

City of Cottage Grove Fiscal Year 2025-26 Budget

DEBT SERVICE AND SPECIAL TRUST FUNDS BUDGET SUMMARY

FUND/DEPARTMENT	FY 2022-23 ACTUAL	FY 2023-24 ACTUAL	FY 2024-25 ADOPTED	FY 2025-26 APPROVED
Debt Service Fund	2,671,134	3,005,017	5,579,787	3,159,029
Unappropriated EFB	-	-	-	-
	2,671,134	3,005,017	5,579,787	3,159,029
Housing Dev.Assist Trust Fund	201,169	208,737	205,500	206,112
Unappropriated EFB	201,169	208,737	-	6,112
	-	-	205,500	200,000
Special Trusts Fund	72,080	84,073	92,025	90,152
Unappropriated EFB	57,435	78,343	-	82,902
	14,645	5,730	92,025	7,250
Armory Trust Fund	320,043	320,342	186,000	177,000
Unappropriated EFB	285,781	261,618	-	106,000
	34,262	58,724	186,000	71,000
Total Trust	2,720,041	3,069,471	6,063,312	3,437,279

City of Cottage Grove Fiscal Year 2025-26 Budget

DEBT SERVICE FUND: Revenue 817-000

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
REVENUE						
0	0	0	41010 CARRYOVER	15	15	0
21,851	22,620	42,225	55002 TRANSFER FROM WATER FUND	44,306	44,306	
10,728	11,105	1,403,800	55003 TRANSFER FROM STREET FUND	21,752	21,752	
15,572	16,120	16,905	55005 TRANSFER FROM POLICE COMM FUND	31,576	31,576	
2,052	2,124	2,230	55006 TRANSFER FROM NARCOTICS FUND	4,161	4,161	
1,928	1,996	2,095	55007 TRANSFER FROM BLDG INSP FUND	3,910	3,910	
109,408	107,854	774,765	55008 TRANSFER FROM WASTEWATER FUND	122,361	122,361	
3,584	3,710	5,005	55009 TRANSFER FROM STORM DRAIN FUND	7,269	7,269	
79,857	70,167	83,185	55010 TRANSFER FROM IND PARK FUND	82,217	82,217	
909,246	911,039	901,685	55032 TRANSFER FROM WATER RES FUND	908,147	908,147	
961,059	1,197,416	1,493,325	55035 TRNSFR FROM WSTWATER RES FUND	1,168,723	1,168,723	
91,280	89,057	99,740	55036 TRNSFR FROM STORM DR RES FUND	92,893	92,893	
464,569	571,808	754,835	55037 TRANSFER FROM GENERAL FUND	671,699	671,699	
2,671,134	3,005,017	5,579,795	TOTAL TRANSFER REVENUE	3,159,014	3,159,014	0
2,671,134	3,005,017	5,579,795	TOTAL REVENUE	3,159,029	3,159,029	0

