

MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: November 17, 2016

Youth Advisory Council

The Cottage Grove Youth Advisory Council will be meeting on Monday, November 21st from 6:15 to 7:30 pm.

Eugene International Film Festival

The Cottage Grove Armory will be a site for the Eugene International Film Festival on Friday evening and Saturday. Check out the schedule of showings at www.eugenefilmfest.org for the movies and times. A portion of the proceeds will go to the Armory Renovation project.

Turkey Drop

Next Saturday, November 26th will be Shop Small Saturday and to help celebrate and bring shoppers to downtown businesses, the Main Street Program, Chamber of Commerce and City will be hosting the 2016 Inaugural Cottage Grove Main Street Turkey Drop at 3:00 pm in front of the IOOF building at 317 E. Main Street. To enter the drawing to be one of the lucky 50 to enter the “Turkey Drop Zone,” just spend \$10 at a participating business.

Thanksgiving is right around the corner

Share these fire safety resources to help families enjoy a safe holiday. As you plan your Thanksgiving menu don't forget about fire safety. Did you know Thanksgiving is the number one day for home cooking fires? The number of home fires double on Thanksgiving. So, let's add a pinch of fire safety to the menu. Keep these safety tips in mind as you prepare your meal. Turkey: If you are roasting your turkey, make sure you set a timer. This way, you won't forget about the bird as you watch the parade or football.

If you are **frying** your turkey:

- Use a fryer with thermostat controls. This will ensure the oil does not become over heated.
- Thaw your turkey completely. Ice on the bird will cause the oil to splatter.
- Don't overfill the pot with oil. If you do, the oil will overflow when you add the turkey causing a fire hazard.
- Keep children and pets at least three feet away from the fryer.
- Also, always use the fryer outdoors.

Stuffing and Potatoes: Stand by your stove when you are boiling your potatoes or frying onions for stuffing. It is best to stay in the kitchen when you are frying, boiling or broiling. If you are in the kitchen, it is easier to catch spills or hazardous conditions before they become a fire.

Vegetables: Keep the area around the stove clear of packaging, paper towels, and dish cloths; anything that can burn.

- Be sure to clean up any spills as they happen.
- Be prepared. Keep a large pan lid or baking sheet handy in case you need to smother a pan fire.
- Turn pot handles towards the back of the stove so you don't bump them.

By following these safety tips, you will have a delicious and fire safe Thanksgiving. Let the firefighters have dinner with their families, not yours.

Notice of Planning Commission Vacancy

With the election of Commissioner Bob Ehler to City Council, the City Planning Commission will have one vacancy at the end of the year. This is a volunteer body appointed by the City Council. The Planning Commission meets twice a month on the 2nd and 3rd Wednesdays in the evening. People interested in applying for these positions need to complete a Planning Commission application available at the Community Development Department at City Hall or online at: www.cottagegrove.org The deadline for receiving applications is **November 30th at 5 pm**. For further information please contact the Community Development Department at (541) 942-3340.

Public Hearings Scheduled

City Council will hold public hearings on the following applications on Monday, December 12, 2016 at 7:00 pm in the Council Chambers:

1. The consolidation of the M-1 & M-2 Industrial Zones into one M zone. This will require amendments to the Comprehensive Land Use Diagram (CPA-1-16), the Zoning Map (ZC-1-16), and the Development Code Text (DCTA-2-16). All three applications will be considered at the same public hearing. These are the same applications that the City has done public outreach to property and business owners in the industrial zones.
2. Rezoning Application for the Cottage Grove State Airport from County Zoning to PR Parkand Recreation City Zoning. This is the second of three actions related to the Airport. The first was the annexation of the airport, then the change in zoning, and finally the development and adoption of a master plan.

The Planning Commission has considered the applications and made recommendations to City Council. The recommendations will be submitted along with staff reports, public hearing minutes and proposed ordinances with the Council agenda. Any questions should be directed to the Community Development Department.

PALL Membrane Operator's Workshop

On Thursday of this week, the Row River Water Treatment Plant was the host site for a PALL Membrane Operator's workshop. Several water treatment plant staff attended from Cottage Grove, Creswell, Myrtle Creek, Winston-Dillard, Newport, and St. Helens. Pall Corporation sent staff from their marketing, engineering, and field service technician departments to facilitate the hands-on workshop. The workshop included a general PALL equipment update, basic troubleshooting, best practices sharing, and specific plant discussions. There are plans to have a similar workshop, on February 9, 2017 in Newport, Oregon, for other PALL plant staff that were unable to come to Cottage Grove.

City Safety Committee

This week, the City Safety Committee met to review and discuss accident/incident reports, plan upcoming training sessions, and perform quarterly facility inspections of all City facilities. The City Safety Committee is made-up of representatives from the public works, finance, administration, library, and police departments. Safety inspections were performed at City Hall/Police Department, City Shop, Middlefield Golf Course pro and maintenance shops, Community Center/Library, Wastewater Treatment Plant, and Row River Water Treatment Plant. Facilities are inspected on a quarterly basis for employee safety issues, which are identified and corrected.

New Police Department Employee

The Police Department welcomes its newest team member, Megan Lymath. Megan will begin her training as a part-time Community Service Officer on Monday, November 21st. Along with CSO Cherie Nelson, Megan will be able to assist with non-emergency calls for service; animal control; jail duties and parking and abandoned vehicle enforcement.

Quote of the Week

“Sometimes you just need to distance yourself to see more clearly.”

Daily Inspirational Quotes