

# City of Cottage Grove Fiscal Year 2023-24 Budget

## CAPITAL PROJECT FUNDS BUDGET SUMMARY

FUND/DEPARTMENT	FY 2020-21 ACTUAL	FY 2021-22 ACTUAL	FY 2022-23 ADOPTED	FY 2023-24 ADOPTED
Water SDC Fund	1,707,011	1,961,332	1,770,000	1,795,000
Wastewater SDC Fund	315,476	374,422	381,500	215,000
Storm Drain SDC Fund	543,640	584,197	612,500	194,000
Street SDC Fund	1,117,464	1,424,881	1,600,000	1,575,000
Parks SDC Fund	396,244	599,459	592,000	485,000
<b>Total Capital Projects Funds</b>	<b>4,079,835</b>	<b>4,944,291</b>	<b>4,956,000</b>	<b>4,264,000</b>



# **WATER SYSTEM DEVELOPMENT CHARGE**

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**FUND/DEPARTMENT #: 602-622**

## **OVERVIEW**

The Water System Development Fund is a capital expenditure fund. The purpose of this fund is to collect fees from new development to be used for funding the engineering and construction of capacity increasing water system improvements identified on the Capital Improvement Plan (CIP) that will benefit the community's water system as a whole. Projects within this fund are administered by the Engineering staff, and the construction work is typically performed by general contractors.

## **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Support West Yost in completing the Water Master Plan.
- Design a water reservoir for Halderman Road and 22<sup>nd</sup> Street reservoir sites.
- Install water main lines for "R" Street extension into the Industrial Park from Sweet Lane.
- Perform site and road improvements for new reservoir site on South 22<sup>nd</sup> Street.
- Build new reservoir for phase 2 of the Sunrise Ridge development and Mount David.
- Construct the water main line extension between Arby's and Airport Way.

## **PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2022-23**

- Completed the property purchase for a new reservoir at the end of South 22<sup>nd</sup> Street.
- Sized the reservoir for Sunrise Ridge phase 2 development.
- Designed a new water main line extension connecting the main water line from Arby's to Airport Way.

## City of Cottage Grove Fiscal Year 2023-24 Budget

**WATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 602-000 Expenditures 602-622**

2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	DESCRIPTION	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
<b>REVENUE</b>						
1,472,345	1,608,661	1,560,000	41010 CARRYOVER	1,580,000	1,580,000	1,580,000
223,558	343,303	200,000	52100 SDC CHARGES	200,000	200,000	200,000
11,108	9,368	10,000	53200 INTEREST INCOME	15,000	15,000	15,000
<b>1,707,011</b>	<b>1,961,332</b>	<b>1,770,000</b>	<b>TOTAL REVENUE</b>	<b>1,795,000</b>	<b>1,795,000</b>	<b>1,795,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	1,107	300,000	71000 CONTRACTUAL SERVICES	400,000	400,000	400,000
8,000	40	640	79900 ADMINISTRATIVE FEE	150	150	150
0	673	7,000	79910 ENGINEERING SERVICES FEES	0	0	0
8,000	1,820	307,640	TOTAL MATERIALS & SERVICES	400,150	400,150	400,150
CAPITAL OUTLAY						
90,350	402,276	1,462,360	83000 BUILDINGS & IMPROVEMENTS	1,394,850	1,394,850	1,394,850
90,350	402,276	1,462,360	TOTAL CAPITAL OUTLAY	1,394,850	1,394,850	1,394,850
0	0	0	99000 CONTINGENCY	0	0	0
1,608,661	1,557,236	0	99020 ENDING BALANCE	0	0	0
<b>1,707,011</b>	<b>1,961,332</b>	<b>1,770,000</b>	<b>TOTAL EXPENDITURES</b>	<b>1,795,000</b>	<b>1,795,000</b>	<b>1,795,000</b>

# WASTEWATER SYSTEM DEVELOPMENT CHARGES

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**FUND/DEPARTMENT #: 604-624**

## **OVERVIEW**

The Wastewater System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing wastewater improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's wastewater system as a whole. Projects within the fund are administered by engineering staff, and the work is typically performed by general contractors.

