

MEMORANDUM

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: December 16, 2016

2016 Certified Population Numbers

Portland State University released the annual certified population estimates for cities and counties this week. The certified July 1, 2016 population for the City of Cottage Grove is 9,890. The certified population number is important because the number is used to calculate state shared revenues.

Community Development Director Recruitment

On Halloween the Community Development Director announced his intent to retire on January 31, 2017. As a result the City is seeking applicants for the Community Development Director position. The recruitment materials have been prepared and are posted on the City's Jobs listing website at: www.cottagegrove.org/jobs. The deadline for application is 4:00 pm on Thursday, January 12, 2017.

Final Week of the Annual Leaf Pickup

The Public Works Department will resume collecting residential leaves from City streets, for the third and final time, beginning on December 19th and ending the 23rd. For specific tips on leaf placement in streets and other safety considerations, visit the City's webpage.

Street Light Survey Completed

With the change back to standard time on November 6th, Public Works recently completed the annual survey of all street lights throughout the City to identify street lights that are not working properly. Street lights throughout the City are owned and maintained by Pacific Power, EPUD, the City or private homeowner associations. Street lights that were not functioning correctly were noted and reported to the proper authority for repair. There were a total of 32 street lights throughout the City that were not functioning properly.

Street lights that are not functioning correctly can be reported to the Public Works Department at (541)942-3349 and they will contact the proper utility for repairs. Street lights with a Pacific Power ID plate can also be reported directly to Pacific Power on their website or by calling 1-888-221-7070. To help with the repairs please either provide the ID number on the street light pole or the nearest address.

Shop Railroad Box Cars

When the City acquired the shop property from the railroad, the acquisition included several box cars that have been used for Public Works and Police storage. The City allocated funds in the Fiscal Year 2016-2017 budget to pay for the construction of a new structure on the shop property to replace the aging box cars. To accommodate the construction, the box cars will be removed from the shop property. Pacific Recycling will remove the box cars, steel wheel carriages, rails and ties for the scrap value of the steel and there will be no cost to the City. One of the reasons the box cars must be replaced is because the ties, supporting the rails and the weight of the box cars, have begun to rot and collapse causing the box cars to tip. The work to remove the box cars will occur over the next couple of weeks.

Holiday Story Time at the Library

Mrs. Claus and the Elves will be at the Friends of the Cottage Grove Public Library Holiday Story Time on Monday, December 19th at 6:00 pm. There will be holiday stories and gingerbread cookie decorating. Everyone is invited to bring a friend and join us for this fun free festive holiday event.

Winter Break “Mystery Mural” Program at the Cottage Grove Public Library

Stop by the Cottage Grove Public Library anytime during Winter Break to work on the “Mystery Mural”. Library patrons of all ages can enjoy this drop-in program, which opens on Monday, December 19th and ends on Saturday, December 31st. Participants can request a small portion of the mural at the circulation desk which they will color in the medium of their choice (colored pencils, crayons, markers, etc.). Once the section is complete, patrons will attach their section to the appropriate place on the mural grid, which is displayed in the Children’s Area. The “Mystery Mural” will slowly be revealed as sections are completed. Visit the library and help us with this amazing piece of art.

Note: There will be no regularly scheduled programming during the two weeks of Winter Break, December 19th – January 3rd.

Police Department Testing

The Cottage Grove Police Department will be testing reserve officers and police officers on January 9, 2017. There are 24 candidates testing and the successful candidates will then move on to an oral board interview.

Holiday Closures

Since Christmas Day and New Years Day fall on Sundays this year, City Hall, Community Center and Library will be closed on Monday, December 26th and Monday, January 2nd. The City Council has cancelled the City Council meeting scheduled for Monday, December 26th.

Quote of the Week

“When gratitude becomes an essential foundation in our lives, miracles start to appear everywhere.”

~Emmanueldagher.com~