FUND SUMMARIES

The City's financial operations are budgeted and accounted for in the funds listed on the following pages. The funds are grouped by major types, as set forth by the Governmental Accounting Standards Board (GASB).

FUND DESCRIPTIONS

GENERAL FUND

The General Fund accounts for resources devoted to support the services associated with local government. Departments within the General Fund are City Manager, City Attorney, Community Development, City Council, Community Center, Municipal Court, Municipal Court Support Services, Police Operations, Youth Peer Court, Parks, Building Maintenance, Community Promotions, Engineering, Finance, Library, Broadband Services, and Non-Departmental. Also any other activity for which a special fund has not been created.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenues sources that are legally restricted to expenditure for specified purposes. They include the Street Fund, Assessment Fund, Police Communications Fund, Bicycle and Foot Path Fund, Building Inspection Program Fund, Small Business Loan Fund, Housing Rehabilitation Fund, and the Narcotics Forfeiture Fund.

ENTERPRISE FUNDS

Enterprise funds account for goods and services provided on a continuing basis to the general public and are structured to be self-supporting. Enterprise funds are operated in a manner similar to private business enterprises. The costs of providing goods and services on a continuing basis are financed or recovered primarily through user charges. The City's Enterprise Funds are:

Water Fund – Dedicated to the production and distribution of high quality water.

Wastewater Fund – Dedicated to operations and maintenance of the wastewater collection and treatment system.

Storm Drain Utility Fund – Dedicated to the collection and conveyance of storm water to the various river outfalls.

Industrial Park Operations Fund – Dedicated to the continued maintenance of city-owned properties that are for sale, as well as maintenance of the city-owned property within the Industrial Park.

CAPITAL PROJECTS FUNDS

Capital Project Funds account for and budget the receipt of fees derived from charges the City imposed on new development. Funds can only be used on specific projects as designated by ordinance. Capital Project Funds include the Water System Development Charges (SDC), Street SDC, Wastewater SDC, Storm Drain SDC and Parks SDC.

TRUST OR FIDUCIARY FUND

Revenues donated to the City to be used for specified purposes are accounted for in this fund. The stipulations upon the donation may require that only the interest income be used. Oregon Law establishes specific rules for handling private donations to the City for specific purposes.

DEBT SERVICE

The City has established the Debt Service Fund to account for the accumulation of resources for the payment of principal and interest associated with long-term debt.

RESERVE FUNDS

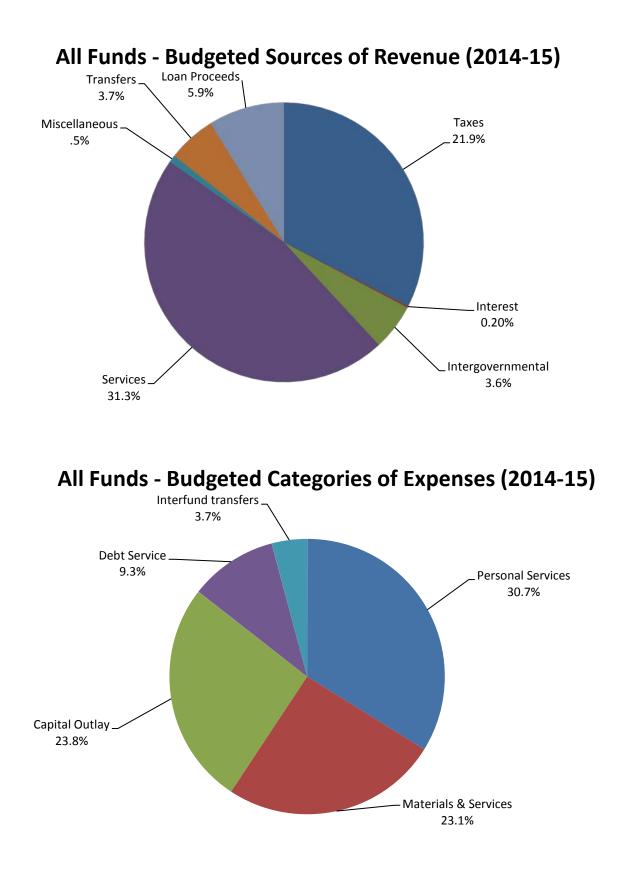
A reserve fund is a type of special revenue fund established to accumulate resources from one fiscal year to another for the cost of any service, project, property or equipment that can be legally spent. Under Local Budget Law a Reserve Fund is the appropriate way to save money from year to year. Reserve funds are created by Ordinance for specific purposes. The City of Cottage Grove has the following Reserve Funds: General Reserve Fund, Water Reserve Fund, Wastewater Reserve Fund and Storm Drain Reserve Fund.

SUMMARY OF RESOURCES AND REQUIREMENTS

The City of Cottage Grove endeavors to provide services essential to the community and that enhance the quality of life. The table below summarizes the major resources and expenditures for all City funds exclusive of urban renewal. This financial data is intended to provide a broad overview of the City's budget. Two-year comparisons of budgeted resources and requirements are presented.

