

CITY OF COTTAGE GROVE

DEBT SERVICE AND SPECIAL TRUST FUNDS BUDGET SUMMARY

FUND/DEPARTMENT	FY 2014-15 ACTUAL	FY 2015-16 ACTUAL	FY 2016-17 BUDGETED	FY 2017-18 ADOPTED
Debt Service Fund	0	0	0	2,464,500
Special Trusts Fund	38,719	13,751	80,894	410,543
Total Trust	38,719	13,751	80,894	2,875,043



OVERVIEW

Accounts for the principal and interest payments for the pension bonds sold in March 2002 to refinance the City's unfunded actuarial liability (UAL) with the Public Employees Retirement System (PERS). The final maturity of the debt is in June 2028. The liability is funded through transfers from the several funds that finance the City's personnel costs.

During fiscal year 2004-05, a loan for improvements to the water treatment plant was received from the Oregon Economic and Community Development Department, now known as Business Oregon Infrastructure Finance Authority, in the amount of \$2,615,644. The water surcharge is received in the Water Reserve Fund to pay this debt. This will be paid in full December 2033.

Accounts for the principal and interest payments for the purchase of Middlefield Golf Course, purchased by the City December 2006, and the additional property adjacent to the Course, purchased in June 2007, in the amounts of \$850,000 and \$375,000 respectively. The purchase of the course was refinanced using LOCAP proceeds in 2013 however; the additional property adjacent to the golf course did not qualify for LOCAP refinancing and remains as a conventional loan through Banner Bank. The funds are transferred from the Wastewater Fund to pay the debt. The LOCAP debt matures September 2026, and the loan for the additional property matures July 2027.

Accounts for the principal and interest payments for the payment to water customers for the discontinuation of water service. The debt was issued September 2007, in the amount of \$1,350,000. The funds are transferred from the Water Reserve Fund to pay the debt. The loan will be paid in full September 2027.

In fiscal year 2008-09, the City issued debt to construct a fiber optic network and wireless broadband system to serve the City, the School District, other public agencies, and local citizens. The amount of the loan was \$800,000, to mature August 2023. The liability is funded from a transfer from the General Fund for principal and interest payments.

During fiscal year 2009-10, the City Council authorized an interfund loan from the Storm Drain System Development Charges Fund to the Bicycle and Footpath Fund to pay for the emergency dismantling and storage of the Chambers Railroad Bridge. The loan was in the amount of \$193,000, interest free. The debt matures in fiscal year 2019-20. The funds to repay the debt are transferred from the Bicycle Footpath Fund.

During fiscal year 2010-11, the City purchased the Armory from the Oregon Military Department for \$395,000, interest free. The debt will mature September 2019. The funds are transferred from the General Fund to pay the debt.

During fiscal year 2012-13, the City issued through the Local Oregon Capital Assets Program (LOCAP), certificates of participation of \$16,705,000 with an aggregate true interest rate of 3.59%. Part of the debt was used to pay-off the Rural Development Revenue Bonds and other loans used to finance the Industrial Park Construction (\$1,300,000) and the balance was used to finance water, wastewater, and storm drainage projects, as well as refund loans. The final maturity of the debt is in March 2033. The liability is funded through transfers from several funds that are responsible for the principal and interest payments.

The fund also accounts for equipment purchases by various departments used in business operations. The liability is funded through transfers from the several funds that are responsible for the principal and interest payments.

PROPOSED DEBT FISCAL YEAR 17-18

The Police Department is proposing new debt of \$126,000 for the purchase and outfitting of three new police vehicles.

The Wastewater Department is proposing new debt of \$3.2 million to fund capital projects associated with a new effluent reuse program.

BUDGET YEAR OBJECTIVES

- Track outstanding debt and make timely payments.

MAJOR ACCOMPLISHMENTS FISCAL YEAR 2016-17

- Made timely payments for debt outstanding.

