CALL TO ORDER

Mayor Jeff Gowing called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL/PLEDGE OF ALLEGIANCE

City Recorder Trudy Borrevik called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Jeff Gowing and Councilors Kenneth Michael Roberts, Chalice Savage, and Jon Stinnett

PRESENT VIA GOTOMEETING: Councilors Greg Ervin and Candace Solesbee

COUNCIL ABSENT: Councilor Mike Fleck

STAFF PRESENT IN THE COUNCIL CHAMBERS: Police Chief Scott Shepherd, City Recorder Trudy Borrevik

STAFF PRESENT VIA GOTOMEETING: City Manager Richard Meyers, Assistant to the City Manager Jake Boone, Public Works & Development Director Faye Stewart, Finance Director Roberta Likens and City Engineer Ron Bradsby

CITY ATTORNEY: Carrie Connelly (Virtual – Left After Item 7c)

MUNICIPAL COURT JUDGE (VIRTUAL): Martin Fisher

MEDIA PRESENT VIA GOTOMEETING: Damien Sherwood, The Sentinel (Virtual)

ITEMS ADDED TO THE AGENDA

None.

APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

None.
PUBLIC HEARINGS

(a) Public Hearing for Ordinance Repealing and Replacing Chapter 2.26 of the Cottage Grove Municipal Code Regarding the Historic Landmarks Commission Creating the Historic Preservation Commission

Public Works & Development Director Faye Stewart explained that the purpose of the public hearing was to receive comments about repealing and replacing Chapter 2.26 of the Cottage Grove Municipal Code. He said the Historic Landmarks Commission met and discussed the item at their September 9, 2021 meeting.

Mayor Gowing opened the public hearing.

No one requested to speak.

Mayor Gowing closed the public hearing.

(b) Public Hearing for Ordinance Amending the Cottage Grove Municipal Code Chapter 14.26.300

Public Works & Development Director Faye Stewart explained that the purpose of the public hearing was to receive comments on the proposed amendment of the Municipal Code Chapter 14.26.300 Development Code, Historic Preservation Overlay District, and associated definitions. He said the Planning Commission held a public hearing on the ordinance on August 18, 2021 and were recommending approval.

Mayor Gowing opened the public hearing.

No one requested to speak.

Mayor Gowing closed the public hearing.

CONSENT AGENDA

(a) Approval of August 20, 2021 Agenda Session Minutes
(b) Approval of August 23, 2021 Regular Council Meeting Minutes

IT WAS MOVED BY COUNCILOR ROBERTS AND SECONDED BY COUNCILOR STINNETT TO APPROVE THE CONSENT AGENDA.
The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>NAYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

RESOLUTIONS AND ORDINANCES

(a) Second Vote of an Ordinance Amending Chapter 12.16 of the Cottage Grove Municipal Code, Adopting a New Section 12.16.045 Alley Naming

City Engineer Ron Bradsby said the City Council held the first vote on the ordinance at the last Council meeting. He said in his Memorandum he provided a diagram showing a private walkway/alley to Mr. Valley’s business. He said he had talked with Danny Solesbee from SLFR, Chief Shepherd and Jeff Cameron, a UPS deliveryman regarding how they would find the address. All indicated they would rely on signage on the fence/gate at the location and UPS said they wouldn’t go into the alley as it was too narrow, that they would park on the street and walk to the location.

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR SOLESBEE THAT COUNCIL ADOPT ORDINANCE NO. 3145.

The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>NAYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mayor Gowing announced Ordinance 3145 had been adopted.

(b) First Vote on Ordinance Repealing and Replacing Chapter 2.26 of the Cottage Grove Municipal Code Regarding the Historic Landmarks Commission Creating the Historic Preservation Commission

Public Works & Development Director Faye Stewart said the City Council held a Public Hearing this evening and the Historic Landmarks Commission held a Public Hearing on September 9, 2021 and were recommending approval to Council. He said the ordinance had been available for more than one week and could be adopted in one meeting. He said the minutes from the Planning
Commission and the Historic Landmarks Commission had been provided to Council and were posted to the website.

Councilor Ervin said he would like more information on the changes that were being proposed.

Faye said in the ordinance essentially most everything was the same. He said a sentence was added in the membership requirement: “All reasonable efforts must be made to appoint those with professional experience in the field of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties.” He said under Duties and Responsibilities was where extensive changes were and essentially they added additional requirements and were enhanced with more clarity as to what their job descriptions were. He said regarding if the members would have to be reappointed, it was his understanding that Council would have to reappoint the current individuals.

