# **BOARDS AND COMMISSIONS**

The City operates on a Council/Manager form of government. The City Council sets policy and provides direction to an appointed City Manager that directs the staff and carries out the day-to-day administration of the City. (See Organizational Chart)

The City Council depends on the Planning Commission and other Advisory Boards for advice and input and in the case of the Planning Commission to render judgments in land-use applications. The following is a brief outline of the City Council, Commission, and Budget Committee.

# **City Council**

The City Council consists of a mayor and six councilors who are elected to serve for overlapping four-year terms. Four are elected from wards, with two councilors elected at large. City Council meetings are held on the second and fourth Mondays of each month. The Mayor presides over Council meetings and frequently represents the City in a ceremonial capacity. The only requirements for serving on the Council are that you be a registered voter and that you have lived inside the city limits for at least the preceding twelve months.

The City Council is responsible for identifying needs and problems in the community. The Council adopts city laws, ordinances, and revises them as needed, approves contracts, agreements, and purchases in compliance with established City Codes. Council members also serve on the Budget Committee and participate in the annual budget process. They decide how city revenues should be raised, how much will be spent, and for what purposes.

Members of the City Council are:

Jeff Gowing, Mayor Candace Solesbee Kenneth Roberts Bob Ehler

Jake Boone, Council President Mike Fleck Greg Ervin

### PLANNING COMMISSION

The Planning Commission meets monthly for a Work Session on the second Wednesday and for the Regular Meeting on the third Wednesday of each month at 7:00 p.m., in the City Hall Council Chambers, located at 400 E. Main Street. The Commission is a seven-member, City Council appointed body, that takes action and makes recommendations to the City Council on a variety of current and long-range land use matters. Five of the seven members must live within the City. Commissioners serve a four-year term of appointment.

It is the responsibility of the Commission to make recommendations to the City Council on all legislative land-use matters as well as policy considerations relating to planning and development within the City.

Planning Commission members are:

Darby Valley, Chair Beau Solesbee Jim Tidrick Blake Hoskin Chloe Beckes, Vice Chair Ashley Rigel Tim Burns

# HISTORIC LANDMARK COMMISSION

The Historic Landmark Commission is a five (or more) member City Council appointed body that reviews applications for alteration or destruction of historic landmarks within the City of Cottage Grove. They also assist staff in developing an annual work plan aimed at fostering and furthering historic preservation. Members serve a three-year term of appointment and meet on an as-needed basis. The City Council makes every effort to appoint persons with experience in historic preservation, architectural history, and history or a related field.

Historic Landmark Commission members are:

Lloyd Williams, Chair Tara Sue Hughart Steve Kleiner Cathy Bellavita Danny Solesbee

### URBAN FORESTRY COMMITTEE

The Urban Forestry Citizens Advisory Committee was created in 1994 by the City Council and given the task to assist in the development of an urban forestry plan for the City. They make recommendations to the City Council regarding urban forestry; seek grants to improve the quality of the urban forest. Since the Committee's inception, Cottage Grove has been named Tree City, USA for 23 years. The Committee holds an annual Arbor Day observance. Annual tree and bulb plantings are held and the City received a Special Growth Award in 2015 for exceeding the requirements of the Tree City, USA award.

Urban Forestry Citizens Advisory Committee members are:

Reilly Newman Jimmy Schaper Ona Chambers Carson Dixon Susan Johnson James Kness Paul Higgins

Public Works Director, Faye Stewart Planning Representative, Eric Mongan City Arborist, Chris Senters

# AUDIT COMMITTEE

The Audit Committee meets on a very limited basis to review the Comprehensive Annual Financial Report (CAFR) prepared by an outside auditing firm. The Committee after reviewing the annual audit document with the auditors recommends action to the City Council regarding the audit.