## **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Work with West Yost to start a new Wastewater Master Plan.
- Install sewer main lines in the "R" Street extension into the Industrial Park from Sweet Lane.

## **PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2022-23**

- Designed and constructed a sewer main line from Jim Wright Way into the Cottage Grove Airport.



Airport sewer main line extension project

## City of Cottage Grove Fiscal Year 2023-24 Budget

**WASTEWATER SYSTEM DEVELOPMENT CHARGES FUND: Revenue 604-000 Expend. 604-624**

2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	DESCRIPTION	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
<b>REVENUE</b>						
273,282	315,446	330,000	41010 CARRYOVER	164,000	164,000	164,000
40,112	57,222	50,000	52100 SDC CHARGES	50,000	50,000	50,000
2,082	1,755	1,500	53200 INTEREST INCOME	1,000	1,000	1,000
<b>315,476</b>	<b>374,422</b>	<b>381,500</b>	<b>TOTAL REVENUE</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	68,323	150,000	71000 CONTRACTUAL SERVICES	30,000	30,000	30,000
30	0	0	79900 ADMINISTRATIVE FEE	5,990	5,990	5,990
0	1,468	3,000	79910 ENGINEERING SERVICES FEES	20,000	20,000	20,000
30	69,791	153,000	TOTAL MATERIALS & SERVICES	55,990	55,990	55,990
CAPITAL OUTLAY						
0	5,056	228,500	83000 BUILDINGS & IMPROVEMENTS	159,010	159,010	159,010
0	5,056	228,500	TOTAL CAPITAL OUTLAY	159,010	159,010	159,010
0	0	0	99000 CONTINGENCY	0	0	0
315,446	299,574	0	99020 ENDING BALANCE	0	0	0
<b>315,476</b>	<b>374,422</b>	<b>381,500</b>	<b>TOTAL EXPENDITURES</b>	<b>215,000</b>	<b>215,000</b>	<b>215,000</b>

# STORM DRAIN SYSTEM DEVELOPMENT CHARGES

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**FUND/DEPARTMENT #: 606-626**

## OVERVIEW

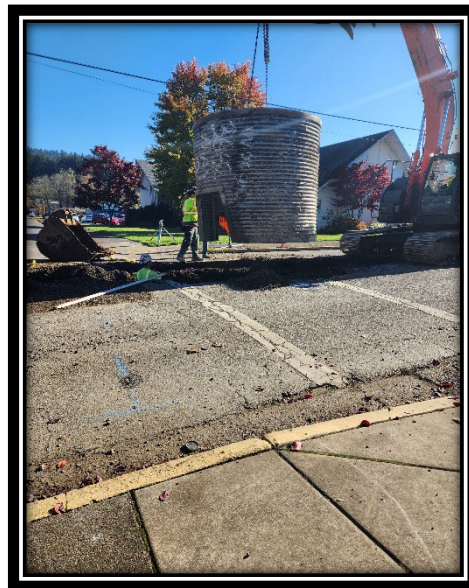
The Storm Drainage System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity increasing storm drainage improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's storm drainage system as a whole. Projects within this fund are administered by engineering staff, and the work is typically performed by general contractors.

## DEPARTMENT BUDGET YEAR OBJECTIVES

- Provide funding to update and finalize Storm Drainage Master Plan.
- Install storm water lines in the Industrial Park extending "R" Street into the Industrial Park from Sweet Lane.

## PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2022-23

- Designed, constructed and funded 40% of the S. 10<sup>th</sup> Street storm drainage main line upgrade project from Quincy to Tyler Streets.
- Draft and adopt Low Impact Design (LID) standards to meet state law requirements for storm water treatment.
- Completed a storm water flow metering project for the storm water master plan project.