City Attorney Carrie Connelly said the changes that were made both in the organization of what was now the Historic Preservation Commission and its duties were required by State law. She said the State Historic Preservation Office had a model ordinance and instead of allowing local jurisdictions to outline for themselves what they wanted the commission to do, they specifically outlined three requirements of the organization and three required duties.

Councilor Savage asked if the ordinance didn’t pass, if it meant that grants were not funded.

Carrie said funding for individual grants relied on having a commission that complied with the Certified Local Government Program.

City Manager Richard Meyers said it also would mean that you were out of compliance with the new laws and rules in Goal 5.

Councilor Stinnett asked if he heard correctly that the commissioners would have to be reappointed.

Faye said that was correct, the commissioners would have to be reappointed.

Richard said Council was repealing the existing ordinance, the existing provision in the Code for the Historic Landmarks Commission, so those positions would be gone. He said by creating the new commission, Council could reappoint the same citizens who were on the Historic Landmarks Commission for the remainder of the terms. He said Council could do that by motion after the ordinances were adopted and before they went into effect.

Councilor Stinnett asked if there were any proceedings for the Historic Landmarks Commission before the new ordinance became effective that would require the appointments sooner.

Richard said if there were proceedings they wouldn’t be disrupted because the appointments would be effective the date the ordinance became effective.
Councilor Ervin asked when the existing commissioners to the new Historic Preservation Commission would be appointed.

Richard said it would be at the next meeting after the ordinance had been adopted. He said the ordinance didn’t take effect for thirty days after adoption.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR SOLESBEE THAT COUNCIL ADOPT ORDINANCE NO. 3146.**

The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>NAYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mayor Gowing announced Ordinance No. 3146 had been adopted.

(c) First Vote for Ordinance Amending the Cottage Grove Municipal Code Chapter 14.26.300

Public Works & Development Director Faye Stewart said Council held the Public Hearing on the proposed amendment of the Cottage Grove Municipal Code Title 14 Development Code this evening. He said the Planning Commission held a Public Hearing on August 18, 2021 and the Historic Landmarks Commission held a Public Hearing on September 9, 2021 and both were recommending approval to Council. He said the new ordinance repealed the definitions which were replaced with new definitions in Chapter 14.26.305. He said quite a bit of the language and procedures were the same however he went over and explained deletions and additions.

Councilor Ervin asked if the ordinance was a companion to the previous ordinance.

City Attorney Carrie Connelly said it was a companion piece of legislation and some of the State requirements were addressed in the prior code amendment and the remainder were addressed in this ordinance. She pointed out that the ordinance aligns the historic preservation standards and procedures with the rest of the land use code. She said it also appointed a Historic Preservation Officer who would facilitate approval of certain types of applications rather than having them wait for a body to hear and decide the matters. She understood there was some concern about not involving property owners and the distinction between being able to list the property on an inventory as opposed to designating it as a historic landmark. She said designation could involve the property owner and no property could be designated without the property owners consent. She said the City wide inventory could be created without an owner’s participation or consent, it was a resource for the City to rely upon as it may consider various designations moving forward.

5 – Council Meeting Minutes 9/13/2021
Councilor Ervin asked if the Historic Preservation Officer would be a new position or an existing staff member. He asked if it were known what impact the requirements and procedures would have on homeowners if their homes were added to the register.

Faye said the City Manager would be the one to appoint the Historic Preservation Officer and he assumed it would be someone in the Public Works & Planning Department. He said he could also appoint a professional in the community that had historic background. Regarding the impact on a homeowner whose house was added to the register, he said it was his understanding that the Code actually would help stream line certain applications, making it easier to process. He said not everything would have to go through the Planning Commission or Historic Landmarks Commission for reviews which should help with staff time. He said it also gave the landowner some vehicles they didn’t have before so if they were to demolish a historic landmark, the guidelines that had to be followed today would make the process clear to property owners. He said the streamlining of the process could reduce some of the requirements that the City currently had to follow.

Carrie said her experience with communities who made the shift was that it lightened the load on staff as materials didn’t have to be prepared for public discussion.

Councilor Stinnett asked if the type of procedure would be determined by the Community Development Director.

Faye said Type I and II procedures were processed by staff and there were clear guidelines to be followed to make the determination.

Councilor Stinnett asked if the City would be changing those procedures with the adoption of the ordinance.

Faye said he didn’t believe so.

