

A public meeting of the City Council will be held on June 26 , 2023 at 7:00 pm in the City Council Chambers of City Hall, 400 E Main Street, Cottage Grove, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the City of Cottage Grove Budget Committee. The meeting can be joined in person or from your computer, tablet, or smartphone at <https://meet.goto.com/CottageGrove/june262023citycouncilbudgethearingandregularmeetin> or by phone at **1-866-899-4679 or 1-571-317-3116, Access Code 544-470-077**. For additional information on how to connect to the meeting visit the agenda on www.cottagegroveor.gov available on June 21, 2023. Written testimony can also be submitted by 3:00 p.m. to the City Recorder on the date of the hearing. To email written testimony send to cityrecorder@cottagegroveor.org, with "2023-2024 Budget" in the subject line. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 400 E. Main Street, between the hours of 8:00 a.m. and 5:00 p.m. or online at <https://www.cottagegroveor.gov/finance/page/budgets>. To review the budget in person, please call the Finance Department to arrange a time for pick-up. This budget is for an annual budget period and was prepared on a basis of accounting that is the same as used for the preceeding year.

Contact: Richard Meyers, Budget Officer

Telephone: 541-942-5501

Email: citymanager@cottagegrove.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-22	Adopted Budget This Year 2022-23	Approved Budget Next Year 2023-24
Beginning Fund Balance/Net Working Capital	13,644,981	14,066,171	14,139,664
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	11,559,080	11,278,725	12,149,715
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,473,051	6,497,650	7,349,167
Revenue from Bonds and Other Debt	79,675	2,155,000	3,825,000
Interfund Transfers / Internal Service Reimbursements	4,180,600	4,819,845	5,272,250
All Other Resources Except Current Year Property Taxes	1,073,673	2,021,088	2,955,605
Current Year Property Taxes Estimated to be Received	5,233,995	5,300,000	5,660,000
Total Resources	39,245,055	46,138,479	51,351,401

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	9,256,012	10,902,370	11,783,190
Materials and Services	5,679,663	9,621,034	8,467,179
Capital Outlay	3,000,555	15,310,490	20,812,309
Debt Service	2,656,140	2,748,310	2,887,270
Interfund Transfers	4,180,600	4,966,025	5,015,248
Contingencies	0	1,994,400	1,883,205
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	14,472,085	595,850	503,000
Total Requirements	39,245,055	46,138,479	51,351,401

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM			
Name of Organizational Unit or Program FTE for that unit or program			
General Fund:			
City Council	33,782	58,560	57,310
FTE	0	0	0
City Manager	602,002	627,380	685,790
FTE	2.50	3	3.00
Finance	434,769	483,430	522,830
FTE	3.33	3.92	3.24
Police Operations	3,017,120	3,695,065	4,166,940
FTE	21.50	22.50	21.65
Municipal Court	97,661	106,100	110,040
FTE	0.74	0.74	0.74
Municipal Court Support Services	80,345	90,500	86,950
FTE	0	0	0
Youth Peer Court	30,772	48,850	0
FTE	0.58	0.58	0.00
Maintenance	700,143	1,631,820	890,600
FTE	5.00	5.00	6.00
Engineering	239,050	285,065	208,690
FTE	2.90	2.90	1.35
Broadband Services	352,342	378,740	383,890
FTE	0.00	0	0
Development	952,517	1,677,365	544,245
FTE	2.87	2.82	2.82
Library	296,395	435,325	448,560
FTE	4.00	4.00	4.00
Community Services	234,381	460,465	559,510
FTE	2.00	2.00	2.00
Community Promotions	153,522	289,870	179,000
FTE	0	0	0
Internal Support	5,042,475	3,750,015	3,034,925
FTE	0	0	0
Street Fund:			
Street Maintenance	572,231	676,680	707,645
FTE	3.79	4.06	4.06
Street Sweeping	77,286	106,360	113,640
FTE	0.65	0.65	0.65
Capital Improvements/Purchases	286,557	3,442,500	277,500
FTE	0	0	0
Street Internal Support	652,018	311,960	774,715
FTE	0	0	0
Assessment Fund:	166,867	1,366,510	1,369,525
FTE	0	0	0
Police Communications Fund:			
Support Services	434,286	578,830	650,945
FTE	6.71	4.74	4.82
911 Services	268,285	341,275	385,520
FTE	3.30	2.3	2.40
Internal Support	376,130	15,580	16,125
FTE	0	0	0
Narcotics Forfeiture Fund:	68,769	91,085	62,465
FTE	0	0	0
Bicycle Footpath Fund:	80,427	58,500	1,868,360
FTE	0	0	0
Building Inspection Program Fund:	921,300	1,037,500	1,004,620
FTE	3.63	3.63	3.63
Economic Development Grant Fund:	0	0	6,218,757