Audit Committee Members are: Karen Winters Greg Ervin Jennifer Morocco

Kenneth Roberts Sarah Holmgren

### **BUDGET COMMITTEE**

The Budget Committee consists of the Mayor and members of the City Council and an equal number of citizens at large. The citizens are appointed by the City Council and serve terms of three years. Terms are staggered so that approximately one-third of the appointed terms end each year. The Budget Committee only meets as necessary during the budget adoption process.

<u>Citizens At Large:</u> Thomas Munroe Donn Rust Bernard Donner Michael Grover

Gary Williams Amanda Gilbert Gary Manly

<u>Council Members:</u> Jeff Gowing, Mayor Bob Ehler Mike Fleck Kenneth Roberts

Jake Boone, Council President Candace Solesbee Greg Ervin

# GLOSSARY

#### Actual

Actual, as used throughout the various summaries, represents the actual costs of operation. This category is presented on a budgetary basis, and thus excludes depreciation and amortization and includes principal payments on debt.

#### Ad Valorem Tax

A tax based on the assessed value of a property.

#### **Adopted Budget**

Adopted, as used in the various summaries within the budget document, represents the final budget approved by the City Council. Adopted budget becomes effective July 1<sup>st</sup>. Subsequent to adoption, the Council may make changes throughout the year.

#### Approved Budget

Approved, as used in the various summaries, represents the proposed budget with any changes if made by the Budget Committee.

#### Appropriations

Legal authorization granted by the City Council to spend public funds. Appropriations within each department may not be exceeded.

#### Assessed Valuation

The value set on taxable property as a basis for levying property taxes. A tax initiative passed in 1997 that reduced assessed value below real market value and set a 3% maximum annual growth rate in the assessed value, exclusive of certain improvements.

#### Assets

Resources having a monetary value and that are owned or held by the City.

#### **Beginning Balance**

The beginning balance is the residual nonrestricted funds brought forward from the previous financial year (ending balance).

#### Bond or Bond Issue

Bonds are debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or according to a formula for determining the interest rate.

#### Budget

A budget is a plan of financial operation representing an estimate of proposed expenditures and the means of financing them.

#### **Budget Calendar**

The schedule of important dates and timelines which the city follows in the preparation and adoption of the budget.

#### **Budget Committee**

A group comprised of the elected officials plus an equal number of interested citizens for the purpose of reviewing the proposed budget and recommending changes leading to an approved budget.

#### **Budget Document**

A written report outlining the City's comprehensive financial plan for all funds and departments for a specified fiscal year.

#### **Budget Message**

Written explanation of the budget and the City's financial priorities for the next fiscal year; prepared by the City Manager/Budget Officer.

#### **Capital Improvement**

A term defined in the ORS 310.410 (10) to include land, structures, facilities, machinery, equipment, or furnishings having a useful life of longer than one year.

#### **Capital Outlay**

Includes the purchase of land, the purchase or construction of buildings, structures, and facilities of all types, plus machinery and equipment. It includes expenditures that result in the acquisition or addition of a fixed asset or increase the capacity, efficiency, span of life, or economy of operating as an existing fixed asset. For an item to qualify as a capital outlay expenditure it must meet all of the following requirements: 1) have an estimated useful life of more than one year; 2) typically have a unit cost of \$5,000 or more; and 3) be a betterment or improvement. Replacement of a capital item is classified as capital outlay under the same rules as the original purchase. Replacement or repair parts are classified under materials and services.

#### **Capital Projects Fund**

Created to account for financial resources to be used for the acquisition or construction of major capital facilities, such as the purchase of land and the construction of a building.

#### Carryover

Amount of resources available for use at the beginning of the fiscal year.

#### **Charges for Service**

Includes a wide variety of fees charged for services provided to the public and other agencies.

#### **Comprehensive Annual Financial Report**

The annual audited results of the City's financial position and activity.

#### **Comprehensive Plan**

An official statement of the goals, objectives and physical plan for the development of the city. Contains narrative of goals, objectives, policies that describe the desired form, nature and rate of city development.