**City of Cottage Grove
Fiscal Year 2017-18 Budget**

**Bond Debt Payments are for:
Revenue Bonds and
General Obligation Bonds**

817-817 DEBT SERVICE FUND

2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	DESCRIPTION	PYMNT DATE	2017-18		
					PROPOSED	APPROVED	ADOPTED
REVENUE							
0	0	0	41010 CARRYOVER		0	0	0
0	0	0	53200 INTEREST REVENUE		0	0	0
0	0	0	55000 TRANSFER FOR PERS UAL				
0	0	0	55002 TRANSFER FROM WATER FUND		17,420	17,420	17,420
0	0	0	55003 TRANSFER FR. STREET FUND		49,945	49,945	49,945
0	0	0	55004 TRANSFER FROM BICYCLE FUND		19,300	19,300	19,300
0	0	0	55005 TRANSFER FROM POLICE COMM FUND		12,415	12,415	12,415
0	0	0	55006 TRANSFER FROM NARCOTICS FUND		1,640	1,640	1,640
0	0	0	55007 TRANSFER FROM BLDG INSP FUND		1,540	1,540	1,540
0	0	0	55008 TRANSFER FROM WASTEWATER FUND		106,415	106,415	106,415
0	0	0	55009 TRANSFER FROM STORM DRAIN FUND		2,860	2,860	2,860
0	0	0	55010 TRANSFER FROM IND PARK FUND		61,100	61,100	61,100
0	0	0	55032 TRANSFER FR. WATER RES FUND		800,460	800,460	800,460
0	0	0	55035 TRNSFR FROM WSTWATER RES FUND		910,970	910,970	910,970
0	0	0	55036 TRNSFR FROM STORM DR RES FUND		104,295	104,295	104,295
0	0	0	55037 TRANSFER FROM GENERAL FUND		376,140	376,140	376,140
0	0	0	TOTAL TRANSFER REVENUE		2,464,500	2,464,500	2,464,500
0	0	0	TOTAL REVENUE		2,464,500	2,464,500	2,464,500
EXPENDITURES							
BOND PRINCIPAL PAYMENTS							
0	0	0	90110-075 LOAN PRINCIPAL-LOCAP IND PARK	9/17	35,000	35,000	35,000
0	0	0	90110-078 LOAN PRINCIPAL-LOCAP FIBER	9/17, 3/18	15,000	15,000	15,000
0	0	0	90110-081 LOAN PRINCIPAL-PERS UAL	12/17	29,748	29,748	29,748
0	0	0	90110-086 LOAN PRINCIPAL-LOCAP 2013 PROJ	9/17, 3/18	100,000	100,000	100,000
0	0	0	90110-091 LOAN PRINCIPAL-LOCAP GOLF	9/17, 3/18	45,000	45,000	45,000
0	0	0	90110-096 LOAN PRINCIPAL-LOCAP WTP	9/17	275,000	275,000	275,000
0	0	0	90110-099 LOAN PRINCIPAL-LOCAP WWTP	9/17, 3/18	455,000	455,000	455,000
LOAN PRINCIPAL PAYMENTS							
0	0	0	90010-076 LOAN PRINCIPAL-BROADBND BANR	8/17, 2/18	67,823	67,823	67,823
0	0	0	90110-080 LOAN PRINCIPAL-ARMORY	9/17	50,786	50,786	50,786
0	0	0	90110-090 LOAN PRINCIPAL-STORM SDC I.F	6/18	19,300	19,300	19,300
0	0	0	90110-092 LOAN PRINCIPAL-MF ADD'L PROP	7/17,1/18	18,017	18,017	18,017
0	0	0	90110-095 LOAN PRINCIPAL-UPRIVER COMP	9/17, 3/18	64,556	64,556	64,556
0	0	0	90110-103 LOAN PRINCIPAL-WTP	12/17	84,355	84,355	84,355
0	0	0	90110-105 LOAN PRINCIPAL-SWEEPER	9/17, 3/18	41,735	41,735	41,735
0	0	0	90110-109 LOAN PRINCIPAL-LOADER	11/17, 5/18	14,697	14,697	14,697
0	0	0	90110-111 LOAN PRINCIPAL-JD TRACTOR MWR	9/17, 3/18	5,965	5,965	5,965
0	0	0	90110-115 LOAN PRINCIPAL-TIGER MOWER	9/17, 3/18	5,936	5,936	5,936
0	0	0	90110-121 LOAN PRINCIPAL-SEWER CAMERA	9/17, 3/18	15,383	15,383	15,383
0	0	0	90110-123 LOAN PRINCIPAL-PD 2015 TAHOES	9/17,12/17,3/18,6/18	30,226	30,226	30,226
0	0	0	90110-125 LOAN PRINCIPAL-PD 2018 VEHICLES	unk	30,100	30,100	30,100
0	0	0	90110-129 LOAN PRINCIPAL-JD TERRAINCUT	8/17, 2/18	11,566	11,566	11,566
0	0	0	90110-130 LOAN PRINCIPAL-17/18 WW PROJ	unk	95,530	95,530	95,530