City of Cottage Grove Fiscal Year 2025-26 Budget

DEBT SERVICE FUND: Debt Service Fund 817-817

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
BOND PRINCIPAL PAYMENTS						
13,944	0	0	90110-075 BOND PRINCIPAL-LOCAP IND PARK	0	0	
563	19,457	19,570	90110-077 BOND PRINCIPAL-SERIES 2017 IND	19,589	19,589	
18,592	0	0	90110-078 BOND PRINCIPAL-LOCAP FIBER	0	0	
751	19,457	19,570	90110-079 BOND PRINCIPAL-SERIES 2017 FIBER	19,589	19,589	
165,000	185,000	210,000	90110-081 BOND PRINCIPAL-PERS UAL	235,000	235,000	
32,535	0	0	90110-084 BOND PRINCIPAL-LOCAP WTR PROJ	0	0	
23,239	0	0	90110-085 BOND PRINCIPAL-LOCAP WW PROJ	0	0	
55,775	0	0	90110-086 BOND PRINCIPAL-LOCAP STORM PROJ	0	0	
1,315	34,050	34,250	90110-087 BOND PRINCIPAL-SERIES 2017 WTP PR	39,177	39,177	
939	24,321	29,355	90110-088 BOND PRINCIPAL-SERIES 2017 WWTP P	29,383	29,383	
2,254	58,371	63,600	90110-089 BOND PRINCIPAL-SERIES 2017 STRM P	68,560	68,560	
51,127	0	0	90110-091 BOND PRINCIPAL-LOCAP GOLF	0	0	
2,066	53,507	58,710	90110-093 BOND PRINCIPAL-SERIES 2017 GOLF	58,766	58,766	
302,113	0	0	90110-096 BOND PRINCIPAL-LOCAP WTP	0	0	
12,207	330,769	347,350	90110-097 BOND PRINCIPAL - SERIES 2017 WTP	367,284	367,284	
492,676	0	0	90110-099 BOND PRINCIPAL-LOCAP WWTP	0	0	
19,906	535,068	562,610	90110-100 BOND PRINCIPAL-SERIES 2017 WWTP	587,655	587,655	
100,000	105,000	105,000	90110-103 BOND PRINCIPAL-SERIES 2017 WTP	110,000	110,000	
108,052	112,208	116,365	90110-130 BOND PRINCIPAL- 2019 EFFLUENT INFRASTR	120,520	120,520	
47,273	49,091	50,910	90110-136 BOND PRINCIPAL-2019 WW INFRA UPGR	52,728	52,728	
33,766	35,065	36,365	90110-142 BOND PRINCIPAL- 2019 WTP EXPANSION	37,663	37,663	
37,143	38,571	40,000	90110-144 BOND PRINCIPAL-2019 WTR METER UPGRAD	41,429	41,429	
33,766	35,065	36,365	90110-146 BOND PRINCIPAL-2019 ARMORY REHAB	37,663	37,663	
0	0	0	90110-152 BOND PRINCIPAL-2023 WW IMPROV. PROJCT	0	0	
0	0	123,775	90110-160 BOND PRINCIPAL-2023 PROP ACQUI. PROJEI	135,591	135,591	
1,555,000	1,635,000	1,853,795	TOTAL BOND PRINCIPAL PAYMENTS	1,960,597	1,960,597	0
LOAN PRINCIPAL PAYMENTS						
86,241	44,764	0	90110-076 LOAN PRINCIPAL-BROADBND BANR	0	0	
23,111	24,302	95,285	90110-092 LOAN PRINCIPAL-MF ADD'L PROP	26,836	26,836	
83,284	87,637	92,220	90110-095 LOAN PRINCIPAL-UPRIVER COMP	97,037	97,037	
0	0	0	90110-129 LOAN PRINCIPAL-JD TERRAINCUT	0	0	
53,135	0	0	90110-134 LOAN PRINCIPAL-2018 PD RADIOS	0	0	
26,734	20,615	29,240	90110-140 LOAN PRINCIPAL-IND PRK WORKMAN	30,596	30,596	
26,818	54,626	56,295	90110-148 LOAN PRINCIPAL-COMM CNT RF RPL	57,868	57,868	
0	0	0	90110-150 LOAN PRINCIPAL-2022 PD VEHICLES	0	0	
0	67,767	74,987	90110-154 LOAN PRINCIPAL-CLARIFIER -BACK LOT SW	79,238	79,238	
	19,996	23,660	90110-156 LOAN PRINCIPAL-2023 PD VEHICLES	24,932	24,932	
0	67,766	43,765	90110-158 LOAN PRINCIPAL-2024 PD VEHICLES	11,506	11,506	
0	0	196,825	90110-162 LOAN PRINCIPAL - 2024 STREET IMPROVE.	0	0	
0	0	2,077,250	90110-XXX LOAN PRINCIPAL - INTERFUND LOAN - STRM	0	0	
0	0	8,260	90110-XXX LOAN PRINCIPAL-DEQ CLEAN WTR REVOLV	0	0	
299,323	387,473	2,697,787	TOTAL LOAN PRINCIPAL PAYMENTS	328,013	328,013	0