#### **Consumer Price Index**

A statistical description of price levels provided by the U. S. Department of Labor. The index is used as a measure of the increase in the cost of living.

#### Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. Contingency may be appropriated for a specific purpose by the City Council upon the approval of a resolution.

#### **Debt Service**

Interest and principal on outstanding bonds and loans due and payable during the fiscal year.

#### **Debt Service Fund**

Established to account for the accumulation of resources and for the payment of general longterm debt principle and interest that are not services by the Enterprise funds. It does not include contractual obligations accounted for in the individual funds.

#### Department

The combination of various functions of the City headed by a department manager with a specific and unique set of responsibilities and objectives.

#### Depreciation

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

#### **Employee Benefits**

Contributions made by the city to meet commitments or obligations for employeerelated expenses. Included is the city's share of costs for social security and the various pension, medical, long-term death and disability, and life insurance plans.

#### Encumbrance

Amount of money committed and set aside, but not yet expended, for the purchases of specific goods or services.

#### **Ending Balance**

The residual non-restricted funds that are spendable or available for appropriation at the end of the fiscal year.

#### **Enterprise Funds**

Established to account for operations that are financed and operated similarly to private businesses, where the intention is such that the service is self-sufficient, with all costs supported predominantly by user charges.

#### Expenditures

Represents decreases in net financial resources. They include current operating expenses, which require the current or future use of net current assets, debt services, and capital outlays.

#### Fees

Charges for specific services levied by the city in connection with providing a service, permitting an activity, or imposing a fine or penalty.

#### **Fiduciary Fund**

A trust fund set up to account for a private donation to the City for a specific purpose for which the principal amount cannot be spent.

#### **Fiscal Year**

A twelve-month period designated as the operating year for accounting and budgeting purposes. The City's fiscal year is July 1<sup>st</sup> through June 30<sup>th</sup>.

#### **Fixed Assets**

Includes equipment, vehicles, furniture and fixtures, computer hardware, with a cost basis in excess of \$5,000.

#### Franchise Fee

Charged to all utilities operating within the City and is a reimbursement to the general fund for the utility's use of City streets and right-of-ways.

#### **Full-Time Equivalent**

A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year. The full-time equivalent of a part-time employee is calculated by dividing the number of hours budgeted by 2,080.

#### Fund

A fiscal and accounting entity with a selfbalancing set of accounts. Records cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. These are segregated for purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

#### Fund Balance

The balance of net financial resources that is spendable or available for appropriation.

#### **General Fund**

Primary operating fund of the City. It exists to account for the resources devoted to finance the services traditionally associated with local government. Included in these services are police protection, building maintenance, parks, library, general administration, and any other activity for which a special fund has not been created.

#### General Obligation Bonds (G.O. Bonds)

Bonds secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power. They are usually issued to pay for general capital improvements.

#### Grant

A contribution by one government unit to another. The contribution is usually made to aid in the support of a specified function, i.e. Planning or capital projects.

#### Infrastructure

Public domain fixed assets such as roads, streets, sidewalks and similar assets that are immovable.

#### Interfund Transfers

Appropriation category used in the City's budget resolution which includes amounts distributed from one fund to pay for services provided by another fund.

#### Intergovernmental Revenues

Levied by one government but shared on a predetermined bases with another government or class of governments.

#### Levy

Gross amount of property taxes imposed on taxable property. The net amount received by the city will be less than the gross levy as a result of delinquent or uncollectible payments or early payment discounts. Budgets are developed on the basis of the projected amount or property taxes receivable.

#### Line Item Budget

The traditional form of budget, where proposed appropriations are based on individual objects of expense within a department.

#### Local Budget Law

Oregon Revised Statutes (ORS) dictates local budgeting practices. ORS Chapter 294 contains Local Budget Law provisions.

