

MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: November 4, 2016

Youth Advisory Council

The 2016-17 Cottage Grove Youth Advisory Council will be meeting on Monday, November 7th from 6:15 to 7:30.

Election Day

Election Day will finally be here on Tuesday. Be sure to return your ballots by 8:00 pm on Tuesday. It is now too late to mail in ballots, so use the drop box located in front of the Community Center/Library. As of Thursday, just over 41% of the ballots have been returned. With a record number of registered voters the number of ballots returned will likely be a record too since voting is expected to be very high for this election.

Veterans Day

On Friday, November 11th a Veterans Day ceremony will be held in the Cottage Grove Armory beginning at 11:00. The City, American Legion, and VFW will be hosting the ceremony.

National Bicycle Tourism Conference

The City Manager attended the National Bicycle Tourism Conference this week. The conference was a collection of cycling event coordinators, tourism officials, and cyclists from around the country. Keynote speakers included Lance Armstrong and Burkhard Stork, the National Director of the German National Cyclist's Association. Germany has an amazing network of tourism cycling routes that are used by recreational cyclists for regular "holiday" (vacation) excursions. The city manager also had the opportunity to meet Nelson Vails member of 1984 U.S. Olympic Cycling Team and Silver Medalist.

Not only did the conference cover how to run cycling events but also covered marketing cycling opportunities or resources, working with event organizers, the economic impact of bicycle tourism, innovative development of cycling routes and expanding participation in cycling for fun and just healthy living. It provided an excellent opportunity to discuss how the City can play a role in development of additional cycling opportunities and how to make those opportunities attractive to youth, women and recreational cyclists not just the "spandex wearing" cyclists. Attendance at the Conference was made possible through a grant from Travel Oregon. Oregon had a significant representation at the conference and is recognized as a leader nationally for promotion and development of bicycle tourism.

Speaking of Cycling

This week registration opened for the Oregon Gran Fondo, part of the Oregon Triple Crown. The Gran Fondo will be held on May 21, 2017 and begin in Downtown Cottage Grove. If you register now there is plenty of time to prepare and train for the event. Visit www.oregontriplecrown.com for more information about this event. Every year the event grows and more people learn about the wonderful cycling opportunities in our area. If you are not willing to ride the ride, please consider volunteering or at least cheering the participants as they leave and return.

Staff Changes at the Police Department

November 4th marks the last day at the police department for Officer Carlos Jones. Officer Jones has been a member of the department for the past 12 years. He will continue his career with the Eugene Police Department. We wish him much success in his future endeavors. On Monday, November 7th, Officer Adam Butler joins the department. He is currently an officer with the Port Orford Police Department. A special swearing-in ceremony is planned for November 14th. Welcome to CGPD, Officer Butler!

All The Leaves Are Brown

Beginning Monday, November 14th the Public Works Department will start the first round of leaf pickup from City streets. For specific tips on leaf placement in streets and other safety considerations, please review the Leaf Pickup Brochure on-line at www.cottagegrove.org or call 942-3349 to request a copy of the brochure. This is a free service to City residents.

Fall Back

This weekend is one of the favorite times of the year – we get to set the clocks back an hour and regain the hour of sleep we lost in the spring. Don't forget to set your clocks back last thing Saturday evening or first thing Sunday Morning.

Don't Just Fall Back, Check Your Smoke Alarm

Is your smoke alarm still working? A smoke alarm with a dead or missing battery is the same as having no smoke alarm at all. On Sunday, November 6th when resetting your clocks, make sure your smoke alarms work and replace the batteries, if necessary. Take care of your smoke alarms according to the manufacturer's instructions.

When In Doubt Get Out and Stay Out

The State Fire Marshal has issued a video regarding fire safety and the need to, "Get out and stay out!"

Are you prepared if a home fire happens? Knowing what to do in the event of a fire can save you and your family. Fire can spread quickly, leaving you as little as three minutes to get out safely once the smoke alarm sounds. People often get confused about what to do during a fire and infants, young children, older adults, and people with disabilities may be at risk because of their inability to escape quickly or on their own. Many fire injuries and deaths occur when residents attempt to fight a home fire or when exits are not defined or blocked.

Between 2010 and 2015, Oregon fire agencies reported 1,107 injuries and 189 deaths that occurred because of home fires. Oregon fire data demonstrates that 35% of fire injuries or deaths occur when attempting to engage in fighting fires. The highest percentage of fire injuries occur between 6:00 and 9:00 pm and 49% of those fires originated in kitchen areas. This means that, people are at least three times more likely to be injured while attempting to control a kitchen fire than any other type of home fire.

To view the Fire Marshal's video or for more information about preparing a safe home escape visit the State Fire Marshal's website at:
<http://www.oregon.gov/osp/SFM/Pages/escapeplan.aspx>.

Oregon-Washington Joint American Planning Association Conference

Community Development Director and City Planner attended the 2016 Joint Conference of the Oregon & Washington American Planning Associations. The theme was "Columbia Connections – Planning People & Places." The conference explored urban and rural planning issues spanning both sides of the river. Sessions attended included Landslide Hazards-Interdisciplinary Approach, Columbia River Gorge Planning in a Federal Framework, Land Use & Transportation Together, and Local Land Use and State Agency Coordination. Affordable Housing and HUD's New Assessment of Fair Housing Guidelines was also a major area of discussion and presentation.

Economic & Business Improvement Districts (E-BID) Extension Public Hearing

The public hearing and yearly assessment notices for extension of the Economic Improvement District (EID) and the Business Improvement District (BID) were mailed last month to provide more than 30 days notice of the second public hearing before the City Council at the regular meeting on November 14, 2016. The City Council will hold the public hearing to receive comments prior to considering the five (5) year extension of the EID & BID and setting the assessment amount for those properties and businesses within the districts.

The districts were formed in 2001 and extended for three years in 2004, 2007, 2010, and 2013. The districts are assessment districts in which property and business owners choose to be assessed an annual fee that will be used for promoting and improving the proposed district. For the EID, property owners have been notified by mail of what their specific yearly assessment will be based on the assessments for Tier 1 properties of \$0.05 per square foot not to exceed \$500 per year and for Tier 2 properties of \$0.02 per square foot not to exceed \$300 per year. For the BID the assessment is \$50 per year per business.

If a business or property owner is NOT in favor of the EID and/or BID, State statute requires written remonstrance. Written objections can be delivered to the Community Development Department, 400 E. Main Street, Cottage Grove, Oregon 97424 up to the time public hearing. The remonstrance (written objection) must provide the following information to insure accurate recording:

- 1.) Date;
- 2.) Name of the property owner (if objecting to the EID) or name of business owner (if objecting to the BID);
- 3.) Tax lot number of the subject property;
- 4.) Address of the subject property;

- 5.) State objection to the formation of the appropriate district; and
- 6.) Signature of the property and/or business owner.

For information regarding the public hearing or remonstrance process please call the Community Development Department at (541)942-3340. For information regarding the EID or BID contact Jim Gilroy at (541)334-5810 or jgilroy@bannerbank.com.

Quote of the Week

“It is not good enough for things to be planned - they still have to be done; for the intention to become a reality, energy has to be launched into operation.”

~ Walt Kelly ~