BOND INTEREST PAYMENTS

279	0	0	90111-079 BOND INTEREST-LOCAP IND PRK	0	0	
372	0	0	90111-080 BOND INTEREST-LOCAP FIBER	0	0	
9,988	9,486	8,515	90111-081 BOND INTEREST-SERIES 2017 FIBER	7,532	7,532	
9,565	9,068	8,095	90111-082 BOND INTEREST-SERIES 2017 IND PRK	7,114	7,114	
81,333	70,030	57,360	90111-083 BOND INTEREST-PERS UAL	43,498	43,498	
651	0	0	90111-087 BOND INTEREST-LOCAP WTR PROJ	0	0	
465	0	0	90111-088 BOND INTEREST-LOCAP WW PROJ	0	0	
1,115	0	0	90111-089 BOND INTEREST-LOCAP STORM PROJ	0	0	
18,247	17,369	15,665	90111-090 BOND INTEREST-SERIES 2017 WTR PROJ	13,827	13,827	
14,237	13,610	12,270	90111-091 BOND INTEREST-SERIES 2017 WW PROJ	10,800	10,800	
32,108	30,603	27,555	90111-092 BOND INTEREST-SERIES 2017 STRM PRO	24,251	24,251	
1,023	0	0	90111-093 BOND INTEREST-LOCAP GOLF	0	0	
10,057	8,678	5,875	90111-095 BOND INTEREST-SERIES 2017 GOLF	2,936	2,936	
6,042	0	0	90111-098 BOND INTEREST-LOCAP WTP	0	0	
124,918	116,404	97,455	90111-099 BOND INTEREST-SERIES 2017 WTP	81,586	81,586	
9,854	0	0	90111-101 BOND INTEREST-LOCAP WWTP	0	0	
99,331	85,556	58,115	90111-102 BOND INTEREST-SERIES 2017 WWTP	29,358	29,358	
65,200	60,575	55,325	90111-104 BOND INTEREST-SERIES 2017 WTP	49,950	49,950	
100,571	97,330	92,845	90111-131 BOND INTEREST- 2019 EFFLUENT INFRASTR	88,187	88,187	
44,000	42,582	40,620	90111-137 BOND INTEREST- 2019 WW INFRA UPGRADE	38,582	38,582	
31,429	30,414	29,015	90111-143 BOND INTEREST- 2019 WTP EXPANSION	27,559	27,559	
34,571	33,458	31,915	90111-145 BOND INEREST- 2019 WTR METER UPGRADE	30,315	30,315	
31,429	30,416	29,015	90111-147 BOND INTEREST-2019 ARMORY REHAB	27,559	27,559	
0	169,185	135,830	90111-155 BOND INTEREST 20223 WWTP IMPROVEMEN	131,575	131,575	
	73,310	0	90111-159 BOND INTEREST 2023 CLEVELAND	186,130	186,130	
0	0	194,950	90111-161 BOND INTEREST 2023 PROP ACQUIS. PROJE	0	0	
726,783	898,075	900,420	TOTAL BOND INTEREST PAYMENTS	800,759	800,759	0

LOAN INTEREST PAYMENTS

5,341	1,027	0	90111-078 LOAN INTEREST-BROADBND BANR	0	0	
6,903	5,711	2,390	90111-094 LOAN INTEREST-MF ADD'L PROP	3,178	3,178	
25,530	21,177	16,600	90111-097 LOAN INTEREST-UPRIVER COMPENS	11,777	11,777	
0	0	0	90111-130 LOAN INTEREST-JD TERRAINCUT	0	0	
3,950	-	0	90111-135 LOAN INTEREST-2018 PD RADIOS	0	0	
28,756	21,002	26,255	90111-141 LOAN INTEREST-IND PRK WORKMAN	24,895	24,895	
17,749	24,585	22,920	90111-149 LOAN INTEREST-COMM CNT RF RPL	21,345	21,345	
0	-	0	90111-151 LOAN INTEREST-2022 PD VEHICLES	0	0	
0	0	0	90111-152 LOAN INTEREST-CLARIFIER - BACK LOT SW	0	0	
	0	4,960	90111-153 LOAN INTEREST-2023 PD VEHICLES	3,681	3,681	
0	-	15,200	90111-154 LOAN INTEREST-2024 PD VEHICLES	2,434	2,434	
0	8,616		90111-153 LOAN INTEREST-2023 PD VEHICLES	0	0	
0	0	36,870	90111-XXX LOAN INTEREST-2024 STREET IMPROVEMEI	0	0	
0	0	240	90111-XXX LOAN INTEREST - DEQ CLEAN WTR REVOLV	0	0	
88,228	82,118	125,435	TOTAL LOAN INTEREST PAYMENTS	67,310	67,310	0