| | BUDGET S | UMMARY - ALL F | UNDS COMBINED | | | |
|-------------------------|------------|----------------|---------------|------------|------------|------------|
| | Actual | Actual | Budget | Proposed | Approved | Adopted |
| | 2011-12 | *2012-13 | 2013-14 | 2014-15 | 2014-15 | 2014-15 |
| RESOURCES: | | | | | | |
| Taxes | 4,271,823 | | 4,776,200 | 5,136,370 | 5,136,370 | 5,136,370 |
| Interest | 48,021 | | 30,861 | 30,165 | 30,165 | 30,165 |
| Intergovernmental | 1,577,708 | | 617,748 | 847,257 | 847,257 | 847,257 |
| Services | 6,665,187 | | 7,618,595 | 7,364,727 | 7,364,727 | 7,364,727 |
| Miscellaneous | 447,631 | | 231,840 | 132,615 | 132,615 | 132,615 |
| Transfers | 2,856,146 | | 707,515 | 881,035 | 881,035 | 881,035 |
| Assessments | | | | | | |
| Loan proceeds | 54,885 | | 1,261,075 | 1,390,515 | 1,390,515 | 1,390,515 |
| Beginning fund balance | 7,063,227 | | 7,728,329 | 7,684,929 | 7,684,929 | 7,684,929 |
| Total Resources | 22,984,628 | - | 22,972,163 | 23,467,613 | 23,467,613 | 23,467,613 |
| | | | | | | |
| REQUIREMENTS: | | | | | | |
| Personal services | 6,212,661 | | 7,004,205 | 7,208,959 | 7,208,959 | 7,208,959 |
| Materials and services | 3,306,040 | | 5,639,617 | 5,423,001 | 5,423,001 | 5,423,001 |
| Capital outlay | 1,636,481 | | 5,404,500 | 5,588,711 | 5,588,711 | 5,588,711 |
| Debt service | 2,318,953 | | 2,273,621 | 2,197,742 | 2,197,742 | 2,197,742 |
| Interfund transfers | 2,773,179 | | 711,015 | 881,035 | 881,035 | 881,035 |
| Reserved for Future Exp | | | | | | |
| Contingencies | | | 1,405,600 | 1,620,690 | 1,620,690 | 1,620,690 |
| Total Requirements | 16,247,314 | - | 22,438,558 | 22,920,138 | 22,920,138 | 22,920,138 |
| Ending Balance | 6,737,314 | | 533,605 | 547,475 | 547,475 | 547,475 |
| Requirements + End.Bal | 22,984,628 | - | 22,972,163 | 23,467,613 | 23,467,613 | 23,467,613 |
| | | | | | | |

*Waiting for Audited Figures



SUMMARY OF INDIVIDUAL FUNDS - ADOPTED FOR FISCAL YEAR 2014-15

| | | | General | Street | | Assessment | |
|------------|-------------------------|----------|-----------|--------|-----------|------------|----------|
| RESOURCES | | | | | | | |
| | Property taxes | \$ | 3,885,000 | | | | |
| | Other taxes | \$ | 176,800 | \$ | 827,160 | | |
| | Licenses, franchise | | | | | | |
| | Fees & permits | \$ | 525,095 | | | | |
| | Fines & Forfietures | \$ | 106,400 | | | | |
| | Other governments | \$ | 453,370 | | | | |
| | Charges for services | \$ | 555,900 | | | | |
| | System development fees | | | | | | |
| | Interest earnings | \$ | 15,000 | \$ | 1,200 | \$ | 65 |
| | Miscellaneous | \$ | 99,100 | \$ | 3,000 | | |
| | Loan Proceeds | | | \$ | 225,000 | \$ | 1,040,51 |
| | Revenue Subtotal | \$ | 5,816,665 | \$ | 1,056,360 | \$ | 1,041,16 |
| | Interfund transfers | \$ | 8,600 | | | | |
| | Beginning fund balance | \$ \$ | 2,011,770 | \$ | 641,035 | \$ | 152,14 |
| | Total Resources | \$ | 7,837,035 | \$ | 1,697,395 | \$ | 1,193,30 |
| REQUIREMEI | NTS | | | | | | |
| | | | | | | | |
| | Personal Services | \$ | 3,995,274 | \$ | 329,990 | | |
| | Materials & Services | \$ | 1,664,896 | \$ | 509,860 | \$ | 164,59 |
| | Capital Outlay | \$ | 368,330 | \$ | 585,590 | \$ | 1,028,71 |
| | Debt service | \$ | 267,205 | \$ | 48,300 | | |
| | Requirements Subtotal | \$ | 6,295,705 | \$ | 1,473,740 | \$ | 1,193,30 |
| | Interfund Transfers | \$ | 655,835 | \$ | 33,000 | | |
| | Contingencies | \$ | 344,270 | \$ | 187,405 | | |
| | Unappropriated | \$ | 541,225 | \$ | 3,250 | | |
| | Total Requirements | \$ | 7,837,035 | \$ | 1,697,395 | \$ | 1,193,30 |

| Police | Bicycle & | Building | Housing | Narcotics | Industrial |
|---------------|-----------|------------|----------------|------------|------------|
| Communication | Footpath | Inspection | Rehabilitaiton | Forfeiture | Park |

| - | | | | | | | | | | | |
|----------------------|---------|----|---------|----|---------|----|---------|----|---------|----|---------|
| | | \$ | 5,125 | | | | | | | | |
| | | | , | | | | | | | | |
| | | | | \$ | 315,000 | | | | | | |
| | | | | Ŧ | 010,000 | | | | | | |
| \$ | 132,602 | | | | | | | | | | |
| Ŧ | | \$ | 97,500 | | | | | | | | |
| | | Ŧ | 0,000 | | | | | | | | |
| \$ | 25 | \$ | 75 | | | \$ | 2,000 | \$ | 600 | \$ | 600 |
| Ŧ | | Ŧ | | | | Ŧ | _, | \$ | 1,000 | Ŧ | |
| | | | | | | | | Ŧ | _)000 | | |
| Ś | 132,627 | \$ | 102,700 | \$ | 315,000 | \$ | 2,000 | \$ | 1,600 | \$ | 600 |
| \$ | 540,205 | \$ | 33,000 | \$ | 15,630 | T | _, | T | _, | Ŧ | |
| \$ | 19,000 | \$ | 21,690 | \$ | 7,000 | \$ | 451,125 | \$ | 216,000 | \$ | 141,000 |
| \$ \$ \$ \$ | 691,832 | \$ | 157,390 | \$ | 337,630 | \$ | 453,125 | \$ | 217,600 | \$ | 141,600 |
| | | • | • | | • | • | • | | • | | , |
| | | | | | | | | | | | |
| \$ | 601,885 | | | \$ | 46,845 | | | \$ | 16,360 | | |
| \$ | 76,602 | \$ | 27,385 | \$ | 289,435 | \$ | 453,125 | \$ | 42,400 | \$ | 53,973 |
| \$ | 2,500 | \$ | 100,950 | | | | | \$ | 97,500 | | |
| \$ | 10,845 | \$ | 19,300 | \$ | 1,350 | | | \$ | 1,440 | \$ | 87,627 |
| \$ | 691,832 | \$ | 147,635 | \$ | 337,630 | \$ | 453,125 | \$ | 157,700 | \$ | 141,600 |
| \$ \$ | - | \$ | 8,600 | \$ | - | | | \$ | - | | |
| | | \$ | 1,155 | | | | | \$ | 59,900 | \$ | - |
| | | | | | | | | | | \$ | - |
| \$ | 691,832 | \$ | 157,390 | \$ | 337,630 | \$ | 453,125 | \$ | 217,600 | \$ | 141,600 |
| <u> </u> | | | | | | | | | | | |

