CALL TO ORDER

Mayor Jeff Gowing called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

City Recorder Trudy Borrevik called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Jeff Gowing and Councilor Kenneth Michael Roberts

PRESENT VIA GOTOMEETING: Councilors Jake Boone, Mike Fleck and Greg Ervin

COUNCIL ABSENT: Candace Solesbee

STAFF PRESENT IN THE COUNCIL CHAMBERS: Police Chief Scott Shepherd

STAFF PRESENT VIA GOTOMEETING: City Manager Richard Meyers, Finance Director Roberta Likens, Public Works & Development Director Faye Stewart City Planner Amanda Ferguson, Assistant City Planner Eric Mongan and Civil Engineer Ryan Sisson

CITY ATTORNEY: None

MEDIA PRESENT: Cameron Reiten, KNND (In Council Chambers) Damien Sherwood, The Sentinel (Virtual)

ITEMS ADDED TO THE AGENDA

Requests for Approval to Offer Goods for Sale or Solicit Contributions in a City Park

City Manager Richard Meyers said the VFW had contacted him last week about setting up their coffee wagon at Coiner Park but they didn’t get the written request submitted until after the Council packet had gone out.
IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR BOONE THAT THE ITEM BE ADDED TO THE AGENDA AS 8(b) AND THE CURRENT ITEM 8(b) BE MOVED TO ITEM 8(c).

The vote on the motion was as follows:

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APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

None

PUBLIC HEARINGS

None

CONSENT AGENDA

(a) Approval of August 24, 2020 Council Meeting Minutes
(b) Approval of Change of Ownership Off-Premises Liquor License for Kwik Pik Market 2, 925 E. Gibbs Avenue
(c) Approval of Electric Line Right of Way Easement

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR BOONE TO APPROVE THE CONSENT AGENDA.

The vote on the motion was as follows:

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RESOLUTIONS AND ORDINANCES

(a) Resolution Granting Multiple-Unit Property Tax Exemption to Dave and Carol Rogers for 1308 E. Main Street, Map & Tax Lot 20-03-28-42-06500

Assistant City Planner Eric Mongan said Council adopted Ordinance 3117 in December, 2019 establishing Chapter 3.10 of the Cottage Grove Municipal Code and creating the Multiple-Unit Property Tax Exemption (MUPTE) Program. He said the City had received its first application 2 – Council Meeting Minutes 9/14/2020
for the MUPTE Program from JDL Construction on behalf of Dave and Carol Rogers, 1308 E. Main Street. He said the application had demonstrated sufficient findings relevant to criteria, the location of the development site was on or within a quarter-mile of a Lane Transit District route and three or more dwellings were proposed with the development. He said the applicant understood that the commercial space was not eligible for the MUPTE Program. He said in order to qualify for the exemption, an applicant needed to include one or more design elements benefitting the general public which were listed in Chapter 3.10, Section 3.10.050. He said JDL Construction was proposing to install new eight foot sidewalks in front of the property and a fully ADA compliant ramp at the northwest corner of E. Main Street and N. 14th Street with an approximate value of $16,000.00. He said the Resolution was prepared if the City Council approves the application for the MUPTE Program.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR BOONE THAT RESOLUTION NO. 2027 BE ADOPTED.

Councilor Fleck said he was excited to see the first MUPTE application.

The vote on the motion was as follows:

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(b) Resolution Filing a Complaint with the Oregon Public Utilities Commission Against CenturyLink for not Maintaining Their Facilities Within City Right of Ways

City Manager Richard Meyers said Councilor Fleck had prepared the Resolution in response to the last Council meeting’s discussion on the utility poles by Duane Taddei’s home. He said Councilor Fleck decided to do a Resolution versus a letter as he felt it might have more impact. He said Councilor Ervin had received a phone call from a representative from CenturyLink advising the pole in question wasn’t theirs. He said staff has had discussion with CenturyLink representatives regarding the issue in the past. He said staff had received a response from the PUC from information that was sent to them that it was received and assigned to one of their staff.

IT WAS MOVED BY COUNCILOR BOONE AND SECONDED BY COUNCILOR ROBERTS THAT RESOLUTION NO. 2028 BE ADOPTED.

Councilor Boone asked about the asterisks in the pole number and if it was for additional digits.

Councilor Fleck said he wasn’t able to read the last two digits.