**City of Cottage Grove
Fiscal Year 2017-18 Budget**

817-817 DEBT SERVICE FUND

2014-15	2015-16	216-17		PYMNT	2017-18		
ACTUAL	ACTUAL	BUDGET	DESCRIPTION	DATE	PROPOSED	APPROVED	ADOPTED
BOND INTEREST PAYMENTS							
0	0	0	90111-079 LOAN INTEREST-LOCAP IND PRK	9/17, 3/18	26,075	26,075	26,075
0	0	0	90111-080 LOAN INTEREST-LOCAP FIBER	9/17, 3/18	13,250	13,250	13,250
0	0	0	90111-083 LOAN INTEREST-PERS UAL	12/17,6/18	166,461	166,461	166,461
0	0	0	90111-089 LOAN INTEREST-LOCAP 2013 PROJ	9/17, 3/18	86,001	86,001	86,001
0	0	0	90111-093 LOAN INTEREST-LOCAP GOLF	9/17, 3/18	19,338	19,338	19,338
0	0	0	90111-098 LOAN INTEREST-LOCAP WTP	9/17, 3/18	177,850	177,850	177,850
0	0	0	90111-101 LOAN INTEREST-LOCAP WWTP	9/17, 3/18	193,425	193,425	193,425
LOAN INTEREST PAYMENTS							
0	0	0	90111-078 LOAN INTEREST-BROADBND BANR	8/17, 2/18	23,759	23,759	23,759
0	0	0	90111-094 LOAN INTEREST-MF ADD'L PROP	7/17, 1/18	11,997	11,997	11,997
0	0	0	90111-097 LOAN INTEREST-UPRIVER COMPENS	9/17, 3/18	45,842	45,842	45,842
0	0	0	90111-104 LOAN INTEREST-WTP	12/17	96,673	96,673	96,673
0	0	0	90111-106 LOAN INTEREST-SWEEPER	9/17, 3/18	2,989	2,989	2,989
0	0	0	90111-110 LOAN INTEREST-LOADER	11/17,5/18	1,024	1,024	1,024
0	0	0	90111-112 LOAN INTEREST-JD TRACTOR MWR	9/17, 3/18	428	428	428
0	0	0	90111-116 LOAN INTEREST-TIGER MOWER	9/17, 3/18	428	428	428
0	0	0	90111-122 LOAN INTEREST-SEWER CAMERA	9/17, 3/18	1,475	1,475	1,475
0	0	0	90111-124 LOAN INTEREST-PD 2015 TAHOES	9/17,12/17,3/18,6/18	1,092	1,092	1,092
0	0	0	90111-126 LOAN INTEREST-PD 2018 VEHICLES	unk	3,500	3,500	3,500
0	0	0	90111-130 LOAN INTEREST-JD TERRAINCUT	8/17, 2/18	1,290	1,290	1,290
			90111-131 LOAN INTEREST-17/18 WW PROJ	unk	79,580	79,580	79,580
SPECIAL PAYMENTS							
0	0	0	901115-000 TRUSTEE FEE - PERS UAL		850	850	850
0	0	0	90116-000 LOCAP ADMIN FEE		450	450	450
0	0	0	TOTAL EXPENDITURES		2,464,500	2,464,500	2,464,500