SUMMARY OF INDIVIDUAL FUNDS - ADOPTED FOR FISCAL YEAR 2014-15

| Water | Wastewater | Storm |
|-------|------------|-------|
| | | |

RESOURCES

| | Property taxes | | | | | | |
|--------------|-------------------------|-----|-----------|----|--------------------------------------|----|---------|
| | Other taxes | | | | | | |
| | Licenses, franchise | | | | | | |
| | Fees & permits | | | | | | |
| | Other governments | | | | | | |
| | Fines & Forfietures | | | | | | |
| | Charges for services | \$ | 1,636,610 | \$ | 1,686,385 | \$ | 265,300 |
| | System development fees | | | | | | |
| | Interest earnings | \$ | 1,500 | \$ | 400 | \$ | 125 |
| | Miscellaneous | \$ | 9,250 | \$ | 5,500 | \$ | 200 |
| | Loan Proceeds | | | | | | |
| | Revenue Subtotal | \$ | 1,647,360 | \$ | 1,692,285 | \$ | 265,625 |
| | Interfund transfers | | | | | | |
| | Beginning fund balance | \$ | 561,745 | \$ | 193,000 | \$ | 102,685 |
| | Total Resources | \$ | 2,209,105 | \$ | 1,885,285 | \$ | 368,310 |
| REQUIREMENTS | | | | | | | |
| | | | | | | | |
| | Personal Services | \$ | 1,045,295 | \$ | 988,475 | \$ | 184,835 |
| | Materials & Services | Ś | 610,475 | \$ | 706,560 | \$ | 67,940 |
| | Capital Outlay | , | , - | , | | , | - / |
| | Debt service | \$ | 15,220 | \$ | 104,580 | \$ | 2,505 |
| | Requirements Subtotal | \$ | 1,670,990 | \$ | 1,799,615 | \$ | 255,280 |
| | Interfund Transfers | \$ | 175,000 | \$ | _,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | \$ | |
| | Contingencies | \$ | 363,115 | \$ | 85,670 | \$ | 113,030 |
| | Unappropriated | Ŧ | 000,220 | Ŧ | 22,570 | T | ,000 |
| | Total Requirements | \$ | 2,209,105 | \$ | 1,885,285 | \$ | 368,310 |
| | . star negan enterto | - Y | 2,203,203 | Ŷ | 1,000,200 | Y | 000,010 |

| Water | Wastewater | Storm | Parks | Street | | |
|-------------|-------------|------------|-------------|-------------|---------|---------|
| System | System | System | System | System | General | Water |
| Development | Development | Develoment | Development | Development | Reserve | Reserve |

| | | | | | | | | | | | | \$ | 1,271,715 |
|----|-------------|----------|---------|----|---------|----|---------|----|---------|----|---------|----|---------------|
| \$ | 50,000 | \$ | 15,000 | \$ | 20,000 | \$ | 7,500 | \$ | 40,000 | | | Ŷ | 1)27 1)7 10 |
| | | | | | | | | | | ć | 265 | ć | 1 500 |
| \$ | 200 | \$ | 600 | \$ | 1,000 | \$ | 200 | \$ | 2,000 | \$ | 265 | \$ | 1,500 |
| | | | | \$ | 19,300 | | | | | | | \$ | 200 |
| | | | | | | | | | | | | \$ | - |
| \$ | 50,200 | \$ | 15,600 | \$ | 40,300 | \$ | 7,700 | \$ | 42,000 | \$ | 265 | \$ | 1,273,415 |
| | | | | | | | | | | \$ | 100,000 | \$ | 175,000 |
| \$ | 196,465 | \$ | 94,840 | \$ | 318,210 | \$ | 127,835 | \$ | 738,735 | \$ | 70,000 | \$ | 858,965 |
| \$ | 246,665 | \$ | 110,440 | \$ | 358,510 | \$ | 135,535 | \$ | 780,735 | \$ | 170,265 | \$ | 2,307,380 |
| | · · · · · · | - | | - | | | | - | | - | | - | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| \$ | 36,425 | \$ | 60,600 | \$ | 57,760 | \$ | 155 | \$ | 125 | \$ | 20,265 | \$ | 291,540 |
| \$ | 210,240 | \$ | 49,840 | \$ | 300,750 | \$ | 135,380 | \$ | 780,610 | \$ | 150,000 | \$ | 959,040 |
| | | | | | | | | | | | 0 | \$ | 793,185 |
| \$ | 246,665 | \$ | 110,440 | \$ | 358,510 | \$ | 135,535 | \$ | 780,735 | \$ | 170,265 | \$ | 2,043,765 |
| Ŧ | , | Ŧ | , 10 | Ŧ | 200,010 | Ŧ | _00,000 | Ŧ | | \$ | | \$ | _,0 .0,. 00 |
| | | | | | | | | | | Ļ | _ | | |
| | | | | | | | | | | | | \$ | 263,615 |
| | | | | | | | | | | | | | |
| \$ | 246,665 | \$ | 110,440 | \$ | 358,510 | \$ | 135,535 | \$ | 780,735 | \$ | 170,265 | \$ | 2,307,380 |
| | , | <u> </u> | | - | , | | | т | , | т | | - | _/= = = = = = |

SUMMARY OF INDIVIDUAL FUNDS - ADOPTED FOR FISCAL YEAR 2014-15

| Wastewater | Storm Drain | Debt | Special |
|------------|-------------|---------|---------|
| Reserve | Reserve | Service | Trusts |

