

**COTTAGE GROVE  
CITY COUNCIL AGENDA**

**CITY COUNCIL AGENDA SESSION  
FRIDAY – DECEMBER 10, 2021 – 8:30 AM**



December 10, 2021 City Council Agenda Session  
Fri, Dec 10, 2021 8:30 AM - 9:15 AM (PST)

**Please join my meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/RichardMeyers/december-10-2021-city-council-agenda-session>

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**CITY COUNCIL EXECUTIVE SESSION  
MONDAY – DECEMBER 13, 2021 – 6:00 PM**

**EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2)(i) TO REVIEW AND  
EVALUATE THE EMPLOYMENT-RELATED PERFORMANCE OF THE  
MUNICIPAL COURT JUDGE**

December 13, 2021 City Council Executive Session  
Mon, Dec 13, 2021 6:00 PM - 7:00 PM (PST)

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**CITY COUNCIL REGULAR MEETING  
MONDAY – DECEMBER 13, 2021 – 7:00 PM**

December 13, 2021 City Council Meeting  
Mon, Dec 13, 2021 7:00 PM - 9:00 PM (PST)

**Please join my meeting from your computer, tablet or smartphone.**

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To help prevent the spread of COVID-19 and to protect our more vulnerable members of the community, the City of Cottage Grove will be holding public meetings virtually. Everyone is encouraged to attend the meeting online or by phone. Anyone who cannot access the meeting online or by phone can attend the meeting in person in the Council Chambers at Cottage Grove City Hall. In order to follow social distancing guidelines from Lane County Public Health Authority, the City Council Chambers will be limited to 10 people at a time.

**Providing Comments to Council:**

Anyone wishing to comment either on Appearance of Interested Citizens for Items Not on the Agenda or on Action Items on the agenda at a virtual meeting should sign in to comment on the items using the comment form available with the online version of the agenda by 5:00 pm on the date of the meeting. Anyone wishing to comment in person at the Council Meeting can sign in at the meeting. The comment form can also be used to submit written comments. Written comments can also be delivered to the City Recorder. All written comments must be received by 5:00 pm the date of the meeting.

To email written testimony send to [cityrecorder@cottagegrove.org](mailto:cityrecorder@cottagegrove.org) or deliver to 400 E. Main Street.

For more information about local COVID-19 precautions visit [www.cottagegrove.org/coronavirus](http://www.cottagegrove.org/coronavirus). For more information about health guidelines and COVID-19 information visit: [www.lanecountyor.gov/coronavirus](http://www.lanecountyor.gov/coronavirus).

- (1) CALL TO ORDER
- (2) ROLL CALL
- (3) ITEMS TO BE ADDED TO THE AGENDA
- (4) APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON AGENDA

This is a time for citizen comment on items **not** listed on the agenda, for a maximum of 30 minutes. Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to 5 minutes or less with Council approval. Comments regarding any matter scheduled for a public hearing may be provided only in that hearing. Comments on agenda items may be taken prior to Council discussion on that item. The Council will not engage in any discussion or make any decisions based on public comment at this time; however, the Council may take comments under advisement for discussion and action at a future Council meeting.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/december-13-2021-city-council-meeting-comment-request-form> or on the online version of the agenda by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment. Written comments can also be taken online or submitted to the City Recorder.

(5) PUBLIC HEARINGS

- (a) Second Public Hearing for Ordinance No. 3148 Extending the Economic & Business Improvement Districts (**Staff Report by Public Works & Development Director Faye Stewart**)

(6) CONSENT AGENDA

- (a) March 20, 2021 Council Goal Setting Minutes
- (b) October 22, 2021 Agenda Session Minutes
- (c) October 22, 2021 Work Session Minutes
- (d) November 5, 2021 Agenda Session Minutes
- (e) November 8, 2021 Council Meeting Minute
- (f) Request for Council to Authorize the City Manager to Sign Easements Benefitting Oregon Department of Transportation at Hwy 99 & Woodson Place for the Urban Upgrades Project (**Staff Report by Civil Engineer Ryan Sisson**)
- (g) License Agreement for Encroachment (**Staff Report by City Engineer Ron Bradsby**)

On the following action items, an opportunity for citizen comments may be provided after the staff report and prior to Council discussion on each item, except on items for which a public hearing was or is scheduled to be held. Citizen comment time on each action item will not exceed 30 minutes. Comments shall be limited to five minutes per person, or less with Council approval. Comments must be on the specific item and cannot be used for additional discussion of other action items on the agenda.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/december-13-2021-city-council-meeting-comment-request-form> or on the online version of the agenda for by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment on each Action Item. Written comments can also be taken online or submitted to the City Recorder.

(7) RESOLUTIONS AND ORDINANCES

- (a) Second Vote of Ordinance No. 3148 Extending the Economic & Business Improvement Districts **(Staff Report by Public Works & Development Director Faye Stewart)**
- (b) First Vote of an Ordinance Annexing 2.68 Acres Identified as: 78314 & 78310 Hwy 99; Map/TL: 20-03-33-32-00100; 78300 Hwy 99; Map/TL: 20-03-33-32-00300; 78278 Hwy 99; Map/TL: 20-03-33-32-00400; and 78294, 78290, 78286 & 78282 Hwy 99; Map/TL 20-03-33-32-00200 Into City of Cottage Grove (A-1-21) **(Staff Report by City Planner Eric Mongan)**
- (c) First Vote of an Ordinance Annexing a Portion of Lane County Road No. 27 Cottage Grove Lorane Hwy and the Portion of West Main Street Between South S Street and South R Street into the City of Cottage Grove (A 2-21) **(Staff Report by City Planner Eric Mongan)**
- (d) First Vote of Ordinance Annexing a Portion of Lane County Road No. 728 – Airport/Thornton Road into the City of Cottage Grove (A 3-21) **(Staff Report by City Planner Eric Mongan)**
- (e) An Ordinance Repealing Chapter 5.12 Regarding Tobacco Retail Licensing and Sale Regulations of the Cottage Grove Municipal Code **(Staff Report by City Manager Richard Meyers)**
- (f) A Resolution Granting a Multiple-Unit Property Tax Exemption (MUPTE) Program for Matzer Development, LLC for a Seven-Unit Cottage Cluster Development at Map/TL: 20-03-28-44-00700 **(Staff Report by City Planner Eric Mongan)**

(8) BUSINESS FROM THE CITY COUNCIL

- (a) Bid Award for Flow Monitoring Services **(Staff Report by City Engineer Ron Bradsby)**
- (b) Councilor Subcommittee Appointments for Planning Commission, Historic Preservation Commission and Urban Forestry Committee Member Interviews **(Staff Report by City Planner Eric Mongan)**
- (c) Concerns from Council

- (9) BUSINESS FROM THE CITY MANAGER
  - (a) Opioid Litigation Settlement (**Staff Report by Assistant to the City Manager Jake Boone**)
  - (b) Homelessness Discussion (**Staff Report by City Manager Richard Meyers**)
  - (c) Report from City Manager
- (10) BUSINESS FROM THE CITY ATTORNEY
  - (a) Report from City Attorney
- (11) ITEMS REMOVED FROM THE CONSENT AGENDA
- (12) ADJOURNMENT

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR JANUARY 10, 2022, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Trudy Borrevik at (541) 942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at [www.cottagegrove.org](http://www.cottagegrove.org)