Carrie said what Council was doing was designating what types of applications followed what type of procedure. She said if you went through each section every type of action that could be taken or every type of application had a process identified with it and provided examples.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR ROBERTS THAT COUNCIL ADOPT ORDINANCE NO. 3147.**

The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>NAYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Mayor Gowing announced Ordinance No. 3147 had been adopted.

**BUSINESS FROM THE CITY COUNCIL**

(a) **Mobility Hub Feasibility Study Presentation**

City Manager Richard Meyers introduced Ruth Linoz, Executive Director of South Lane Wheels, who gave a PowerPoint presentation which is attached hereto marked Exhibit “A”. Ruth said Abby Gisler, a U of O Intern, worked with South Lane Wheels to complete the Mobility Hub Feasibility Study. She said the study was included in the Council packet attached to the Memorandum.

Councilor Ervin thanked Ruth for the presentation and the talent in putting together the study and moving forward with increasing mobility in Cottage Grove. He understood it was informational only and he looked forward to future reports and presentations.

Councilor Stinnett asked if the plans were vetted or presented to the public and City Staff. He asked if there was a front runner in how it would eventually look and what the challenges were.

Ruth said the plan wasn’t vetted through any engineering or design to qualify any of the concepts, it was more could we do it and what it would take to put the amenities that we thought that to be at least a base, elements of a transit hub and would also serve the park. She said they knew there would be a need for the engineering and planning and that was where the funding, that they were looking to apply for, would help vet the details.

(b) **2021 Municipal Court Report**

Municipal Court Judge Martin Fisher presented his annual report to Council. He said the numbers reflected were different in regards to last year and reflected a full year of statistics which was more accurate. He said Theft III and Criminal Mischief II and III had gone down and DUII’s had increased which he contributed to people’s reaction to being locked down for COVID. He said the legislature also passed legislation that didn’t allow the court to participate in the Truancy Program through the School District which he felt had significantly improved school attendance. He said the Court was resuming Jury Trials with the first one scheduled in October but wasn’t optimistic that would occur.

Councilor Ervin asked what the constraints were for an individual’s right to a speedy trial during COVID.

Judge Fisher said a common perception was that everyone was entitled to a speedy trial. He said in Oregon, unless you were in custody, there was no speedy trial right. He talked about issues with conducting jury trials during COVID in regards to distancing, etc. and said the Court was following the guidance from the Chief Justice of the Oregon Supreme Court. He said the Court didn’t have a binding obligation but rather a public service need which the Court was struggling to accommodate.
(c) Request to Extend the Economic Improvement District and the Business Improvement District for an Additional Five-Year Period

City Councilor Jon Stinnett declared a conflict of interest as he was the Administrator of Downtown Cottage Grove and recused himself and left the Council Chambers.

Public Works & Development Director Faye Stewart said the Economic Business Improvement District (EBID), now acting as Downtown Cottage Grove having consolidated with Main Street Cottage Grove, had requested Council to consider the extension of the EID and BID for another five-year period. He provided background information on when the districts were created and extensions that had been granted. He also talked about the assessments for both districts and outlined the process.

Jim Gilroy, Board Chair for Downtown Cottage Grove, said present with him virtually was Ruth Linoz, Vice-President/Treasurer, Liz Kline, Secretary, Councilor Solesbee, Council Liaison and Chamber Executive Director Shauna Neigh. He said other Board members who weren’t present were Alyssa Gonzales, Axe & Fiddle; Michele Rose, Crafty Mercantile; Heather Tucker, Umpqua Bank; Jake Schmitt, Cascade Home Center and Christina Lund. He said Downtown Cottage Grove was asking the City to approve a five-year extension of the EID/BID. He talked about things that they had accomplished, funded or participated in since 2001.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR SOLESBEE THAT COUNCIL BEGIN THE PROCESS FOR THE EXTENSION OF THE ECONOMIC IMPROVEMENT DISTRICT AND THE BUSINESS IMPROVEMENT DISTRICT FOR AN ADDITIONAL FIVE YEAR PERIOD.**

Councilor Ervin asked what the participation rate was of businesses within the existing district and if there was an expected participation rate of the expansion.

Jim said there had to be at least 67% participation for the districts, however he didn’t know what the participation rate was of businesses within the district.