#### Local Improvement District

Consists of property owners desiring improvements to their property. Bonds are issued to finance these improvements, which are repaid by assessments on their property. Local Improvement District debt is paid for by a compulsory levy (special assessment) made against certain properties to defray all or p[art of the cost of a specific capital improvement or service deemed to benefiting primarily those properties.

#### **Local Option Levy**

Under Measure 50, cities and special districts were given the ability to ask voters for temporary authority to increase taxes through approval of a local option levy. The maximum length of time for a local option levy is 10 years, depending on the purpose of the levy. A local option levy must be approved by a majority of voters at general election with a 50% voter turnout.

#### **Materials and Services**

Expendable items purchased for delivery and city services. This classification includes supplies, repair and replacement parts, small tools, and maintenance and repair materials that are not of a capital nature.

#### Measure 5

A constitutional limit on property taxes passed by voters in the State of Oregon in November 1990. The new law sets a maximum \$10 tax rate on individual properties for the aggregate of all nonschool taxing jurisdictions. Schools' maximum rate is limited to \$15 in FY 1991-92 with a phased in reduction to \$5.00 in FY 1995-96.

#### Measure 50

A 1997 voter approved initiative which rolled back assessed values to 90 percent of their levels in fiscal year 1995-96 and limits future annual increases to three percent, except for major improvements. Tax rates are now fixed and not subject to change. Voters may approve local initiatives above the fixed rates provided a majority approves at either 1) a general election in an even numbered year; or 2) at any other election in which at least 50 percent of registered voters cast a ballot.

#### **Non-Operating Budget**

Part of the budget composed of the following items: interfund transfers, reserves, contingencies, and debt service payments.

#### Objectives

Something to be accomplished in specific, welldefined and measurable terms, and that is achievable within a specific time frames.

#### **Operating Budget**

The plan for current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of the city are controlled.

#### **Operating Revenue**

Funds that the City receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues are used to pay for day-to-day services.

#### Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it has the full force and effect of the law within the boundaries of the municipality to which it applies.

#### **Outstanding Debt**

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

#### **Performance Measure**

Data collected to determine how effective or efficient a program is in achieving its objectives.

#### Permanent Tax Rate

Under Measure 50, each school district, local government, and special district was assigned a permanent tax rate limit in fiscal year 1998. This permanent rate applies to property taxes for operations. The permanent tax rate for the City of Cottage Grove is \$7.2087 per \$1,000 of assessed value.

#### **Personal Services**

Includes the salaries and wages paid to employees plus the City's contribution for employment taxes, and fringe benefits.

#### Program

A group of activities that seek to accomplish one objective.

#### Property Tax

Based according to assessed value of property and is used as the source of monies to pay general obligation debt and to support the general fund. Property taxes are billed and collected by Lane County Department of Assessment and Tax.

#### **Proposed Budget**

Combined operating, non-operating, and resource estimates prepared by the City Manager/Budget Officer and submitted to the public and the Budget Committee for review and approval.

#### Real Market Value

The estimated value of property is sold. Within Cottage Grove the average real market value exceeds the assed value by 53%. This disparity is the result of voter approved tax initiative Measure 50 passed in 1997.

#### Requirements

The outlay of or obligation to pay cash including contingencies and unappropriated ending cash. Total requirements (expenditures) must equal total resources (revenues) for each fund.

#### **Reserve Fund**

Established to accumulate resources from one fiscal year to another for a specific purpose.

#### Resolution

A special or temporary order of a legislative body requiring City Council action.

#### Resources

Total of revenues, interfund transfers in and beginning fund balance.

#### **Retained Earnings**

An equity account that reflects the accumulated earning of an enterprise or internal service fund.

#### Revenue

Funds received by the City from either tax or nontax sources.

#### **Revenue Bonds**

Bonds payable from a specific source of revenue, which does not pledge the taxing authority of the issuer. Pledged revenues may be derived from operation of the financed project, grants, excise or other specified non-property tax.

#### Serial Levy

A uniform tax levy for two or more years, which is outside the tax base.