S. 10<sup>th</sup> Street Storm Drainage Main Line Upgrade Project

## City of Cottage Grove Fiscal Year 2023-24 Budget

**STORM DRAIN SYSTEM DEVELOPMENT CHARGES FUND: Revenue 606-000 Expend. 606-626**

2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	DESCRIPTION	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
<b>REVENUE</b>						
505,271	543,608	570,000	41010 CARRYOVER	165,000	165,000	165,000
34,637	37,679	40,000	52100 SDC CHARGES	25,000	25,000	25,000
3,732	2,911	2,500	53200 INTEREST INCOME	4,000	4,000	4,000
0		0	54420 INTERFUND LOAN REPAYMENT	0	0	0
<b>543,640</b>	<b>584,197</b>	<b>612,500</b>	<b>TOTAL REVENUE</b>	<b>194,000</b>	<b>194,000</b>	<b>194,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	48,532	250,000	71000 CONTRACTUAL SERVICES	20,000	20,000	20,000
30	675	0	79900 ADMINISTRATIVE FEE	4,385	4,385	4,385
0	971	3,000	79910 ENGINEERING SERVICES FEES	10,000	10,000	10,000
30	50,178	253,000	TOTAL MATERIALS & SERVICES	34,385	34,385	34,385
CAPITAL OUTLAY						
0	4,009	359,500	83000 BUILDINGS & IMPROVEMENTS	159,615	159,615	159,615
0	4,009	359,500	TOTAL CAPITAL OUTLAY	159,615	159,615	159,615
0	0	0	99000 CONTINGENCY	0	0	0
543,608	530,010	0	99020 ENDING BALANCE	0	0	0
<b>543,640</b>	<b>584,197</b>	<b>612,500</b>	<b>TOTAL EXPENDITURES</b>	<b>194,000</b>	<b>194,000</b>	<b>194,000</b>



# STREET SYSTEM DEVELOPMENT

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**FUND/DEPARTMENT #: 608-628**

## **OVERVIEW**

The Street System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of capacity-increasing street improvements identified in the Capital Improvement Plan (CIP) that will benefit the community's transportation system as a whole. Projects within the fund are administered by engineering staff, and the work is typically done by general contractors.

## **DEPARTMENT BUDGET YEAR OBJECTIVES**

- Purchase future Gateway Boulevard right of way.
- Provide funding to extend "R" Street into the Industrial Park from Sweet Lane.
- Provide funding to construct ADA ramps along North 7<sup>th</sup> Street from Gibbs to Main Street.
- Provide funding for property purchases for future Gateway Blvd. construction along Cleveland Street.

## **PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2022-23**

- Received wetland fill approval for the R Street extension at the north end of the Industrial Park. To build the R Street connection from Sweet Lane to South R Street.
- Branch Engineering is working on R Street Extension design and construction documents with plans to bid the project summer of 2023.

# City of Cottage Grove Fiscal Year 2023-24 Budget

## STREET SYSTEM DEVELOPMENT CHARGES FUND: Revenue 608-000 Expenditure 608-628

2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	DESCRIPTION	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
<b>REVENUE</b>						
1,036,662	1,099,757	1,270,000	41010 CARRYOVER	1,465,000	1,465,000	1,465,000
70,955	318,620	100,000	52100 SDC CHARGES	100,000	100,000	100,000
7,604	6,504	5,000	53200 INTEREST INCOME	10,000	10,000	10,000
2,244	0	0	54250 RENTAL PROPERTY REVENUE	0	0	0
0	0	225,000	54300 SALE OF PROPERTY	0	0	0
<b>1,117,464</b>	<b>1,424,881</b>	<b>1,600,000</b>	<b>TOTAL REVENUE</b>	<b>1,575,000</b>	<b>1,575,000</b>	<b>1,575,000</b>
<b>EXPENDITURES</b>						
<b>MATERIALS &amp; SERVICES</b>						
5,118	7,523	200,000	71000 CONTRACTUAL SERVICES	200,000	200,000	200,000
0	0	0	73700 REFUND SYSTEM DEV CHARGES			
5,045	12,900	0	79900 ADMINISTRATIVE FEE	12,795	12,795	12,795
44	574	0	79910 ENGINEERING SERVICES FEES	50,000	50,000	50,000
10,207	20,997	200,000	TOTAL MATERIALS & SERVICES	262,795	262,795	262,795
<b>CAPITAL OUTLAY</b>						
0	0	200,000	82000 LAND ACQUISITION	100,000	100,000	100,000
7,500	138,939	1,200,000	83000 BUILDINGS & IMPROVEMENTS	1,212,205	1,212,205	1,212,205
7,500	138,939	1,400,000	TOTAL CAPITAL OUTLAY	1,312,205	1,312,205	1,312,205
0	0	0	99000 CONTINGENCY	0	0	0
1,099,757	1,264,945	0	99020 ENDING BALANCE	0	0	0
<b>1,117,464</b>	<b>1,424,881</b>	<b>1,600,000</b>	<b>TOTAL EXPENDITURES</b>	<b>1,575,000</b>	<b>1,575,000</b>	<b>1,575,000</b>