SPECIAL PAYMENTS

850	850	850	90115-000 TRUSTEE FEE - PERS UAL	850	850	
0	-	0	90116-000 LOCAP ADMIN FEE	0	0	
450	750	750	90117-000 SERIES 2017 ADMIN FEE	750	750	
500	750	750	90119-000 2019 BOND ADMIN FEE	750	750	
1,800	2,350	2,350	TOTAL LOAN SPECIAL PAYMENTS	2,350	2,350	0

2,671,134	3,005,017	5,579,787	TOTAL EXPENDITURES	3,159,029	3,159,029	0
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HOUSING DEVELOPMENT COST ASSISTANCE PROGRAM

FUND/DEPARTMENT #:823

OVERVIEW

On January 13, 2020 the City Council adopted Resolution No. 2001, creating the Housing Development Cost Assistance Program to assist non-profit and government agencies in developing new housing opportunities within the City. The program spelled out the creation of the Housing Development Cost Assistance Program Trust Fund. The program would run for three years and then be evaluated by the City Council to determine whether the program should be continued.

The Housing Development Cost Assistance Program Trust Fund was created to account for the funds contributed to the program by the Building Inspection Program Fund, General Fund or other sources. The money in this Trust Fund would be used pursuant to the adopted program policy to pay a portion of Building Permit Fees and System Development Charges for eligible projects.

DEPARTMENT OPERATIONAL OBJECTIVES

- Maintain funds in trust to be used to assist non-profit or government agency sponsored housing projects to meet a broad array of housing needs by paying portions of Building Permit Fees and System Development Charges.

FOCUS AND GOALS – FISCAL YEAR 2025-26

- To operate the program.
- Account for funds in trust, allocating interest earned to the identified projects/purposes.

City of Cottage Grove Fiscal Year 2025-26 Budget

HOUSING COST ASSISTANCE FUND: Revenue 823-000 Expenditures 823-823

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
REVENUE						
100,501	201,169	203,000	41010 CARRYOVER	203,612	203,612	
668	7,568	2,500	53200 INTEREST INCOME	2,500	2,500	
75,000	0	0	55001 TRANSFER FROM GENERAL FUND	0	0	
25,000	0	0	55007 TRANSFER FROM BLDG INSPEC FUND	0	0	
201,169	208,737	205,500	TOTAL REVENUE	206,112	206,112	0
EXPENDITURES						
MATERIALS AND SERVICES						
0	0	155,000	76130 SDC ASSISTANCE	150,000	150,000	
0	0	50,500	76132 BUILDING PERMIT ASSISTANCE	50,000	50,000	
0	0	205,500	TOTAL MATERIALS AND SERVICES	200,000	200,000	0
201,169	208,737	0	99020 ENDING BALANCE	6,112	6,112	
201,169	208,737	205,500	TOTAL EXPENDITURES	206,112	206,112	0