#### **Special Assessment**

A compulsory levy made against certain properties to defray all or part of the cost of a capital improvement or service deemed to benefit primarily those properties.

#### **Special Revenue Fund**

Established to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

#### Supplemental Budget

Appropriations established to meet needs not anticipated at the time the budget was originally adopted. A supplemental budget cannot increase the tax levy.

#### System Development Charges

Charges paid by developers and builders to fund expansion of infrastructure systems necessary due to increased usage. Such charges are collected for water, wastewater, storm drains Streets, and parks and are paid as part of the permit process.

#### Taxes

Compulsory charges levied by the city for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.

#### Tax Levy

The total amount of property taxes needed to pay for General Fund operations and for principal and interest on bonds.

### Tax Rate

The amount of tax levied for each \$1,000 of assessed valuation.

#### **Tax Revenue**

Includes property taxes, room tax.

#### Tax Roll

The official list showing the amount of taxes levied against each property.

#### Transfers

The authorized exchange of cash or other resources between funds.

#### **Trust Funds**

Established to administer resources received and held by the City as the trustee or agent for others. Uses of these funds facilitate the discharge of responsibility placed upon the City by virtue of law or other similar authority.

#### **Unappropriated Ending Fund Balance**

An account which records a portion of the fund balance. It must be segregated for future use and is not available for current appropriation or expenditure.

#### **Unreserved Fund Balance**

The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

#### **User Fees**

The fee charged for services to the party or parties who directly benefit. They are also called "Charges for Service".

# ACRONYMS/ABBREVIATIONS

# А

ADA	Americans with Disabilities Act
APA	American Planning Association

Assessed Value

AV

---

### В

### С

	C
CAFR	Comprehensive Annual Financial Report
CD	Community Development
CDBG	Community Development Block Grant
CIP	Capital Improvement Plan
CIPN	Capital Improvement Plan Needs
CLC's	Cite in Lieu of Custody
COLA	Cost of Living Adjustment
CPI	Consumer Price Index

# D

DEL	Delivery
DEQ	Department of Environmental Quality
DLCD	Department of Land Conservation and
	Development
DUII	Driving under the influence of intoxicants
DYS	Department of Youth Services

# Ε

EPA ESU	Environmental Protection Agency Equivalent Service Unit
	F
FASB	Financial Accounting Standards Board
FD	Fire Department
FEL	Felony
FICA	Federal Insurance Contributions Act
	(Social Security)
FTE	Full-time Equivalent
FY	Fiscal Year

# G

GAAPGenerally Accepted Accounting PrinciplesGASBGovernmental Accounting Standards Board

GFOA Government Finance Officer's Association

GIS Geographic Information System

### Η

- HUD Housing and Urban Development
- HWY Highway

IAMPInterchange Area Management PlanIAPIndividual Account Program

I

- I & I Inflow and Infiltration
- --K

# L

L#'s	Log Numbers
LCDC	Land Conservation and Development
	Commission
LID	Local Improvement District
LID	Low Impact Development
LLC	Limited Liability Company
LRAPA	Lane Regional Air Pollution Authority
LRHR	Lane Regional Housing Rehabilitation
LUBA	Land Use Board of Appeals

### Μ

- MAV Maximum Assessed Value
- MFG Manufacturing
- MIP Minor in Possession
  - MISD Misdemeanor
  - MJ Marijuana

# Ν

- NIMS National Incident Management System
- NPDES National Pollutant Discharge Eliminating System

# 0

ODOT	Oregon Department of Transportation
OECDD	Oregon Economic and Community
	Development Department
OHCSD	Oregon Housing and Community Services
	Department
OR	Oregon
ORS	Oregon Revised Statutes
OWRD	Oregon Water Resources Department

#### Ρ

PERS Public Employees Retirement System

# Q

# R

RMVReal Market ValueRRWDRow River Water District

### S

- SDC'SSystem Development ChargesSHPOState Historic Preservation OfficeSOSouthSLCFRSouth Lane County Fire and Rescue District
- SRO School Resource Officer

