

has sent 329 letters to property owners that were in violation of Cottage Grove Municipal Code 8.12.045 Hazardous Vegetation. City staff will re-inspect the properties to see if they have been brought into compliance. If they haven't, another enforcement letter will be sent demanding the vegetation be cut. If it's not, City staff will seek a Judge's order to enter the property to cut and remove the hazardous vegetation. If the City removes the hazard it will seek reimbursement for costs incurred removing the hazard. If the costs aren't paid the City will seek a Judgement from the Municipal Court allowing a lien to be placed on the property until payment is received.

Cottage Grove Municipal Code 8.12.045 Hazardous Vegetation states:

A. No owner or person in charge of property shall allow vegetation which constitutes a fire hazard to be on said property or in the right-of-way of a public thoroughfare abutting the property from June 15th through November 1st of each year. Hazardous vegetation shall be cut down or destroyed as often as needed to prevent the creation of a fire hazard. Hazardous vegetation includes but is not limited to the following which is in a dry and combustible state or which in the opinion of the enforcement official otherwise constitutes a fire hazard (the fire chief or his designate at the South Lane County Fire and Rescue District may be consulted to determine a fire hazard):

1. Wild blackberry bushes;
2. Weeds more than twelve inches in height;
3. Grass more than twelve inches in height;
4. Vegetation that:
  - a. Is near combustibles; or
  - b. Is likely to endanger buildings or other property if fired; or
  - c. Increases or may cause an increase of the hazard or menace of fire to a greater degree than that customarily recognized as normal by the enforcement official.

#### *Quote of the Week*

*“Always end the day with a positive thought. No matter how hard things were, tomorrow’s a fresh opportunity to make it better.*

*~Unknown~*