FTE	0	0	0
Housing Rehabilitation Fund:	10,021	10,050	10,185
FTE	0	0	0
Water Fund:			
Water Distribution	1,117,136	1,320,875	1,310,270
FTE	9.47	9.29	9.04
Water Production	673,572	756,475	843,885
FTE	4.49	4.47	4.44
Internal Support	880,726	459,050	320,245
FTE	0	0	0
Wastewater Fund:			
Wastewater Collection	530,911	582,740	610,215
FTE	4.31	4.18	4.13
Wastewater Treatment Plant	918,021	938,660	1,010,140
FTE	4.41	4.41	4.41
Middlefield Golf Course	662,538	801,770	889,890
FTE	6.70	7.70	9.16
Internal Support	1,016,740	561,975	527,700
FTE	0	0	0
Storm Drain Utility Fund:	533,432	486,600	446,900
FTE	2.65	2.30	2.26
Industrial Park Operations Fund	101,439	885,100	695,100
FTE	0	0	0
Water SDC Fund:	1,961,332	1,770,000	1,795,000
FTE	0	0	0
Street SDC Fund:	1,424,881	1,600,000	1,575,000
FTE	0	0	0
Wastewater SDC Fund:	374,422	381,500	215,000
FTE	0	0	0
Storm Drain SDC Fund:	584,197	612,500	194,000
FTE			
Parks SDC Fund:	599,460	592,000	485,000
FTE	0	0	0
General Reserve Fund:	503,945	689,010	580,050
FTE	0	0	0
Water Reserve Fund:	2,515,032	3,067,000	3,637,500
FTE	0	0	0
Wastewater Reserve Fund:	2,960,604	2,582,300	4,373,100
FTE	0	0	0
Storm Drain Reserve Fund:	2,381,800	2,506,000	2,885,000
FTE	0	0	0
Building Inspection Reserve Fund:	104,287	154,300	106,000
FTE	0	0	0
Debt Service Fund:	2,656,140	2,748,310	2,887,270
FTE	0	0	0
Housing Development Cost Assistance Trust Fund:	201,170	201,190	199,525
FTE	0	0	0
Special Trusts Fund:	41,772	73,644	84,349
FTE	0	0	0
Armory Trust Fund:	320,043	312,100	340,980
FTE	0	0	0
Total Requirements	39,245,055	46,138,479	51,351,401
Total FTE	93.56	92.58	93.25

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING
Federal Grants are decreased significantly in the General Fund this year as the City will no longer manage the transportation services grants. Lane Transit District will take on that role. Local Marijuana Tax receipts are expected to decrease based on prior year collections with the change in State law. New debt for the purchase of two Police vehicles in the amount of \$125,000 is included in loan proceeds in the General Fund, and it is anticipated to issue bonds in the amount of \$2.5 million dollars for the Wastewater Plant Clairifier Project and repairs of back-lot sewer lines. The budget includes a 6% increase in Water system rates and a 12% increase in Wastewater system rates. A new Special Revenue Fund is created this fiscal year to provide for the receipt and managment of Economic Development Administration Grants received for the Main Street Revitalization Project and Bohemia Park Improvements.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2021-22	Rate or Amount Imposed This Year 2022-23	Rate or Amount Approved Next Year 2023-24
Permanent Rate Levy (rate limit \$7.2087 per \$1,000)	7.2087	7.2087	7.2087
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$15,294,683	\$2,500,000
Other Bonds	\$0	\$0
Other Borrowings	\$1,209,738	\$125,000
Total	\$16,504,422	\$0