### Т

- TGM Transportation Growth Management
- TMDL Total Maximum Daily Load

# U-V-W

- UGB Urban Growth Boundary
- WTP Water Treatment Plant
- WWTP Wastewater Treatment Plant

# X-Y-Z

--

--

# CITY OF COTTAGE GROVE BUDGET COMMITTEE RESOLUTION NO. BC6 TO APPROVE BUDGET

WHEREAS, the Budget Committee has held all statutorily required hearings; and

WHEREAS, all required notices have been published; and

WHEREAS, the Budget Committee has considered the budget presented by the Budget Officer; and

WHEREAS, the Budget Committee has heard comments and had the opportunity to make additions or deletions to the proposed budget; and

WHEREAS, the Budget Committee recommends the levy of the City's full permanent tax rate;

NOW THEREFORE, BE IT RESOLVED that the Budget Committee of the City of Cottage Grove hereby authorizes the City's permanent tax rate to be used as the basis to levy taxes for the General Fund and recommends the attached budget to the City Council for adoption.

ADOPTED by the Budget Committee of the City of Cottage Grove this  $5^{\cancel{1}}$  day of May, 2020.

98 ker Budget Committee Cha

ATTEST:



# RESOLUTION NO. 2021

# A RESOLUTION ADOPTING THE 2020-2021 BUDGET, MAKING APPROPRIATIONS AND IMPOSING AND CATEGORIZING AD VALOREM TAXES

### **ADOPTING THE BUDGET**

BE IT RESOLVED that the City Council of the City of Cottage Grove hereby adopts the budget for fiscal year 2020-2021 in the sum of \$40,227,120 now on file at City Hall, 400 Main Street, Cottage Grove, Oregon.

# MAKING APPROPRIATIONS

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2020 and for the purposes shown below are hereby appropriated as follows:

#### **General Fund**

City Council	52,350	
City Manager	520,270	
Finance	452,725	
Police Operations	3,051,955	
Municipal Court	93,520	
Municipal Court Support Services	78,450	
Youth Peer Court	32,415	
Maintenance	488,865	
Engineering	384,045	
Broadband Services	347,810	
Community Development	1,200,860	
Library	478,485	
Community Services	206,300	
Community Promotions	168,500	
Non-Departmental Department-		
Materials and Services	294,000	
Transfer to Police		
Communications Fund	501,135	
Transfer to Hsng Asst Trust Fnd	75,000	
Transfer to Debt Service Fund	416,870	
Transfer to General Reserve	190,000	
Contingency	353,705	
Total	9,387,260	
Water Fund		
Water Distribution	1,168,470	

Water Production

# Water Fund - Continued

Water Non-Departmental-	
Materials and Services	188,540
Transfer to Debt Service	19,955
Transfer to Water Reserve Fund	100,000
Contingency	372.470
Total	2,599,400

### Street Fund

Street Maintenance	565,580
Street Sweeping	76,570
Street Improve./Cap. Purchases	1,795,775
Street Non-Departmental-	
Materials and Services	125,790
Transfer to Bicycle Path Fund	10,000
Transfer to Debt Service Fund	30,510
Contingency	120,000
Total	2,724,225

### **Assessment Fund**

Materials and Services	216,450
Capital Outlay	1,138,235
Total	1,354,685

# **Police Communications Fund**

Support Services	492,265
911 Services	307,650
Transfer to Debt Service Fund	14,220
Total	814,135

749,965

# **Industrial Park Operations Fund**

Materials & Services	50,000
Transfer to Debt Service Fund	102,780
Contingency	165,810
Total	318,590

# Storm Drain Utility Fund

Personnel Services	230,775
Materials & Services	128,055
Transfer to Debt Service Fund	3,280
Transfer to Street Fund	50,455
Transfer to Storm Drain Reserve	83,985
Contingency	49,150
Total	545,700