RESOURCES

| Property taxes | | | | | | |
|-------------------------|----|-----------|-----------------|---------|----|--------|
| Other taxes | | | | | | |
| Licenses, franchise | | | | | | |
| Fees & permits | | | | | | |
| Other governments | | | | | | |
| Fines & Forfietures | | | | | | |
| Charges for services | \$ | 865,635 | \$ 402,995 | | | |
| System development fees | | | | | | |
| Interest earnings | \$ | 250 | \$ 2,000 | \$ - | \$ | 50 |
| Miscellaneous | \$ | 100 | \$ 50 | | \$ | 3,200 |
| Loan Proceeds | \$ | 100,000 | \$ 25,000 | | | |
| Revenue Subtotal | \$ | 965,985 | \$ 430,045 | \$ - | \$ | 3,250 |
| Interfund transfers | | | | \$ - | | |
| Beginning fund balance | \$ | 89,235 | \$ 665,235 | \$ - | \$ | 14,722 |
| Total Resources | \$ | 1,055,220 | \$ 1,095,280 | \$ - | \$ | 17,972 |
| REQUIREMENTS | | | | | | |
| | | | | | | |
| Personal Services | | | | | | |
| Materials & Services | \$ | 75,455 | \$ 203,530 | | \$ | 9,900 |
| Capital Outlay | \$ | 220,950 | \$ 593,250 | | \$ | 5,071 |
| Debt service | • | 741930 | 104255 | | • | |
| Requirements Subtotal | \$ | 1,038,335 | \$ 901,035 | \$ - | \$ | 14,971 |

\$

1,055,220 \$ 1,095,280 \$

-

-

16,885 \$

\$

_

-

\$

\$

3,000

17,971

-

194,245

\$

\$

\$

\$

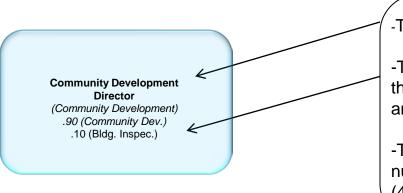
Interfund Transfers

Unappropriated

Total Requirements

Contingencies

Organizational Chart Legend



-Top heading is the position title.

-This indicates where the position is budgeted and the full-time equivalent (FTE) in each fund, department, and/or division.

-The full-time equivalent is calculated by dividing the number of hours budgeted by 2080 hours (40hrs/week x 52 weeks).

Abbreviation Legend

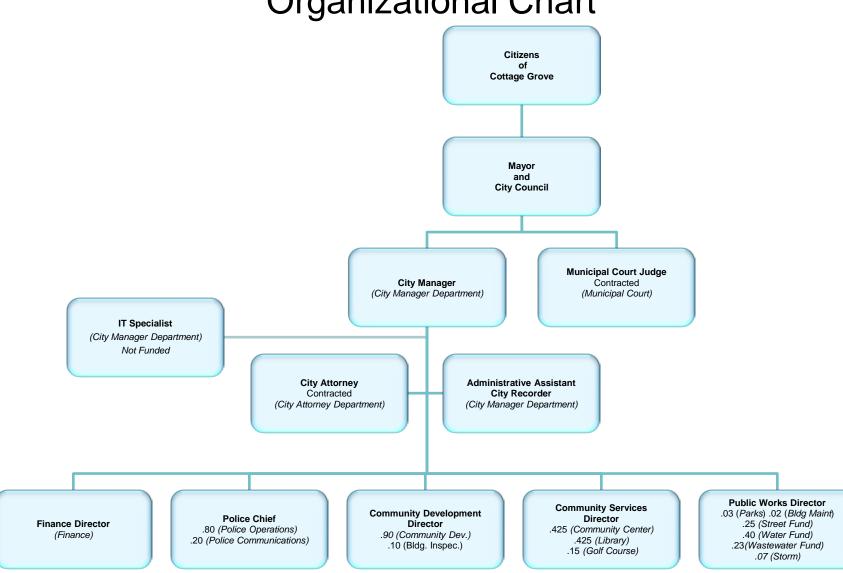
Asst. - Assistant Bldg. Inspec. – Building Inspection Program Fund Bldg Maint. – Building Maintenance Dir. - Director Eng. – Engineering Equip. – Equipment FTE – Full-Time Equivalent Groundskpr. – Groundskeeper

MW I,II,III - Maintenance Worker 1,2 or 3

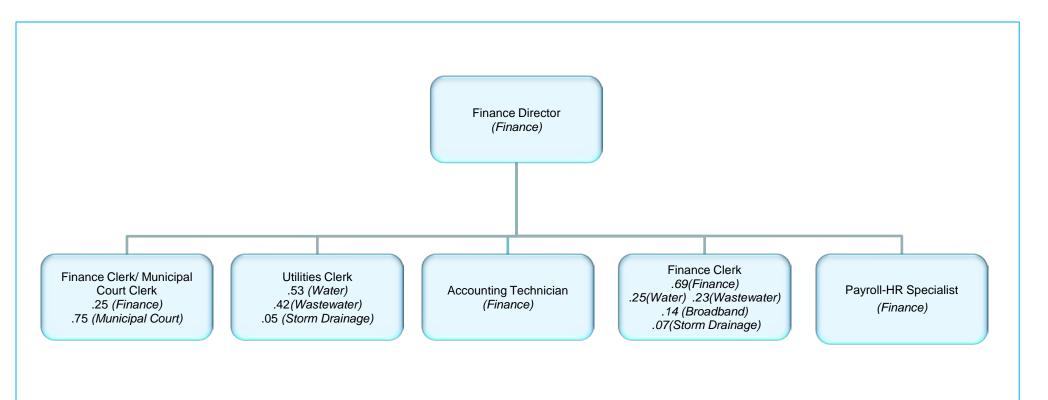
- Supr. Supervisor
- Supt. Superintendent
- Tech. Technician
- WTP Water Treatment Plant
- WTR Water
- WW Wastewater
- WWTP Wastewater Treatment Plant