OVERVIEW

The Special Trusts fund accounts record the revenues and expenditures for special identified purposes or uses. Typically, the accounts are established for programs or projects that will be in place for multiple years. The revenues are typically donations, grants or memorials and are accounted for specifically for the purposes established. Interest on the funds is calculated and allocated to accounts based on the account balances. Expenditures are restricted and can only be made for purposes identified in the establishment of the trust accounts. When an account reaches a zero balance for three years (unless a fixed principle donation) the account history will be removed from the Special Trust Fund.

The Special Trusts fund has the following established trust accounts:

Ed Jenks

A fixed principle donation of \$3,000 by the estate of Ed Jenks to the Cottage Grove Library. Expenditures are restricted to purchases of non-fiction books for the Library. Interest earnings are used to purchase books.

Memorial Tree

Funds earmarked for the Memorial Tree Program, are used to plant and care for trees planted on City property. Established by the City Council in 2000.

H₂O

The H₂O (Help to Others) account was formed in partnership with Community Sharing to provide an opportunity for City utility customers to donate to assist in the support community members that need temporary assistance with utility bills. Funds are passed to Community Sharing who oversees the distribution of the funds. Customers may round-up or designate a specific amount to be used for the assistance program. The money collected and expended is accounted for within this trust fund. Funds typically do not carry over in the fund but are passed through to Community Sharing on a regular basis.

Chambers RR Bridge

Originally established to receive donations to restore the Chambers Covered Railroad Bridge, funds remaining are used to provide maintenance and repairs on the historic bridge.

Library Exhibits

An account established to receive donations to assist with costs of exhibits and programs in the library commemorating the 150th Anniversary of the Civil War, remaining funds will be used to cover costs for special exhibits in the Library.

Armory

A trust fund account established to account for donations, grants and proceeds to cover expenditures for renovation, maintenance, operation, equipment and supplies for the Cottage Grove Armory.

Swinging Bridge

A trust fund account to receive donations, grants and other proceeds to fund the repair and maintenance of Swinging Bridge. Currently, the City Utility bills contain a donation line to collect funds for the repairs needed to re-open the Swinging Bridge.

Police K-9

An account established to cover the costs of care for Police Department K-9s and for equipment to support the K-9 program in the Police Department.

Eugene Symphony

A trust fund account established to account for donations, grants and proceeds raised to cover the costs of the Eugene Symphony concert in Bohemia Park.

Dog Kennel

The success of the dog kennels has generated interest from individuals and organizations to support the program. The Dog Kennel account was created to receive donations to cover expenditures for maintenance, improvements, and supplies for the kennels or care of dogs housed.

Miscellaneous accounts specific donations are also received and held for one time expenditures in the trust fund.

DEPARTMENT OPERATIONAL OBJECTIVES

- Maintain the funds in trust for the specified purposes.

BUDGET YEAR OBJECTIVES

- Account for funds in trust, allocating interest earned to the identified projects/purposes.