# Bicycle and Footpath Fund

Materials & Services	10,315
Capital Outlay	42,755
Total	53,070

# **Building Inspection Program Fund**

Personnel Services	431,025
Materials & Services	224,175
Transfer to Hsng Asst Trust Fund	25,000
Transfer to Debt Service Fund	1,765
Transfer to Building Inspec. Reserve	50,000
Contingency	124,735
Total	856,700

### Wastewater Fund

Wastewater Collection	482,115
Wastewater Treatment Plant	809,825
Middlefield Golf Course	553,225
Wastewater Non-Departmental -	
Materials and Services	215,500
Transfer to Debt Service Fund	109,010
Transfer to Wastewater Res Fund	59,000
Contingency	228,920
Total	2,457.595

# Housing Development Cost Assistance Trust Fund

Materials & Services	100,000
Total	100.000

# **Special Trusts Fund**

Materials & Services	27,875
Capital Outlay	520
Total	28,395

# **Armory Trust Fund**

Materials & Services	35,400
Capital Outlay	504,500
Total	539,900

# Housing Rehabilitation Loan Fund

Materials & Services	9,895
Total	9,895

# **General Reserve Fund**

Materials & Services	41,000
Capital Outlay	264,575
Total	305,575

# Water Reserve Fund

Materials & Services	293,370
Capital Outlay	2,160,000
Transfer to Debt Service Fund	885,475
Contingency	41,155
Total	3,380,000

# Wastewater Reserve Fund

Materials & Services	118,490
Capital Outlay	3,149,745
Transfer to Debt Service Fund	1,015,865
Contingency	40,000
Total	4,324,100

# Storm Drain Reserve Fund

Materials & Services	314,580
Capital Outlay	2,473,325
Transfer to Debt Service Fund	101,095
Contingency	98.985
Total	2,987,985

# **Building Inspection Reserve Fund**

Capital Outlay	78,250
Total	78,250

# Narcotics Forfeiture Fund

Personnel Services	16,175
Materials & Services	37,865
Capital Outlay	36,500
Transfer to Debt Service Fund	1,880
Contingency	9.010
Total	101,430

# Water Systems Development Fund

Materials & Services	358,000
Capital Outlay	1,220,000
Total	1,578,000

# Street Systems Development Fund

Materials & Services	121,045
Capital Outlay	1,001,755
Total	1,122,800

# Wastewater Systems Development Fund

Materials & Services	159,030
Capital Outlay	153,470
Total	312,500

# Storm Drain Systems Development Fund

Materials & Services	259,030
Capital Outlay	296.470
Total	555,500

# Parks Systems Development Fund

Materials & Services	61,600
Capital Outlay	325,900
Total	387.500

# **Debt Service Fund**

Debt Service	2,702,705
Total	2,702,705

# Total Appropriations 39,625,895

A T	· . 1	D 1 .	D ' (
Non-approx	priated	Budget	Requirements

General Fund	588,225
Street Fund - Non Departmental	10,000
Special Trusts Fund	3,000
Total	601,225

# **IMPOSING THE TAX**

BE IT FURTHER RESOLVED that the City Council for the City of Cottage Grove hereby imposes the taxes provided for in the adopted budget at the rate of \$7.2087 per \$1,000 of assessed value for operations, and that these taxes are hereby imposed and categorized for tax year 2020-2021 upon the assessed value of all taxable property within the City as follows:

# CATEGORIZING THE TAX

General Government Limitation		<b>Excluded from Li</b>	mitation
Permanent Rate Tax	\$7.2087/\$1,000		
Local Option Tax	\$0/\$1,000		
Debt Service Fund		S 0	

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 22<sup>nd</sup> DAY OF JUNE, 2020.

owing, Mayor Dated: June 22. 2020

ATTEST:

Richard Meyers, City Manager Dated: June 22, 2020