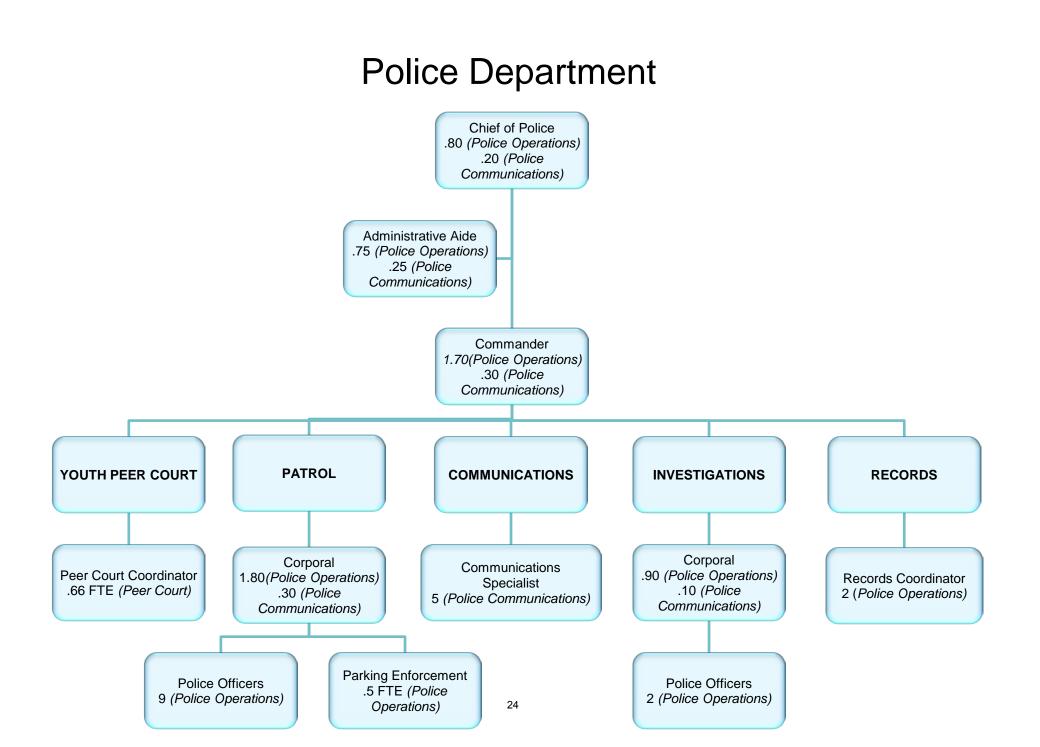
City of Cottage Grove, Oregon

Organizational Chart



Finance Department

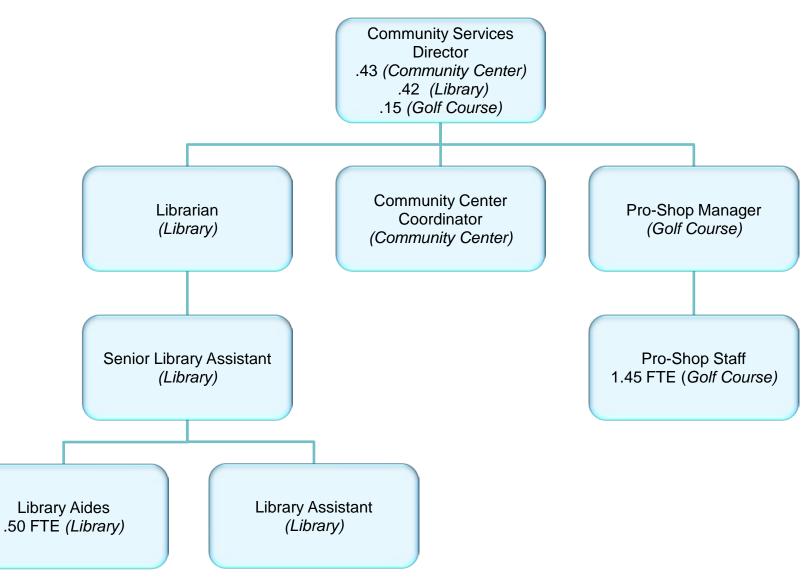




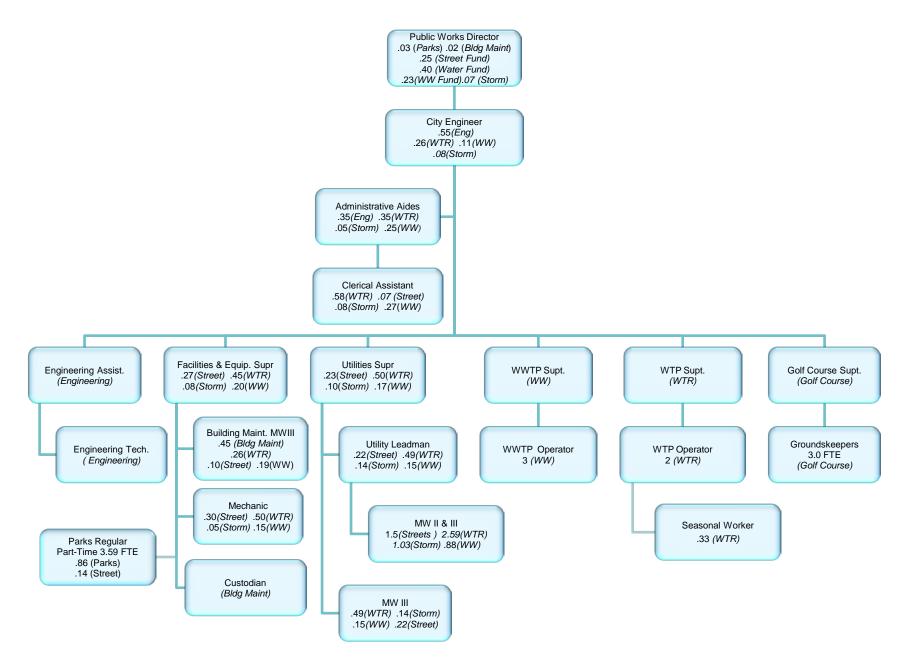
Community Development



Community Services Department



Public Works Department



REVENUE OVERVIEW

General Fund -

The principal sources of revenue in the General Fund are property taxes, franchise fees, state shared revenues, and charges for administrative services from other funds.