SIGNIFICANT BUDGET CHANGES FROM FISCAL YEAR 2016-17

- None

**City of Cottage Grove
Fiscal Year 2017-18 Budget**

825-825 SPECIAL TRUSTS FUND

2014-15 ACTUAL	2015-16 ACTUAL	2016-17 BUDGET	DESCRIPTION	2017-18		
				PROPOSED	APPROVED	ADOPTED
REVENUE						
3,538	3,540	3,000	41010-203 CARRYOVER-ED JENKS TRUST	3,075	3,075	3,075
399	399	400	41010-204 CARRYOVER-MEMORIAL TREES	411	411	411
104	105	29	41010-205 CARRYOVER-MCALPINE DONATION	0	0	0
57	23	23	41010-206 CARRYOVER-COREY FAMILY DONAT	0	0	0
128	136	136	41010-207 CARRYOVER-CHAMBERS RR BRDG	140	140	140
5	153	0	41010-208 CARRYOVER-H20 PROGRAM	0	0	0
486	2,087	2,392	41010-209 CARRYOVER-K-9 DONATIONS	2,879	2,879	2,879
589	589	591	41010-210 CARRYOVER-LIBRARY EXHIBITS	606	606	606
2,216	2,217	2,223	41010-211 CARRYOVER-LDS CHURCH SDWLK	2,282	2,282	2,282
12,137	50,786	40,900	41010-212 CARRYOVER-ARMORY DONATIONS	15,000	15,000	15,000
0	0	10,000	41010-213 CARRYOVER-EUGENE SYMPHY DONAT	0	0	0
0	0	0	41010-214 CARRYOVER-SWINGING BRIDGE	225	225	225
36	308	100	53200 INTEREST	250	250	250
0	0	0	54150 ARMORY DONATIONS	350,000	350,000	350,000
1,600	710	100	54160 K-9 DONATIONS	0	0	0
437	444	1,000	54170 H20 PROGRAM DONATIONS	400	400	400
0	10,000	20,000	54175 EUGENE SYMPHONY DONATIONS	34,000	34,000	34,000
0	0	0	54092 SWINGING BRIDGE DONATIONS	775	775	775
0	0	0	54093 DOG KENNEL DONATIONS	500	500	500
77,015	0	0	55025 TRANSFER FROM HOUSING REHAB FUND	0	0	0
98,747	71,498	80,894	TOTAL REVENUE	410,543	410,543	410,543
EXPENDITURES						
MATERIALS AND SERVICES						
0	0	2,495	76015 K-9 EXPENSE	2,879	2,879	2,879
0	552	6	76126 ED JENKS TRUST	75	75	75
0	0	401	76127 MEMORIAL TREES PROGRAM	411	411	411
0	76	29	76128 MCALPINE LARGE PRINT BOOKS	0	0	0
34	0	23	76180 TEEN CENTER DEVELOPMENT	0	0	0
290	289	1,000	76200 H20 PROGRAM EXPENSE	400	400	400
0	0	591	76205 LIBRARY EXHIBITS	606	606	606
0	2,834	0	76215 ARMORY EXPENSE	350,250	350,250	350,250
0	0	2,227	76218 LDS CHRUCH - SIDEWALK CONSTRUCTION	2,282	2,282	2,282
0	0	30,000	76219 EUGENE SYMPHONY	34,000	34,000	34,000
0	0	0	76220 CHAMBERS RR BRIDGE	140	140	140
0	0	0	76221 DOG KENNEL EXPENSES	500	500	500
324	3,751	36,772	TOTAL MATERIALS AND SERVICES	391,543	391,543	391,543
CAPITAL OUTLAY						
38,396	10,000	41,122	83000 BUILDINGS & IMPROVEMENTS	0	0	0
0	0	0	83000-001 BUILDINGS & IMPROVEMENTS - ARMORY	15,000	15,000	15,000
0	0	0	83000-002 BUILDINGS & IMPROVEMENTS - SWNG BRDC	1,000	1,000	1,000
38,396	10,000	41,122	TOTAL CAPITAL OUTLAY	16,000	16,000	16,000
0	0	3,000	99010 ED JENKS TRUST -UNAPPROP. BAL.	3,000	3,000	3,000
60,036	57,747	0	99020 ENDING BALANCE	0	0	0
98,755	71,498	80,894	TOTAL EXPENDITURES	410,543	410,543	410,543

