

MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: June 12, 2020

Construction Season is Here

The warmer longer days are finally here and work is getting underway on road and other projects. The Oregon Department of Transportation has created a website with project location maps and schedules to show you what is happening on the roads in and around your community. The tools can help you find the best route to get where you need to go and to help you move through or around construction areas. View construction projects across the region, or zoom in on a specific county. The tools and more updates from ODOT are available at: <https://www.oregon.gov/odot/Regions/Pages/R2-Construction-Projects.aspx>

In Cottage Grove construction is under way on several projects. Below are this week's updates on the Water Treatment Plant Expansion, the Recycled Water Storage and Pump Station, and the Safe Routes to School Project on East Harrison and South 4th Street. For additional details on the projects please visit the Construction Corner at: <https://www.cottagegrove.org/publicworks/page/construction-corner>

Water Treatment Expansion Project

The expansion of the City's Water Treatment Plant by contractor, Pacific Excavation, Inc., continues on-schedule with a new membrane filter rack expected to be delivered during the week of June 15th. Assembly and installation by the subcontractor, PALL Corporation, will begin during the week of June 22nd. Current production capacity is 4 million gallons per day. Once completed in late summer, 2020, the project will expand the City's ability to produce up to 6 million gallons of water per day.

The Water Treatment Plant project is on schedule for completion and to be operational by September, 2020.

Recycled Water Storage and Pump Station Project

R&G Excavation continues their work at the City's Wastewater Treatment Plant, currently focused for the next two weeks on the construction of berms for the storage of millions of gallons of treated effluent during the warm months of the year. Because discharge is limited to the Willamette River during the warm months of the year, the City will have greater capacity to pump the stored water to the City's golf course, ODOT's I5 interchange and various City parks.

The Recycled Water Storage and Pump Station project is on schedule for completion in January 2021.

Safe Routes To School & Fillmore Stormwater Outfall Project Update And Schedule For Week Of June 15

This week Wildish Construction has been working around the water quality swale by installing 27 inch storm drainage pipe. Next week work will continue in this area with installing 12 inch storm pipe as well as beginning to shape the water quality swale.

Work will begin on South 4th Street next week. On Monday, designated trees will be removed. Asphalt/Concrete saw cutting will begin. This work will start at the intersection of Grant and South 4th Street moving north along South 4th to Taylor Avenue.

Tuesday, crews will begin taking the asphalt layer off South 4th Street. Gravel will be placed at the driveway approaches for a smooth transition.

Northwest Natural Gas will continue working within the project area relocating their facilities. A meeting is scheduled with Pacific Power Tuesday for relocating their facilities that conflict with project.

Yard of the Week

The Yard of the Week is 247 S 2nd Street. This is a beautiful two-story historic home with a gorgeous yard. The yard has a freshly trimmed hedge that is adjacent to the sidewalk on the east and south side of the yard. There are a mix of beautiful pink and purple FoxGlove flowers that range 5' to 6' in height and are very fragrant from the sidewalk.

The Latest Scam

The fraudsters have found another way to scam you and get your personal information. The Oregon Health Authority wants to make sure everyone knows what contact tracing is and the questions that will be asked. Apparently there are scammers that are calling and asking for unnecessary personal information. It is important to answer the call from a contact tracer as the information may be vital for your health and that of your family.

Official contact tracers will identify themselves as from a local or tribal public health authority. It will not be an automated recording – contract tracer calls will always be a real person.

An official contract tracer **will ask** you:

- If you need an interpreter in a language other than English.
- For you name, date of birth and where you live.
- If you have any symptoms of COVID-19.
- If you need a place to stay.
- If you need food or have other needs to help you stay home.
- If they can contact you daily to monitor your symptoms and needs.

A contact tracer **will never** ask for your:

- Social Security Number.
- Bank account or credit card number.
- Immigration status.

The caller **will not**:

- Say you need to pay for this service or,
- Make a threat to put you or your family in jail if you don't speak to the contact tracer.

Please see the attached flyer about Contact Tracing from the Oregon Health Authority for more information or visit the Oregon Health Authority webpage at: <https://govstatus.egov.com/OR-OHA-COVID-19>.

Congratulation Graduates

Next week City Staff will be taking down the graduate banners in Bohemia Park. The banners will be available for graduates to pick up on Monday, June 22nd from 8:00 am to noon and 1:00 to 6:00 pm with curbside pick up in front of City Hall, 400 E. Main Street. Just pull up in front and pick up your banner. In addition, each graduate will receive an envelope that will contain possibly a prize from the All Night Party Committee and CGHS graduates that had photos taken at the graduation cruise will also receive their picture.