Special Revenue Funds -

. –

Special revenue funds account for specific purpose revenues received primarily from intergovernmental sources, charges for service, or taxes such as the State and Local motor vehicle fuel tax, inspection fees, building permit fees, and 9-1-1 tax.

| Street Fund | Assessment Fund |
|----------------------------------|---------------------------|
| Police Communications Fund | Bicycle & Footpath Fund |
| Building Inspection Program Fund | Small Business Loan Fund |
| Housing Rehabilitation Fund | Narcotics Forfeiture Fund |

Enterprise Funds -

These funds account for goods and services provided on a continuing basis to the general public. User fees are charged for the services. An enterprise fund is managed similarly to private business and is structured to be self-supporting. Water, wastewater, and storm drainage fees, and rent or sale of property, generate revenue in these funds.

| Water Fund | Wastewater Fund |
|--------------------------|---------------------------------|
| Storm Drain Utility Fund | Industrial Park Operations Fund |

Capital Projects Funds -

Capital Project Funds account for the receipt of fees derived from charges the City imposes on new development through system development fees (SDC).

Water SDC Fund Wastewater SDC Fund Parks SDC Funds

Street SDC Fund Storm Drain SDC

Reserve Funds -

A type of special revenue fund, a Reserve Fund is established to accumulate money for the cost of any service, project, property or equipment. Reserve fund revenue is transferred from other funds or through special fees (surcharges).

| General Reserve Fund | Water Reserve Fund |
|-------------------------|--------------------------|
| Wastewater Reserve Fund | Storm Drain Reserve Fund |

Trust and Agency Fund –

Revenues donated to be used for specified purposes are accounted for in this fund. The stipulations upon the donation may require that only the interest income be used. Donations, memorials, or gifts from citizens or organizations make up the revenue source for this fund.



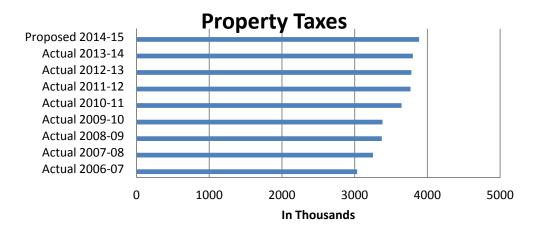
GENERAL FUND REVENUES

GENERAL FUND

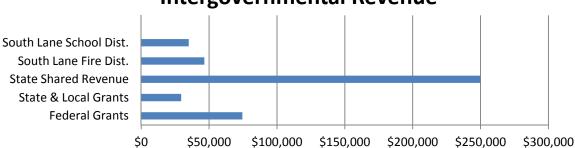
The General Fund is used to account for all revenues and expenditures of a general nature not required to be recorded in another fund. The primary revenues are described below.

Property taxes comprise 50 % of the total revenues. The taxes are generated from a \$7.2087 tax rate per \$1,000 of assessed values. The county assessor determines the assessed value of the property, bills and collects the taxes and remits collections to the City. The proposed 2014-15 budget is based upon 2% growth in assessed value.

Taxes for 2014-15 will be billed late October 2014, and can be paid in thirds on November 15, February 15 and May 15. Discounts are offered to payment made in full in November and February. For more information about property taxes refer to the Property Tax Summary. Budgeted taxes are less than levied amounts due to estimated uncollectable, delinquencies and discounts.

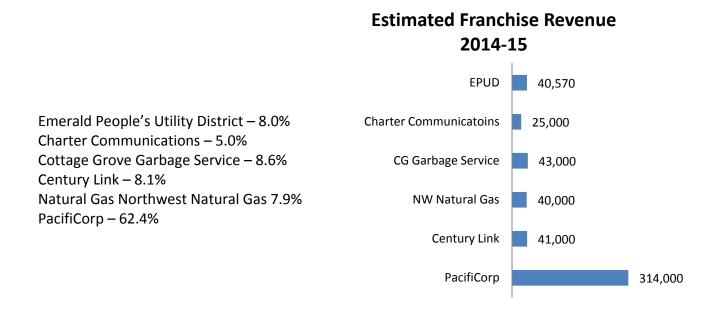


Intergovernmental revenues come from State shared revenues which include alcoholic beverage tax, cigarette tax, state shared revenues; federal/state grants, South Lane Fire and Rescue District for PERS UAL debt reimbursement, and South Lane School District is contributing this year to support the School Resource Officer position. These sources total \$331,470, or 5.6% of the fund's total. The revenues are allocated by various formulas.



Intergovernmental Revenue

Franchise fees are the fourth largest revenue source and comprise 8.6% of the total revenues. These fees are charged to various utilities for use of public right-of-way. The proposed 2014-15 budget is based upon trend analysis. The fees are based upon a percentage of net sales within city limits. The franchise fees were increased last fiscal year; 1.5% increase for electric utilities and a 2% increase for natural gas. The total percentage for both electric and natural gas is 5% of gross revenues. Telecommunications and cable franchise fees are currently at 7%. The sanitation franchise fee is currently 3.5%. The current percentages of total franchise fees collected by utility category are as follows:



The General Fund also receives Administrative Fees from a number of Enterprise Funds, Reserve Funds, and Capital Project Funds. The fees are allocated based on the amount of expenditures incurred in those funds the preceding year.

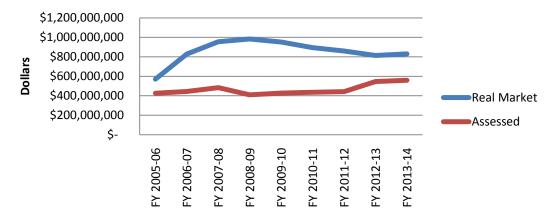
Certain departments provide services for which fees can be charged or fines can be assessed.

PROPERTY TAX SUMMARY

The State of Oregon has a constitutional limit on property taxes for governmental operations. Under the limitation, tax revenue is separated into those for public schools and those for local governments. The limitation specifies a maximum rate for all local government operations of \$10.00 per \$1,000 of real market value, while schools are similarly limited to a \$5.00 maximum rate.