The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>NAYS</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td>Recused Himself</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
(d) **Designation of Voting Delegate for League of Oregon Cities Annual Membership Meeting**

City Manager Richard Meyers said the League of Oregon Cities had canceled the 96th Annual Conference in Bend, however they were required by their By-Laws to hold the annual membership meeting. He said the membership meeting would be held virtually on Friday, October 22nd at 11:45 am and the City needed to designate a voting delegate and alternate. He said the League would have several virtual free sessions on October 22nd and Council members were welcome to attend and would be getting the information later to do so.

**IT WAS MOVED BY COUNCILOR SAVAGE AND SECONDED BY COUNCILOR ROBERTS TO APPOINT THE MAYOR AS THE VOTING DELEGATE FOR THE LEAGUE OF OREGON CITIES ANNUAL MEMBERSHIP MEETING.**

The vote on the motion was as follows:

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Councilor Roberts</th>
<th>Councilor Stinnett</th>
<th>Councilor Savage</th>
<th>Councilor Fleck</th>
<th>Councilor Solesbee</th>
<th>Councilor Ervin</th>
<th>Mayor Gowing</th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>NAYS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ABSTAIN</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(e) **Concerns from Council**

Councilor Roberts said it was good to see the water flowing for the interchange project.

Councilor Stinnett said he believed all the Councilors had received an email from a citizen regarding Taylor Avenue and the school zone and speeding. He asked if there could be a conversation regarding efforts that could be taken to mitigate the issues. He said as a parent of a Harrison School student he recognized the danger for students, parents, etc.

City Manager Richard Meyers said staff was working on trying to determine what was happening and thought it would be hard pressed for speeding. He said staff would be putting out sensors to monitor and obtain data. He said there was a comment about the bike lane not being completely painted however it was and staff wasn’t sure what the person was referring to.

Councilor Ervin said the individual has brought up speeding issues in the past and he had sat with them at their house with a radar gun monitoring traffic and there had been consistent violations at times. He said it appeared to be that signage was lacking going East on Taylor.

Councilor Solesbee commented about the City’s new COVID regulations and said she had looked at CDC studies and wanted to make sure the City was aware that a little over a month ago that new data from the CDC that showed the viral load in the noses of vaccinated people was the same as the unvaccinated and the conclusion from the finding was that all things being equal, infected vaccinated people may indeed be able to transmit COVID as well as infected
unvaccinated people. She said she wanted to point out that the COVID-19 Return to Work Guidance, varies from the vaccinated protocol to the unvaccinated and in the unvaccinated protocol it said that even if they received a negative test that they had been exposed and needed to quarantine for 14 days. She said for vaccinated, it said they didn’t have to take tests and could immediately return to work and monitor over 14 to 19 days following exposure.

Richard said the standards were specifically from Lane County Public Health and were based on the CDC. He said they weren’t the City’s standards, they were the CDC and Lane County Public Health’s standards.

Mayor Gowing said he received a phone call from Springfield Mayor Sean Van Gordon asking Cottage Grove to sign a letter with other Lane County Mayors regarding redistricting. He said he wasn’t able to get Council approval because of the deadline, so he approved from the Mayor’s Office.

Mayor Gowing said just before the meeting he received a text from Councilor Fleck letting him know he had gotten a spike bull and had a successful hunt.

**BUSINESS FROM THE CITY MANAGER**

(a) **Report from the City Manager**

City Manager Richard Meyers said the City had 14 employees with COVID or exposed to COVID and quarantining 2 weeks ago and now there were 4 employees. He said the City adopted an enhanced masking policy where employees were required to use a KN95 regardless of vaccination status which was only being required for City employees.

Richard said with the President’s mandate last week, the City was waiting to see what was going to happen. He said Oregon had its own Occupational Safety and Health that would regulate what happened in Oregon and had authority over public and private employers. He said the Oregon Occupational Safety and Health was approved as long as they did at least what came from the federal government. He said Oregon OSHA and other Oregon agencies had a tendency in the past to make rules stricter and they could require businesses with less than 100 employees to be vaccinated. He said the City currently had 93 employees however there were police, dispatch and library positions vacant at this time. He said the City would review the mask policy if infection rates declined. He said a sunset date for enhanced masks had been set for October 15th where it would be reinstated, modified or discontinued.

Councilor Ervin asked Richard to explain the authority structure was for the City.

