

## MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: May 7, 2021

### **Budget Committee Meeting**

The Cottage Grove Budget Committee will be continuing their discussion of the 2021-22 Proposed Budget on Tuesday, May 11, 2021 at 6:00 pm. The meeting can be joined at: <https://www.gotomeet.me/RichardMeyers/may-11-2021-cottage-grove-budget-committee-meeting>. Detailed information about other ways to connect virtually to the Budget Committee meeting will be available on the Budget Committee agenda posted on the City's Agendas and Minutes webpage.

### **Yard of the Week**

The anticipation and excitement has built up for this moment – the 24<sup>th</sup> season of the Yard of the Week is here. Congratulations to the first 2021 Yard of the Week recipient at 1225 Edgewater Lane. The winners of the Yard of the Week receive a credit for the water portion of the City Utility bill for the month, a gift certificate from the Cottage Grove Chamber of Commerce and a one year subscription to the Cottage Grove Sentinel. Everyone is invited to submit nominations of yards that deserve recognition by contacting the Chamber of Commerce or the City Manager's office.

### **If I Were Mayor Contest**

Congratulations to all the Cottage Grove youth that entered the If I Were Mayor contest. The



City received six entries for the contest. Three youth entered the poster contest – 1<sup>st</sup> Place was Violet Brockelman, 2<sup>nd</sup> Place was Aayla Appellof and 3<sup>rd</sup> Place was Emily

Mayfield. The essay contest entrant, Ethan Tanton, received 1<sup>st</sup> Place. The two entries for the Digital Media Presentation from MJ Raade and Kourtney Owens resulted in a tie for 1<sup>st</sup> Place. As a result the Oregon Mayors Association allowed the submission of both 1<sup>st</sup> Place Digital Media entries into the Statewide Competition. Additional exciting news is that all three poster

entries have also been entered into the statewide competition, as well as the 1<sup>st</sup> Place essay. Congratulations to all our entries for their local prizes and good luck in the statewide competition.

### **League of Oregon Cities Spring Symposium**

The Mayor, City Manager, and Assistant to the City Manager attended the League of Oregon Spring Symposium virtually on Friday. The Spring Symposium focused on emergency preparation and crisis management. Cottage Grove's City Planner, Amanda Ferguson, was a presenter and discussed planning for disasters and the development of emergency management and continuity of operations plans, with a specific focus on protecting Heritage Properties through the development of a Disaster Resilience Plan for Heritage Resources. Lane County Commissioner Heather Buch also gave a great presentation on crisis management and decision making, pulling from experiences in Lane County during the Holiday Farm Fire and COVID-19 responses.

### **April 2021 Building Inspection Services Report**

For the month of April, the Building Division of the Public Works & Development Department issued 50 permits, 1 for a single family home, and performed 125 inspections in Cottage Grove. In Creswell 26 permits were issued, 3 for single family homes, 1 manufactured home, and performed 49 inspections. In Veneta, 11 permits were issued, 1 for a single family home, and 18 inspections were performed. In Cobourg 15 permits were issued and 34 inspections were performed. Staff reviewed and approved 30 plan sets in April and 22 plan sets are in review or on hold for additional information.

### **Unlawful Parking Warnings**

Community Service Officers were out this week issuing warning citations for unlawful parking, in the downtown area. They will be doing sweeps for the next week to remind folks not to park past the allotted time. After next week, any vehicles found illegally parked will be issued a ticket. A total of 27 warning citations were issued.

### **Please Mow Your Grass**

Starting next week, staff will be driving around town giving out friendly reminders about fire season coming and tall grass and hazardous vegetation enforcement (which starts June 15<sup>th</sup>). Please take this opportunity to reduce fire hazards on your property now, before fire season begins.

### **Weekly Updates #29 Southmayd Family (by Jason Bush)**

We continue to work on the under-floor plumbing and mechanical which should be finished up by Monday, and have scheduled our under-floor inspections through John Webster, Plans Examiner for Lane County.

John was also very helpful in assisting us in getting our NFPA 13 D automatic fire suppression system submitted for review and approval. Steve McGuire, Lane County's Building Department Manager, allowed us to go through Northwest Code Professionals for the fire and life safety review of the system, thus saving us the cost of the plan review and greatly expediting the review and approval process. My son, Jason E. Bush, worked closely with Jon Portz, Vice President and owner

of Harvey & Price in order to find a way for them to donate and install the fire suppression system, which is valued at about \$12,500. A big thanks to Jon and Jason.

Our veteran, Jayson, and his family experienced a severe fire about 17 years ago, when their landlord performed some electrical work on the property. He was not yet complete and left the electrical system in an unfinished status, intending to finish up the next day; however, a fire broke out in the middle of the night, and Jayson was barely able to get his family to safety. This was related to my son and me, as we were just beginning the process of planning out this project with the Southmayd family, which spurred his decision to see about a fire suppression system installation.

I stopped by Marshall's who does HVAC, insulation, and stoves & fireplace inserts to see about obtaining some insulation for our project. They are only allotted a certain amount due to industry shortages and are back-logged about four months and are not able to help there. However, Lisa Bruckner, CEO, was able to put aside enough "regrind" insulation for us, which is great for attic blow-in installations.

Lee Brohel, Vice President and Co-Founder of Discount Windows is still working on what they may be able to do to help us out, and I am very excited to see what they may be able to do for our veteran and his family.

As stated in last week's update, I will continue on with the donations for the siding, building wrap, flashing, trim, and roofing materials, in order to ensure that we get this project dried-in and weatherized properly. Currently I'm in discussions on this with some of the manufacturers and it is looking very positive at this time. Hopefully, by next week's update, I can reveal some of these manufacturers and their wonderful staff.

### *Quote of the Week*

*"Challenge yourself with something you know you could never do, and what you'll find is that you can overcome anything."*

*~Anonymous~*