In May 1997, voters approved Measure 50 which separated real market value from assessed value and rolled back assessed values to 90% of 1995-96 and limited future increases of taxable assessed values to 3% per year, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rate provided a majority approves at either a general election in an even numbered year, or at any other election in which at least 50% of registered voters cast a ballot.

Cottage Grove's permanent tax rate is \$7.2087 per \$1,000 of assessed valuation. Taxes from the permanent rate are recorded in the General Fund. No local initiative is outstanding.



Real Market vs Assessed Values

The real market value at fiscal year-end 2013 was \$829,729,611; the assessed value was \$559,169,501; assessed value was 67.39% of market value.

Where Every Penny of Your Tax Dollar Goes

| DEPARTMENT | FY2014-15 PROPOSED |
|------------------------|-----------------------|
| Administrative: | |
| City Council | 36,350 |
| City Manager | 295,535 |
| City Attorney | 67,153 |
| Finance | 373,080 |
| Total Administration | 772,118 |
| Public Safety: | |
| Police Operations | 2,536,751 |
| Municipal Court | 97,195 |
| Court Support Services | 58,488 |
| Youth Peer Court | 26,938 |
| Total Public Safety | 2,719,372 |
| Public Works: | |
| Building Maintenance | 184,255 |
| Parks | 106,280 |
| Engineering | 287,615 |
| Broadband Services | 742,850 |
| Total Public Works | 1,321,000 |

| DEPARTMENT | FY2014-15 PROPOSED |
|--------------------------|-----------------------|
| Community Development | 565,003 |
| Community Services: | |
| Library | 384,490 |
| Community Center | 154,470 |
| Community Promotions | 112,700 |
| Total Community Services | 651,660 |
| TOTALS: | 6,029,153 |
| Non-Departmental * | 1,807,882 |
| TOTAL GENERAL FUND | 7,837,035 |

* Non-Departmental includes a contingency for the General Fund of \$344,270, Transfers to Other Departments of \$655,835, and an Unappropriated Ending Fund Balance of \$541,225.



CITY OF COTTAGE GROVE PERSONAL SERVICES SUMMARY GENERAL/PUBLIC SAFETY FY 2014-15

| | | | ET A | 2014-15 | | | | | | |
|---------------------------------|-----------|-----------------|----------------|---------|---------------|------------------------|-----------------|---------|-----------------|---------|
| POSITION DESCRIPTION | SALARY | CITY MANAGER | MUNI. COURT | FINANCE | POLICE OPS | YOUTH PEER COURT | POLICE COMM. | LIBRARY | COMM. CENTER | TOTALS |
| CITY MANAGER | 121,680 | 121,680 | | | | | | | | 121,680 |
| ADMINISTRATIVE ASSISTANT | 57,185 | 57,185 | | | | | | | | 57,185 |
| COMMUNITY COORDINATOR | 44,550 | | | | | | | | 44,550 | 44,550 |
| FINANCE DIRECTOR | 87,530 | | | 87,530 | | | | | | 87,530 |
| ACCOUNTING TECH. | 41,630 | | | 41,630 | | | | | | 41,630 |
| PAYROLL - HR SPECIALIST | 38,645 | | | 38,645 | | | | | | 38,645 |
| FINANCE CLERK50 FTE | 16,900 | | | 16,900 | | | | | | 16,900 |
| COURT/FINANCE CLERK | 35,940 | | 26,950 | 8,990 | | | | | | 35,940 |
| POLICE CHIEF | 86,615 | | | | 73,425 | | 13,190 | | | 86,615 |
| ADMINISTRATIVE AIDE (POLICE) | 46,135 | | | | 34,600 | | 11,535 | | | 46,135 |
| POLICE COMMANDER -2 FTE | 153,025 | | | | 129,935 | | 23,090 | | | 153,025 |
| POLICE CORPORALS-3 FTE | 209,304 | | | | 188,365 | | 20,939 | | | 209,304 |
| POLICE OFFICERS-11 FTE | 621,425 | | | | 621,425 | | | | | 621,425 |
| PARKING OFFICER5 FTE | 16,000 | | | | 16,000 | | | | | 16,000 |
| RECORDS COORDINATOR- 2 FTE | 78,171 | | | | 78,171 | | | | | 78,171 |
| COMMUNICATIONS SPEC 5 FTE | 238,240 | | | | | | 238,240 | | | 238,240 |
| TEMPORARY WORKER .13 FTE | 5,511 | | | | | | 5,511 | | | 5,511 |
| PEER COURT COORD66 FTE | 18,528 | | | | | 18,528 | | | | 18,528 |
| COMMUNITY SERVICES DIRECTOR85 F | 67,600 | | | | | | | 33,800 | 33,800 | 67,600 |
| LIBRARIAN | 58,400 | | | | | | | 58,400 | | 58,400 |
| SENIOR LIBRARY ASSISTANT | 44,535 | | | | | | | 44,535 | | 44,535 |
| LIBRARY ASSISTANT | 44,535 | | | | | | | 44,535 | | 44,535 |
| LIBRARY AIDES5 FTE | 22,430 | | | | | | | 22,430 | | 22,430 |
| | 2,154,514 | 178,865 | 26,950 | 193,695 | 1,141,921 | 18,528 | 312,505 | 203,700 | 78,350 | |
| *ETE – Full Timo Equivalents | 38.14 | 2.00 | 0.75 | 3.75 | 19.45 | 0.66 | 6.18 | 3.92 | 1.43 | |