Councilor Ervin said the phone call he received from CenturyLink wasn’t a direct denial of the pole ownership but very evasive.
The vote on the motion was as follows:

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**BUSINESS FROM CITY COUNCIL**

(a) **USS Oregon (SSN 793) Commissioning Ceremony Support Request**

City Manager Richard Meyers said the City had received a letter from the USS Oregon (SSN 793) Commissioning Committee requesting financial support for the formal commissioning ceremony of the USS Oregon scheduled for the summer of 2021. He said the letter from the Committee was attached to the Council Memorandum together with an explanation of the donation levels. He said a member of the Commissioning Executive Committee was going to be at the meeting but they had to evacuate from their home and property.

Councilor Ervin said he would be in support of donating at the $1,000 Lieutenant level.

Councilor Boone said he was not in support of donating to the commissioning ceremony and expressed his opinions.

Councilor Fleck said he could understand Councilor Boone’s concerns, however he felt the City’s budget of $40+ million could support the donation of $1,000. He said he could support Councilor Ervin’s recommendation as well.

Councilor Roberts said he agreed with Councilor Boone and didn’t see that the donation benefitted the City.

Councilor Boone replied to Councilor Fleck’s comment about the budget and said the Navy’s budget was $161,000,000,000 for FY20/21 and he felt they could afford to hold the party without the City’s donation.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK THAT THE CITY DONATE THE SUM OF $1,000 TO THE USS OREGON (SSN 793) COMMISSIONING CEREMONY.**

The vote on the motion was as follows:

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Requests for Approval to Offer Goods for Sale or Solicit Contributions in a City Park

City Manager Richard Meyers said the VFW had contacted him last week asking for permission to set up their coffee wagon in City Parks and more specifically, in front of the Row River Nature Park by the Water Treatment Plant. He said they had been setting up their wagon at the Getting's Creek Rest Stop, however due to COVID-19 and State guidelines, they weren't able to continue. He said it has caused them to lose valuable income. He said under the City Code in order for anyone to do any solicitation or sale of food items outside a special event, they had to get permission from the City Council. He said he had received an email from Gary Williams and a phone call from Jim Gilroy expressing their support.

Mayor Gowing said he was a member of the VFW but didn't work on the coffee wagon.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ROBERTS THAT THE CITY COUNCIL AUTHORIZE THE CITY MANAGER TO ISSUE A PERMIT FOR THE CARL M. KEBEKBECK VFW POST 3473 COTTAGE GROVE TO PLACE THEIR COFFEE WAGON IN CITY PARKS AND SOLICIT DONATIONS.

Councilor Ervin asked if they normally set up at the rest stop, what the reason was that they wanted to set up in City Parks.

Richard said due to COVID-19, the State wasn't allowing them to be at the rest areas.

Councilor Boone said if the State wouldn't allow them to set up at the rest area due to COVID-19, if that reason went away if they were set up in the Cottage Grove Parks.

Richard said yes and they would follow under the State guidelines for COVID-19. He said Oregon Travel Experience (OTE) controlled what went on in the rest areas and they weren't allowing anything right now.

Karen Munsell, Cottage Grove, said with the fires and displacement of people, the Rotary Club, Umpqua Bank and the Masonic Lodge were setting up an intake and distribution center at the Masonic Lodge. She said the Masonic Lodge had offered 20 dry camp sites for evacuees. She said the VFW had contacted them and if they set up their coffee wagon at the Row River Nature Park they would probably get quite a bit of traffic. She said she supported what the VFW was trying to do.

The vote on the motion was as follows:

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Concerns from City Council

Councilor Fleck thanked those running for City Council who attended the meeting and asked those running for City Council who didn’t attend the meeting, why they were running for office. He said it was a serious job and if wasn’t worth their time to attend meetings before the election, maybe they should re-consider running.

Councilor Roberts said he had several items. He said on R Street by the high school there was a considerable amount of water in the island between the two lanes. Regarding the North Regional Park, he had been approached by citizens inquiring if a bird viewing area could be built on the east side of the effluent pond. He said the airport historical society asked about getting a flag installed at the airport and the City assisting with the lift truck. He said he had a request for a garbage can to be installed at the entrance to Coiner Park at East Washington. He said people were complaining about the smell of marijuana coming from the business on Main Street by Trailhead Park. He asked if there was an ordinance that addressed the smell or if there was any way Council could discuss it. He commented about the recent fires and said Chief Wooten had commented at a Fire Board Meeting that Cottage Grove could have a fire such as the ones occurring. He asked if maybe the City and Fire Department should develop a program for the citizens to be more informed and how to respond. He said he had recently watched several officers deal with a subject possibly on drugs or mental problems and thanked Chief Shepherd for the way they dealt with the subject.