Richard said he thought he was talking not just in the City but how we were impacted by other agency regulations. He said the State had authority and administrative powers over the City. He said with the exception, which the President may have eliminated, in State law that health care officials, school officials and police officers and fire fighters were exempt from any vaccine mandate, there was a specific State law that said that. He said when the Governor through her administrative and emergency powers that had been set up and established under the Oregon
Constitution, and the only way to change it was to change the Constitution and those authorities. He said the Governor had the power to make law and she changed law by saying that health care officials and school employees had to get vaccinated by a certain date. He said she could do that. He said when the President said every employee had to get vaccinated, what that did to the State law for police officers, what does do for them, does that get rid of the exemption. He said those were legal questions that were still hanging out there. He anticipated that the President probably had in his emergency powers to do that, however if the Governor then took the information from the Department of Labor from the Federal government from OSHA and instructed OR OSHA to do it, then does that mean that her ability and her emergency powers that were granted under the State would allow her to preempt all the State laws that may prevent that. He said that was where those authorities came from and if the City didn’t follow them then the City was subject to those violations and provisions of those violations. He said the information he had heard and I think the President mentioned this, was the fines would be hefty, $14,000 a violation.

Councilor Solesbee asked if the Council had the ability to do a hiring freeze.

Richard said it had been discussed at the staff level and the City may not hire the two part-time employees at the Library. He said the City would have to wait and see what OSHA required.

Richard said he had been named to be a member of the BYU MPA Program Alumni Board and the first meeting was November 5th in Provo, Utah so he asked to miss the Agenda Session and Council Meeting.

BUSINESS FROM CITY ATTORNEY

(a) Report from City Attorney

None.

ADJOURNMENT

There being no further business, Mayor Gowing adjourned the regular meeting of the City Council at 8:32 pm.

The next regular City Council Meeting will be held September 27, 2021, at 7:00 p.m. in the Council Chambers at City Hall.

Trudy Borrevik, City Recorder

Jeffrey D. Gowing, Mayor

11 – Council Meeting Minutes 9/13/2021
Mobility Hub Feasibility Study

Abby Gisler (University of Oregon Intern at South Lane Wheels)
What is a mobility hub?

A mobility hub is a place of connectivity where different travel options — walking, biking, transit, and shared mobility — come together.

Important Information

What is a feasibility study?

A feasibility study is a report that is created to assess how practical a project is for future development.
Key Goals

★ Research and identify what defines a mobility hub and identify how the development of a mobility hub benefits Cottage Grove and South Lane Wheels
★ Investigate how the Row River Trailhead Park will be developed in the future
★ Analyze how the site can accommodate the combination of necessary and desired features of a mobility hub and the Row River Trailhead Park Plan
Key Interviews with:

★ City planners and transit planners from cities in Lane County (Cottage Grove, Creswell, and Eugene)
★ Representatives from social service organizations and community oriented organizations
Findings from Study
Features Required of a Mobility Hub

★ Bus stops
★ Boarding areas for different transit organizations
★ Different multimodal transit options (bike share, bike or scooter rental)
★ Public amenities (benches, bus shelters, trash cans, bike racks, restrooms, and lighting)
★ Real time information
★ Wayfinding information/route maps
★ ADA Accessibility
Venn Diagram of Features

MOBILITY HUB
- Bike share
- Bus stations with ADA accessibility
- Ticket vending
- Leasable space
- South Lane Wheels office
- Employee parking
- Real time transit information
- Concessions
- Transit route maps
- Connections between modes of transit

TRAILHEAD PARK
- Public restroom
- Drinking fountains
- Public meeting space
- Picnic tables
- Bike racks/bike lockers
- Lighting
- Wayfinding and maps
- Low stress access
- Drop off area
- Access to Row River Trail

- Bike rental
- Placemaking elements
- Through historical pieces
- Recreational tours
- Water feature
- Self-guided tour
- Maps
- Lockers for trail user's possessions

Exhibit “A”– Page 8
Survey Results

The results of the short 3 question survey indicate that the majority of those who responded would like:

★ Access to multimodal transportation options (68.4%)
★ Access to bike rental (63.2%)
★ Improved access to current public transportation options
Potential Site Designs
★ Designs 1+2 are using only the city owned property
★ Designs 3+4 are using the city owned property and the adjacent tax lot
★ None of the designs have a parking lot for SLW bus fleet
Funding Opportunities
Available Grants:

★ Federal Land Access Program

A grant program through the US Department of Transportation and the Federal Highway Administration that offers funding to improve facilities that provide access to, are adjacent to, or are located within Federal Lands.

★ Federal and State Capital and Operational Grants
★ Tourism Grants
Conclusion and Next Steps
The feasibility study confirmed that a mobility hub could be built within the Row River Trailhead Park property.
Next Steps

★ City council supports the project moving forward
Thank You!