*FTE = Full Time Equivalents

CITY OF COTTAGE GROVE PERSONAL SERVICES SUMMARY PUBLIC WORKS/COMMUNITY DEVELOPMENT FY 2014-15

| | | COMM. | | BLDG. | | BROAD | WATER | WATER | ST. | ST. | STORM | BLDG. | ww | | | |
|---|-----------------|---------|--------|--------|---------|-------|---------|---------|--------|--------|---------|----------|-----------------|---------|---------|-----------------|
| POSITION DESCRIPTION | SALARY | DEV. | PARKS | MAINT. | ENG. | BAND | DIST. | PROD. | MAINT. | SWPG. | DRAIN | INSPECT. | COL. | WWTP | GOLF | TOTALS |
| PUBLIC WORKS DIRECTOR | 91,795 | | 2,755 | 1,840 | | | 22,945 | 13,770 | 22,945 | | 6,425 | | 13,770 | 7,345 | | 91,795 |
| WWTP SUPERVISOR | 69,650 | | , | , | | | , | -, - | , | | -, - | | -, - | 69,650 | | 69,650 |
| WATER PRODUCTION SUPERVISOR | 69,650 | | | | | | | 69,650 | | | | | | | | 69,650 |
| UTILITY MAINTENANCE SUPERVISOR | 70,595 | | | | | | 35,295 | | 16,240 | | 7,060 | | 12,000 | | | 70,595 |
| FLEET & FACILITIES MANAGER | 71,540 | | | | | | 28,610 | 3,580 | 15,735 | 3,580 | 5,725 | | 10,730 | 3,580 | | 71,540 |
| CITY ENGINEER | 79,060 | | | | 43,480 | | 16,600 | 3,955 | | | 6,325 | | 8,700 | | | 79,060 |
| ENGINEERING TECHNICIAN - 2 FTE | 99 <i>,</i> 955 | | | | 99,955 | | | | | | | | | | | 99 <i>,</i> 955 |
| ADMIN. AIDE-CD | 44,540 | 13,360 | | | 2,230 | | 6,680 | | | | | 20,040 | 2,230 | | | 44,540 |
| ADMIN. AIDE-PUB. WORKS | 46,140 | 9,225 | | | 13,840 | | 9,225 | 2,310 | | | 2,310 | | 6,920 | 2,310 | | 46,140 |
| CLERICAL ASSISTANT-SHOP | 41,555 | | | | | | 19,945 | 4,155 | 2,910 | | 3,325 | | 8,310 | 2,910 | | 41,555 |
| UTILITIES CLERK | 41,550 | | | | | | 22,020 | | | | 2,080 | | 17,450 | | | 41,550 |
| CUSTODIAN | 32,940 | | | 32,940 | | | | | | | | | | | | 32,940 |
| GOLF SHOP MANAGER | 44,655 | | | | | | | | | | | | | | 44,655 | 44,655 |
| GOLF SHOP ASSISTANTS - 1.45 FTE | 29,585 | | | | | | | | | | | | | | 29,585 | 29,585 |
| COMMUNITY SERVICES DIRECTOR15FTE | 11,900 | | | | | | | | | | | | | | 11,900 | 11,900 |
| FINANCE CLERKS - 0.50 FTE | 16,280 | | | | | 3,255 | 5,860 | | | | 1,630 | | 5,535 | | | 16,280 |
| | 809,455 | | | 25,230 | | | 232,005 | 115,785 | 96,540 | 29,400 | 73,775 | | 79,835 | 156,885 | | 809,455 |
| GOLF COURSE SUPERINDENTENT | 57,235 | | | | | | | | | | | | | | 57,235 | 57,235 |
| REGULAR PART TIME WORKER - GOLF - 3.00 FTE | 59,105 | | | | | | | | | | | | | | 59,105 | 59,105 |
| REGULAR PART TIME WORKER - NON GOLF -3.99 FTE | 80,425 | ~~ | 64,920 | | | | | 4,690 | 10,815 | | | | | | | 80,425 |
| COMMUNITY DEVELOPMENT DIRECTOR | 89,420 | 80,475 | | | | | | | | | | 8,945 | | | | 89,420 |
| CITY PLANNER | 61,860 | 61,860 | | | | | | | | | | | | | | 61,860 |
| SEASONAL WORKER - PLANNING - 0.50 FTE | 12,000 | 12,000 | 20.045 | | | | | | C 010 | | | | | | | 12,000 |
| SEASONAL WORKER - WTP - 0.33 FTE | 26,855 | 170 020 | 20,045 | CO 010 | 150 505 | 2 255 | 200 105 | 217 005 | 6,810 | 22.000 | 100 (| 20.005 | 105 400 | 242 600 | 202 400 | 26,855 |
| TOTAL 2, TOTAL FTE | 41.92 | 2.90 | 87,720 | • | 159,505 | | - | 217,895 | - | | 108,655 | • | 165,480 3.04 | 242,680 | | |
| TOTALFIE | 41.92 | 2.90 | 3.40 | 1.47 | 2.90 | 0.10 | 7.18 | 3.78 | 3.18 | 0.60 | 1.92 | 0.55 | 3.04 | 4.30 | 6.60 | |
| FY2014-15 ALL FUNDS FTE TOTAL | 80.06 | | | | | | | | | | | | | | | |
| FY2013-14 ALL FUNDS FTE TOTAL | 77.48 | | | | | | | | | | | | | | | |
| FY2012-13 ALL FUNDS FTE TOTAL | 79.58 | | | | | | | | | | | | | | | |
| FY2011-12 ALL FUNDS FTE TOTAL | 78.18 | | | | | | | | | | | | | | | |
| FY2010-11 ALL FUNDS FTE TOTAL | 77.20 | | | | | | | | | | | | | | | |
| FY2009-10 ALL FUNDS FTE TOTAL | 79.53 | | | | | | | | | | | | | | | |
| FY2008-09 ALL FUNDS FTE TOTAL | 82.67 | | | | | | | | | | | | | | | |
| FY2007-08 ALL FUNDS FTE TOTAL | 82.19 | | | | | | | | | | | | | | | |
| FY2006-07 ALL FUNDS FTE TOTAL | 70.41 | | | | | | | | | | | | | | | |
| FY2005-06 ALL FUNDS FTE TOTAL | 68.41 | | | | | | | | | | | | | | | |
| FY2004-05 ALL FUNDS FTE TOTAL | 67.41 | | | | | | | | | | | | | | | |

63.41

85.50

FY2003-04 ALL FUNDS FTE TOTAL

FY2002-03 ALL FUNDS FTE TOTAL