Councilor Boone commented about the cities lost in the recent fires: Detroit, Gates, Lyons, Phoenix and Talent. He said there were a lot of our neighbors in the State who had lost everything and needed places to go. He said the City might consider suspending the restrictions of no RVs parked on City streets during this time.

Councilor Roberts said he went by the local hotels on Gateway and said the Best Western had been averaging 20 to 30 evacuees a night. He said the community had been helping to pay for rooms and providing supplies.

Mayor Gowing responded to Councilor Boone and said he had talked with Richard about RVs parking on City streets and the City was not going to be enforcing at this time.

Mayor Gowing commented about the Hwy 99 crosswalk issue and said there was only two flags for pedestrians. He said the Civil Engineer Ryan Sisson had talked with someone from ODOT who said they would allow us to install a temporary flashing light at the City’s expense. He said he had been emailing back and forth with the Regional Director to get permission for the City to install the temporary crosswalk and they are recommending the City wait until the project proposed for that area was complete.

Mayor Gowing said he had a meeting last Friday with Chief Shepherd, Richard and the Court Clerk Michelle Rounsaville to discuss the Municipal Court and virtual court. He provided a summary of what was discussed. He said the Judge would be providing his annual report at the September 28th Council meeting.
Mayor Gowing showed and read to Council the plaque the City ordered in honor of Councilor Ehler who passed away in May. He said the plaque would be attached to the structure covering the bike fix it station in front of the City Shop. He asked Council when they would like to do the dedication. After discussion, it was decided to do the dedication on Saturday, September 26th at 10:00 am.

**BUSINESS FROM CITY MANAGER**

(a) **Lane Transit District and South Lane Wheels Update on the Connector and Route 98**

City Manager Richard Meyers said Ruth Linoz from South Lane Wheels and John Ahlen from LTD were present to provide information to Council on the Connector and Route 98.

Ruth Linoz, Executive Director of South Lane Wheels said the Connector started back up on August 14th and modifications were done to the service. She said the hours were changed to 9:00 am to 4:00 pm with two buses running during that time. She said LTD had agreed to work with a cash fare of $1.00 in lieu of a bus pass. She said they were limiting the number of riders due to COVID-19, requiring masks of all riders and were cleaning the buses throughout the day.

John Ahlen, Accessible Services Program Manager from LTD said they would be on the October 12th Council Agenda to speak to Council about their services. He said he would provide statistics at that time on ridership information and if Council had concerns or data they wanted to learn more about to let him know.

(b) **Report from City Manager**

City Manager Richard Meyers said due to the wildfires and evacuations, the City was not going to be enforcing no parking of RVs in City parking lots, etc.

Richard talked about the Armory and Community Center and why the City wasn’t opening them for respite services.

Richard said Christy Inskip had resigned from the Vision Keepers as she was moving out of State.

Richard said the City received a plaque from FEMA commemorating the City’s participation in the National Flood Insurance Program and community rating system. He said the work done by the City had resulted in the City receiving additional points to improve the level of insurance for citizens. He said citizens could see a discount of up to 20% as a result of the City’s actions. He said with the new FEMA Flood Maps, the number of households affected would increase significantly. He said there would be some work sessions scheduled at a later date to review the new flood maps, etc.

Richard talked about a posting on Facebook regarding a parking citation someone received for parking the wrong way. He provided background on the citation and the handling by City staff. He said the Finance Director was going to contact the person to have them submit a letter to the Judge.

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Richard said the City had received an anonymous letter regarding sidewalks and why the City was allowing businesses to block the sidewalks in the downtown area. He said under the City’s Code, furnishings were allowed and the Code didn’t require them to be put away at night. Since the letter was anonymous, the City wasn’t able to respond directly.

Mayor Gowing thanked Amanda Gilbert and the Coast Fork Watershed Council for opening their office over the weekend for a respite center.

Mayor Gowing thanked Teresa and Jessica at the Community Center for taking in items for the wildfire evacuees and for the Police Department for transporting the items to collection sites in the Eugene/Springfield area.

Richard said the City was still accepting donations at the Community Center and people needed to call first to schedule an appointment to drop off their donation.

**BUSINESS FROM CITY ATTORNEY**

(a) **Report from City Attorney**

None.

**ADJOURNMENT**

There being no further business, Mayor Gowing adjourned the regular meeting of the City Council at 8:01 pm.

The next regular City Council Meeting will be held September 28, 2020, at 7:00 p.m. in the Council Chambers at City Hall.

\[signature\]  
Trudy Borrevik, City Recorder  

\[signature\]  
Jeffrey D. Gowing, Mayor