#### **MEMORANDUM**

TO: Mayor and City Council

FROM: Richard Meyers, City Manager

SUBJECT: Friday Update

DATE: August 25, 2017

### Yard of the Week

This week the Yard of the Week is located at 182 Taylor Place. The yard has a beautiful display of a wide variety of flowers. Only a few weeks left in the 2017 Yard of the Week season, so get any nominations in soon.

## **Ice Cream Social**

On Saturday, August 26<sup>th</sup> from 1:00 to 5:00 pm, the City of Cottage Grove will be holding an Ice Cream Social in the Cottage Grove Armory. There will be nickel ice cream cones and carnival games. Everyone is invited to come and enjoy some fun and have some ice cream with your neighbors.

## National Society for the Preservation of Covered Bridges

Members of the National Society for the Preservation of Covered Bridges are in town for their annual conference this weekend. Many of their members will be at Art Walk this evening. Tomorrow they have tours and will end the day with dinner in the Chambers Covered Railroad Bridge. Be sure to welcome visitors you may see.

# Mayor's Bike Ride

Join the Mayor on Saturday, September 9<sup>th</sup> at the Row River Trailhead at 10:00 am and ride a leisurely, family friendly ride to the Mosby Creek Trailhead. Riders can then return back to the City completing a 6 mile roundtrip ride. The more adventurous riders can proceed up the trail. There will be refreshments at the Mosby Creek Trailhead for the riders. Come celebrate summer, Cycle Oregon coming again, school starting or anything else you want. Have a great time with friends and enjoy the Row River Trail.



#### **Beeper**

The City Manager will be on KNND's Beeper Show on Monday, September 28<sup>th</sup> from 9:00 to 10 am.

### **Classic Film at the Library**

Please join us at the Cottage Grove Public Library on Monday, August 28<sup>th</sup> at 1:30 pm for a free screening of the classic film "Lawrence of Arabia" starring Peter O'Toole, Alec Guiness, and Omar Sharif. Free popcorn and drinks will be served. Due to his knowledge of the native Bedouin Tribes, British Lieutenant T.E. Lawrence (Peter )'Toole) is sent to Arabia to find Prince

Faisal (Alec Guiness) and serve as a liaison between the Arabs and the British in their fight against the Turks. With the aid of native Sherif Ali (Omar Sharif), Lawrence rebels against the orders of his superior officer and strikes out on a daring camel journey across the harsh desert to attack a well-guarded Turkish port.

# Oregon "Battle of the Books"

Now is the time for youth readers' grades 3<sup>rd</sup> through 12<sup>th</sup> to gear up for the annual Battle of the Books reading extravaganza. Parents can stop by the Library to talk with a Librarian about how to get involved with this reading movement for youth.

### **Teen Drum-Making Workshop at the Library**

Teens are encouraged to sign-up for a Teen Drum Making Workshop at the Library on Thursday, August 31<sup>st</sup> at 4:00 pm. All materials will be provided for teens to make an awesome drum and to learn about drums and drum making. Call the library at (541) 942-3828 to register for this event.

### **New Police Officer**

On Thursday, August 24<sup>th</sup>, Brady Baxter-Dunlap was offered and accepted a full-time police officer position. Brady recently graduated from the Lane Community College/Lane County Sheriff's Office Reserve Academy and will start work on September 15, 2017. Brady will be scheduled to attend the Department of Public Safety Standards and Training sixteen-week academy. An official swearing-in ceremony will be scheduled and will be announced in the near future. Congratulations and welcome Brady.

### **Housing Needs Analysis Request for Proposals**

The City of Cottage Grove Public Works & Development Department has published a Request for Proposals (RFP) for a Housing Needs Analysis (HNA) for the City of Cottage Grove. The City is looking for a land use/economic development consultant firm to undertake this project in FY 17/18, with hopes that it will be complete by August, 2018. The product of this project will be a HNA that is compliant with the requirements of Goal 10, OAR 660-008, and OAR 660-024, as well as updates to the City's zoning code and Comprehensive Plan policies to implement the HNA.

This HNA will provide Cottage Grove with a factual basis to support future planning efforts related to housing and options for addressing unmet housing needs in Cottage Grove. The focus of the HNA is an assessment of whether Cottage Grove has enough land within the City's Urban Growth Boundary (UGB) to accommodate expected population growth. The report documents the inventory of vacant land in Cottage Grove, based on tax lot data, data about development on each tax lot, and constraints to development (e.g., steep slopes, floodways or wetlands); reviews development patterns and potential demand in Cottage Grove; and provides a policy analysis for how to address identified needs and issues.

The deadline for submitting a Proposal for this RFP is September 15, 2017. Interested parties can contact City Planner Amanda Ferguson for more information at <u>planner@cottagegrove.org</u> or (541) 942-3340.

## **Utility Maintenance Worker 1 Recruitment**

The Utility Division of the Public Works & Development Department is recruiting for a new member on the Utility Crew. If you or someone you know is looking for a great place to work, in a team environment, and enjoy working outdoors go to Cottage Grove's website at <a href="cottagegrove.org">cottagegrove.org</a> and review the job description for the Maintenance Worker 1 position. We will be accepting applications until 4:00 pm Wednesday, September 6, 2017.

## South 6th Street Project Out for Bids

Today the Engineering Division posted the South 6<sup>th</sup> Street paving project for bids. The project proposes grinding and repaving the travel lanes from Hwy 99 South on 6<sup>th</sup> Street to Johnson Street. You can review the project on the City's website at <u>cottagegrove.org</u> under the 'Doing Business" header and click on "Bids and RFPs".

## **New Taylor Pump Station Update**

On Monday the Utility Division Crew successfully cleaned and chlorinated the new water mainlines serving homes up Taylor Avenue, Parks Road, Red Hills Place, and Cottage Heights Loop. On Thursday water service was successfully transferred for homes on Red Hills Place, Samuel Drive and Hillside Drive to the new pump station. We hope to have all the remaining homes transferred to the new system within the next two weeks.



Quote of the Week

"Success is the sum of small efforts, repeated day in and day out."

~Robert J. Collier~