200,000

City of Cottage Grove Fiscal Year 2025-26 Budget

SPECIAL TRUSTS FUND: Revenue 825-000 Expenditures 825-825

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
REVENUE						
3,167	3,238	3,295	41010-203 CARRYOVER-ED JENKS TRUST	3,384	3,384	
423	433	441	41010-204 CARRYOVER-MEMORIAL TREES	453	453	
30	31	32	41010-205 CARRYOVER-MCALPINE DONATION	33	33	
25	25	26	41010-206 CARRYOVER-COREY FAMILY DONAT	26	26	
144	148	150	41010-207 CARRYOVER-CHAMBERS RR BRDG	154	154	
0	0	0	41010-207 CARRYOVER-H2O PROGRAM DONATIONS	1,209	1,209	
10,461	10,749	13,819	41010-209 CARRYOVER-K-9 DONATIONS	14,178	14,178	
625	639	651	41010-210 CARRYOVER-LIBRARY EXHIBITS	668	668	
2,350	2,402	2,444	41010-211 CARRYOVER-LDS CHURCH SDWLK	2,511	2,511	
436	446	454	41010-212 CARRYOVER-ARMORY DONATIONS	466	466	
0	5,733	8,067	41010-213 CARRYOVER-EUGENE SYMPHY DON	17,371	17,371	
518	0	0	41010-214 CARRYOVER-SWINGING BRIDGE	0	0	
1,285	1,315	1,340	41010-215 CARRYOVER-KICKIN IT W/COPS	1,375	1,375	
9,045	9,616	9,797	41010-216 CARRYOVER-DOG KENNEL	10,052	10,052	
4,831	4,266	4,348	41010-217 CARRYOVER-PAT PATTERSON YAC SCH	4,459	4,459	
1,633	1,671	2,585	41010-218 CARRYOVER-SHOP WITH A COP	2,652	2,652	
3,039	3,018	2,585	41010-219 CARRYOVER-PASSING ON KINDNESS	2,325	2,325	
2,037	469	5,319	41010-220 CARRYOVER-UNHOUSED NEEDS	3,799	3,799	
178	13,235	14,072	41010-221 CARRYOVER-SKATE PARK DONATIONS	14,437	14,437	
1,325	2,236	500	53200 INTEREST INCOME	1,000	1,000	
0	0	0	54060 MISCELLANEOUS REVENUE	0	0	
0	0	0	54092 SWINGING BRIDGE DONATIONS	0	0	
350	0	50	54093 DOG KENNEL DONATIONS	50	50	
0	0	0	54150 ARMORY DONATIONS	0	0	
0	0	0	54154 PAT PATTERSON YAC SCHOLARSHIP	0	0	
40	2,815	50	54160 K-9 DONATIONS	50	50	
1,225	1,156	4,000	54170 H2O PROGRAM DONATIONS	500	500	
5,600	10,886	5,000	54175 EUGENE SYMPHONY DONATIONS	5,000	5,000	
0	0	0	54179 KICKIN' IT WITH COPS DONATION	0	0	
12,751	577	10,000	54183 SKATE PARK DONATION	1,000	1,000	
0	3,000	1,500	54187 SHOP WITH A COP	1,500	1,500	
675	520	500	54189 PASSING ON KINDNESS	500	500	
9,888	5,447	1,000	54191 UNHOUSED NEEDS	1,000	1,000	
72,080	84,073	92,025	TOTAL REVENUE	90,152	90,152	0

EXPENDITURES						
MATERIALS AND SERVICES						
0	0	13,969	76015 K-9 EXPENSE	0	0	
0	0	1,350	76020 KICKIN' IT WITH THE COPS EXPENSE	0	0	
0	0	319	76126 ED JENKS TRUST	0	0	
0	0	444	76127 MEMORIAL TREES PROGRAM	0	0	
0	0	32	76128 MCALPINE EXPENSE	0	0	
0	0	26	76129 COREY FAMILY EXPENSE	0	0	
1,387	0	4,000	76200 H2O PROGRAM EXPENSE	1,000	1,000	
0	0	656	76205 LIBRARY EXHIBITS	0	0	
0	0	457	76215 ARMORY EXPENSE	0	0	
0	0	2,462	76218 LDS CHURCH - SIDEWALK CONSTRUCTION	0	0	
0	0	13,126	76219 EUGENE SYMPHONY	0	0	
0	0	151	76220 CHAMBERS RR BRIDGE	0	0	
0	0	9,918	76221 DOG KENNEL EXPENSES	0	0	
0	2,134	4,104	76225 SHOP WITH A COP	2,000	2,000	
500	0	4,377	76227 PAT PATTERSON YAC SCHOLARSHIP	500	500	
519	0	0	76228 SWINGING BRIDGE EXPENSES	0	0	
0	0	24,173	76229 SKATE PARK EXPENSE	0	0	
766	1,314	3,102	76230 PASSING ON KINDNESS EXPENSE	1,500	1,500	
11,473	2,281	6,357	76232 UNHOUSED NEEDS EXPENSE	2,250	2,250	
14,645	5,730	89,025	TOTAL MATERIALS AND SERVICES	7,250	7,250	0