If you missed the graduation ceremonies that were broadcast on Saturday, June 6th you can relive the unique 2020 experience on YouTube at: <https://www.youtube.com/watch?v=UrPbDf-GMw8> or you can watch the ceremonies daily on South Lane Community Broadcasting Channel 14.4 from 9:00 am to 12:30 pm and 7:00 to 10:30 pm between now and June 29th.



The flyer features two television screens. The left screen displays 'CGHS GRADUATION LIVE!' with a 'CG' logo and 'COTTAGE GROVE HIGH SCHOOL CLASS OF 2020'. The right screen displays 'GRADUATION AKHS' with 'AL KENNEDY HIGH SCHOOL CLASS OF 2020'. Below the screens, the text reads: 'Watch the 2020 graduation ceremonies all over again', 'June 9th to 29th, every day 9:00am-12:30pm and 7:00pm-10:30pm', and 'South Lane Community Broadcasting Channel 14.4'.

Business After Hours is Back

The Cottage Grove Chamber of Commerce Business After Hours will resume after a brief (it seems like it has been forever) hiatus on Thursday, June 18th and be hosted by the City of Cottage Grove at Middlefield Golf Course from 5:30 to 7:00 pm. The event will be outdoors and social distancing will be practiced and enforced. Come enjoy an evening networking via social distancing and see what is new at Middlefield. See the new all electric golf cart fleet, try out the golf simulator, see the new golf cart storage facility for privately owned carts and win some great prizes.

Interested in Running for City Council?

If you've thought about running for City Council, now is your chance. In the November 3, 2020 election, the offices of Mayor, Ward 2 City Councilor, Ward 4 City Councilor and Councilor at Large will be on the ballot. The office of Mayor is currently held by Jeff Gowing, City Councilor Ward 2 is vacant, Ward 4 City Councilor is currently held by Greg Ervin and Councilor at Large is currently held by Kenneth Michael Roberts. The Mayor is a two year term and the City Councilor positions are four year terms. The deadline to apply is August 25, 2020. If you are interested in running or for more information, please contact the City Recorder Trudy Borrevik at (541) 942-5501.

Parklets

On June 8, 2020 the City Council approved a pilot Parklet program for 2020 and 2021. Public Works & Development Staff are currently accepting applications for Parklets on East Main Street between 8th Street and River Road. Parklets are intended for restaurants to add dining space on decks that are constructed within a parking space in front of businesses on E. Main Street. Staff began receiving applications this week and the City Council is expected to review and potentially approve parklet locations at the June 22nd Council Meeting. Construction of parklets could begin soon thereafter, pending completion of all legal requirements and final inspections of the decks and railings.

Row River Water Treatment Plant Superintendent Retirement

On June 30, 2020 Ray Pardee is retiring after 30 years working for the City. Ray has spent his career working for the Water Treatment Division of the Public Works & Development Department. The last 22 years Ray has served as the Water Treatment Plant Superintendent overseeing the treatment plant, reservoirs, and pump stations ensuring the City water users are receiving safe water to drink.

There will be a retirement party at Middlefield Golf Course on June 25, 2020 at 12:00 pm. Please join us for lunch and thanking Ray for his service to Cottage Grove.

Middlefield Golf Course Mechanic

Don Brown retired on June 4, 2020. Don worked for the City at Middlefield Golf Course as the head mechanic for 8 years. Golf Course Maintenance Staff had a barbeque on Tuesday June 9th to thank Don for his service and hard work ensuring all the golf course equipment was well maintained and operational.

Flood Damage Prevention Open House

The City is planning on replacing our current Chapter 14.37.200 Flood Damage Prevention with new code language that includes the *same content* in a *new format* to comply with FEMA requirements and the State of Oregon's 2019 Model Flood Hazard Management Ordinance.

We are hosting a virtual Open House on this new proposed code on June 23rd from 6:30-8:30 p.m. Please attend to find out more about the proposed code and how it works to protect development within the floodplain.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/RichardMeyers/flood-damage-prevention-open-house>

You can also dial in using your phone:

United States (Toll Free): 1 877 309 2073

United States: +1 (312) 757-3129

Access Code: 523-089-557

Building Permit Services Update

Last Monday City Council approved an IGA with the City of Coburg that allows the Building Permit Services Division to provide Coburg building permit services starting July 1, 2020. Currently the Division provides services to Cottage Grove, Creswell, and Veneta. City staff met today with Coburg staff to review building application and inspection processes to ensure everything is in place and ready for the July 1st start.

Quote of the Week

“The greatest discovery of all time is that a person can change his future by merely changing his attitude.”

~Oprah Winfrey~