

MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: May 21, 2021

Yard of the Week

This week the Yard of the Week is located at 1306 N. 19th. We have received a number of great nominations, please keep the nominations coming.

Lane County Planning Commission Vacancies

Lane County is seeking to fill three positions on the Lane County Planning Commission. The position includes: a representative of Lane County's Coastal area; a representative who lives within an incorporated city and an at-large position. To learn more about the positions or to download an application should visit www.lanecounty.org/volunteer.

New Police Officer

The Police Department will have a new police officer starting June 1, 2021. Derek Carlton will be joining the department and he brings a variety of skills to this position. Derek is a Cottage Grove High graduate, avid hunter, former EMS staff person, and most recently a member of the City's Public Works staff. Derek will immediately start his field training and will attend the sixteen week state police academy in August of this year. Welcome Derek.

National Public Works Week

May 16th through 22nd is National Public Works Week (NPWW). The NPWW was established in 1960 by the American Public Works Association as an effort to educate the public throughout the United States of the very important work public works employees perform to keep vital City services operational.



The City of Cottage Grove has 42 Public Works employees working throughout the City providing critical services such as; clean drinking water, treating wastewater, filling potholes, repairing street signs, repairing water line leaks, unplugging sewer lines, repairing and maintaining City buildings, cleaning buildings and restrooms, designing capital improvements or repairs, reviewing construction plans, providing inspections, mowing parks, maintaining trails, picking up garbage, maintaining Middlefield Golf Course, answering phones, and many other services. Thank you Public Works Employees for all you do for Cottage Grove.

Hanging Flower Baskets

On Thursday, City Maintenance Staff hung flower baskets along Main Street. The baskets are provided by and maintained by Downtown Cottage Grove, formerly the Main Street Association. The flower baskets are purchased by Downtown Cottage Grove and made possible by downtown businesses and donations by local residents. The flower baskets are a beautiful addition to Main Street and one we look forward to every year at this time.

(From Downtown Cottage Grove, Executive Director Molly Murai) Check out the beautiful hanging flower baskets on Main Street! A big thank you to our City Public Works crew for putting them up, and to our generous donors for supporting the purchase and maintenance of the baskets throughout the Summer season. View the honorees recognized in the donations on our website <https://www.downtowncottagegrove.org/hanging-baskets>.

2021 Graduation Banners

Today the City and South Lane School District Maintenance Staff hung 180 banners in Bohemia Park to recognize the 2021 Graduates from Cottage Grove High School, Al Kennedy High School, ACE, and Childs Way. Downtown Cottage Grove coordinated production and hanging of the banners and the City paid for the printing. There is a banner for each graduate. Please come to Bohemia Park and view the Class of 2021. On June 17th the banners will be taken down and each student will be given their banner. Congratulations Class of 2021!

Blackberry and Garbage Removal for Future Nature Trail

A year ago the City purchased approximately 3 acres of land along the Coast Fork Willamette River behind Lincoln Middle School. It is a narrow strip of land that runs along the river from Hayes Avenue west to the railroad tracks at Hwy 99. The primary purpose for purchasing the land was to build a water outfall for the new Fillmore Avenue stormwater line. The secondary purpose for the property is to build a nature trail along the river for pedestrians to enjoy the beauty of the Coast Fork Willamette River.

This week the City Utility crew mowed the blackberries on the property opening up incredible views of the river. Next week the crew will work to remove garbage and debris left behind. The goal for this year is to install wood chips or fine gravel to create a walking path the length of the property. Over time the City will add benches to the trail and possible hard surfacing. Someday the vision is for the trail to be extended north along the railroad tracks connecting to Bohemia Park.

Row River Trail Maintenance

This week the City received the approved contract from the Bureau of Land Management (BLM) for the grant funding to do trail maintenance along the Row River Trail from the BLM Mosby Creek Trailhead to end at the Culp Creek Trailhead. The maintenance work will be performed throughout the year in a partnership with Al Kennedy High School (AKHS), volunteers, and City staff. City staff will be meeting with AKHS staff next week to get started on the maintenance

work. They will be working on eradicating invasive species and work in areas that can't be maintained with mechanical equipment.

Downtown Cottage Grove

Downtown Cottage Grove is looking to hire an Executive Director. The job description and instructions to apply can be found on their website at:

<https://www.downtowncottagegrove.org/get-involved>.

Audit Committee Recruitment

The City of Cottage Grove is recruiting volunteers to serve on the City's Audit Committee. One position will be expiring at the end of July, 2021.

The Audit Committee meets on a very limited basis to review the City's Comprehensive Annual Financial Report, or in other words, the annual audit statements prepared by an outside auditing firm. The Committee after reviewing the annual audit document with the auditors, recommends action to the City Council regarding the audit. The Audit Committee is comprised of two City Councilors and three citizens. The Audit for 2020-2021 is anticipated to be ready for review in January 2022.

Volunteer Applications for the position are on-line at www.cottagegroveor.gov or can be picked up in the City Manager's Office at 400 Main Street. Applications will be received through 5:00pm on Friday, June 25, 2021. It is anticipated a Sub-Committee of the City Council will review the applications received and make recommendations for appointments to the Council. For more information, contact the Finance Director, Roberta Likens.

Weekly Updates #29 Southmayd Family *(by Jason Bush)*

There was a small delay with getting the sub-flooring down, and it now looks like Boyd and his crew will start it on Friday, May 28. He indicated that they will also install the windows as part of their framing bid, which was a question posed by Window World as they were prepared to do the installation as well.

I received a window take-off from Lee Brohel, at Discount Windows, so I will be double checking his take-off with the plans this weekend as requested, and then will run it by Boyd for his validation. Lee is going to see if they can help us with some of the doors.

I have contacted three different roofing supply houses, sent emails describing our situation and what materials we are in need of, but have yet to hear back from them. In the interim, Steve Schluckebier, Owner of McKenzie Roofing who has been on board our project team from the beginning, just informed me that he thinks Roofline may be in a position to supply all the roofing materials. He is double checking with them this morning.

Jack Applegate has been busy attending some various ICC Chapters in order to update and share with them recent developments associated with their organization, and always takes an opportunity to brief them on our story. Jack received donation commitments from both, our own Southern Oregon Chapter of ICC (SOCICC) as well as the Wyoming Conference of Building Officials (WCBO).



To date we only have the three contractor's signs shown here in front of the old house that will be demolished next year. If anyone would like their company signs on the job-site, please drop by and install it (82350 Butte Road) or get it to me and I will place it for you. Lastly, we received our first big invoice that needs to be paid for the foundation work done by L&L Foundations. The total was \$11,115.60 and we want to thank Shad and his team for the great work!

Thanks everyone and please continue to spread the word. Add to your social media is desired.

Quote of the Week

It's hard for me to answer a question from someone who really doesn't care about the answer.

~ Charles Grodin ~