City of Cottage Grove Fiscal Year 2025-26 Budget

SPECIAL TRUSTS FUND: Revenue 825-000 Expenditures 825-825

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
3,000	0	3,000	99010 ED JENKS TRUST -UNAPPROP. BAL.	500	500	
54,435	78,343	0	99020 ENDING BALANCE	82,402	82,402	
72,080	84,073	92,025	TOTAL EXPENDITURES	90,152	90,152	0
					7,250	

ARMORY TRUST FUND

FUND/DEPARTMENT #:827-827

OVERVIEW

Special Trusts funds record the revenues and expenditures for special identified purposes or uses. As a result of increased activity with the restoration of the Cottage Grove Armory and the long term nature of the restoration project a specific trust fund has been established to account for donations, grants, and proceeds to cover expenditures for renovation, maintenance, operation, equipment, and supplies for the Cottage Grove Armory.

DEPARTMENT OPERATIONAL OBJECTIVES

- Maintain the funds in trust for the specified purposes.
- Account for grants, donations and financing made for renovating the Armory.
- Fund the restoration of the Cottage Grove Armory.
- Upon completion of the multi-year restoration, an Armory Operation fund will be established to account for operating revenue and expenses.
- Fund events and activities to raise funds for the restoration of the Armory.
- Rent the facility for community events and activities.

FOCUS AND GOALS – FISCAL YEAR 2025-26

- Account for funds in trust.
- Continue efforts to restore remaining interior of the Armory.
- Seek funding for continued restoration and ADA improvements.

PRIMARY ACCOMPLISHMENTS – FISCAL YEAR 2024-25

- Submitted a Capital Improvement funding request with the Oregon State Legislature.



October 2010



April 17, 2020

City of Cottage Grove Fiscal Year 2025-26 Budget

ARMORY SPECIAL TRUST FUND: Revenue 827-000 Expenditures 827-827

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 BUDGET	DESCRIPTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
REVENUE						
285,781	285,781	180,000	41010 CARRYOVER	171,000	171,000	
150	0	0	54060 MISCELLANEOUS REVENUE	0	0	
8	30	0	54067 CREDIT CARD CONVENIENCE FEE	0	0	
2,300	0	2,500	54105 MAYOR'S BALL	2,500	2,500	
0	0	1,000	54110 ICE CREAM SOCIAL FUNDRAISER	1,000	1,000	
3,725	530	0	54150 ARMORY DONATIONS	0	0	
16,185	25,499	0	54153 ARMORY RENTAL	0	0	
0	350	0	54156 ARMORY RENTAL DEPOSITS			
1,424	8,152	2,500	53200 INTEREST	2,500	2,500	
309,573	320,342	186,000	TOTAL REVENUE	177,000	177,000	0
EXPENDITURES						
MATERIALS AND SERVICES						
663	60	25,000	71000 CONTRACTUAL SERVICES	15,000	15,000	
1,398	4,845	0	73600 MISC EXPENSES AND SUPPLIES	3,000	3,000	
0	0	2,000	73605 MAYOR'S BALL EXPENSE	2,000	2,000	
0	0	1,000	73610 ICE CREAM SOCIAL EXPENSE	1,000	1,000	
2,061	4,905	28,000	TOTAL MATERIALS AND SERVICES	21,000	21,000	0
CAPITAL OUTLAY						
32,201	53,818	158,000	83000 BUILDINGS & IMPROVEMENTS	50,000	50,000	
32,201	53,818	158,000	TOTAL CAPITAL OUTLAY	50,000	50,000	0
285,781	261,618	0	99020 ENDING BALANCE	106,000	106,000	
320,043	320,342	186,000	TOTAL EXPENDITURES	177,000	177,000	0