# PARKS SYSTEM DEVELOPMENT CHARGES

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**FUND/DEPARTMENT #: 610-630**

## OVERVIEW

The Park System Development Charge Fund is a capital expenditure fund. Its purpose is to collect fees from new development to be used for funding the engineering and construction of new park improvements identified in the Capital Improvement Plan (CIP) that will benefit the community parks system as a whole. Projects within the fund are administered by engineering staff.

## DEPARTMENT BUDGET YEAR OBJECTIVES

- Provide funding for the continued development of Trailhead and Bohemia Parks.
- Provide funding for the development of a new dog park on South River Road.
- Provide funding for design and construction match for the EDA & State Parks grants for the Bohemia Park Entry Plaza project.
- Provide funding to increase capacity of existing playground equipment.
- Provide match funding to build a new trail from Hayes Avenue to S. 6<sup>th</sup> Street at Monroe Street.

## PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2022-23

- Installed new fencing at future River Road Dog Park.
- Installed irrigation system at future River Road Dog Park.
- Planted 42 trees in the future River Road Dog Park.
- Branch Engineering has designed and prepared construction documents for a parking lot for the future River Road Dog Park.
- Purchased property from Weyerhaeuser to accommodate a future trail from Hayes to 6<sup>th</sup> Street along the railroad property.



Future River Road Dog Park

# City of Cottage Grove Fiscal Year 2023-24 Budget

## PARKS SYSTEM DEVELOPMENT CHARGES FUND: Revenue 610-000 Expenditure 610-630

2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	DESCRIPTION	2023-24 PROPOSED	2023-24 APPROVED	2023-24 ADOPTED
<b>REVENUE</b>						
347,230	390,044	550,000	41010 CARRYOVER	440,000	440,000	440,000
46,379	206,705	40,000	52100 SDC CHARGES	40,000	40,000	40,000
2,635	2,711	2,000	53200 INTEREST INCOME	5,000	5,000	5,000
<b>396,244</b>	<b>599,460</b>	<b>592,000</b>	<b>TOTAL REVENUE</b>	<b>485,000</b>	<b>485,000</b>	<b>485,000</b>
<b>EXPENDITURES</b>						
MATERIALS & SERVICES						
0	7,740	100,000	71000 CONTRACTUAL SERVICES	50,000	50,000	50,000
1,600	3,035	1,420	79900 ADMINISTRATIVE FEE	3,720	3,720	3,720
0	153	3,200	79910 ENGINEERING SERVICE FEES	0	0	0
1,600	10,928	104,620	TOTAL MATERIALS & SERVICES	53,720	53,720	53,720
CAPITAL OUTLAY						
0	6,564	10,000	82000 LAND ACQUISITIONS	10,000	10,000	10,000
4,600	28,976	477,380	83000 BUILDINGS & IMPROVEMENTS	296,830	296,830	296,830
4,600	35,540	487,380	TOTAL CAPITAL OUTLAY	306,830	306,830	306,830
0	0	0	90239 TRANSFER TO EDA GRANT FUND	124,450	124,450	124,450
0	0	0	99000 CONTINGENCY	0	0	0
390,044	552,993	0	99020 ENDING BALANCE	0	0	0
<b>396,244</b>	<b>599,460</b>	<b>592,000</b>	<b>TOTAL EXPENDITURES</b>	<b>485,000</b>	<b>485,000</b>	<b>485,000</b>