



## **CITY OF COTTAGE GROVE**



### **CITY COUNCIL AGENDA SESSION**

**CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

**No Agenda Session  
Due to Observance of Veterans Day**

### **CITY COUNCIL REGULAR MEETING MONDAY – NOVEMBER 13, 2023 – 7:00 PM**

**CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

**November 13, 2023 City Council Meeting**  
Nov 13, 2023, 7:00 – 10:00 PM (America/Los\_Angeles)

**Attend in person or join from your computer, tablet or smartphone.**  
<https://meet.goto.com/CottageGrove/november132023citycouncilmeeting>

**You can also dial in using your phone.**  
Access Code: 686-948-229  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(571\) 317-3116](tel:+15713173116)

## REGULAR CITY COUNCIL MEETING

### **Providing Comments to Council:**

Anyone wishing to comment either on Appearance of Interested Citizens for Items Not on the Agenda or on Action Items on the agenda at a virtual meeting should sign in to comment on the items using the comment form available with the online version of the agenda by 5:00 pm on the date of the meeting. Anyone wishing to comment in person at the Council Meeting can sign in at the meeting. The comment form can also be used to submit written comments. Written comments can also be delivered to the City Recorder. All written comments must be received by 5:00 pm the date of the meeting.

To email written testimony send to [cityrecorder@cottagegrove.org](mailto:cityrecorder@cottagegrove.org) or deliver to 400 E. Main Street.

- (1) CALL TO ORDER**
- (2) ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) ITEMS TO BE ADDED TO THE AGENDA**
- (4) APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON AGENDA**

This is a time for citizen comment on items **not** listed on the agenda, for a maximum of 30 minutes. Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to three minutes or less with Council approval. Comments regarding any matter scheduled for a public hearing may be provided only during that hearing. Comments on agenda items may be taken prior to Council discussion on that item. The Council will not make any decisions based on public comment at this time; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/november-13-2023-city-council-meeting-comment-request-form> or on the online version of the agenda by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press \*6 to unmute their phone after the presiding officer calls on them.

### **(5) PUBLIC HEARINGS**

- (a) Public Hearing for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 2110 W Main St. (MAP 20-03-29-34 TL 00500) (MCPA 3-23) (Staff Report by Assistant City Planner Allison Crow)**

**(6) CONSENT AGENDA**

- (a) Approval of August 28, 2023 City Council Meeting Minutes
- (b) Approval of October 20, 2023 Agenda Session Minutes
- (c) Approval of October 23, 2023 City Council Meeting Minutes
- (d) New Limited On-Premises Liquor License for Amigos Cottage Grove LLC

On the following action items, an opportunity for citizen comments may be provided after the staff report and prior to Council discussion on each item, except on items for which a public hearing was or is scheduled to be held. Citizen comment time on each action item will not exceed 30 minutes. Comments shall be limited to three minutes per person, or less with Council approval. Comments must be on the specific item and cannot be used for additional discussion of other action items on the agenda.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/november-13-2023-city-council-meeting-comment-request-form> or on the online version of the agenda for by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment on each Action Item. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press \*6 to unmute their phone after the presiding officer calls on them.

**(7) RESOLUTIONS AND ORDINANCES**

- (a) Resolution Adopting a Supplemental Budget for Fiscal Year 2023-24 and Making Appropriations **(Staff Report by Finance Director Roberta Likens)**
- (b) Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for Kyle and April Kishen at 2110 W. Main St (Map 20-03-29-34 TL 00500) (MCPA 3-23) **(Staff Report by Assistant City Planner Allison Crow)**
- (c) Ordinance Amending the City of Cottage Grove Municipal Code Title 14 Land Use, the Citywide Zoning Map for Double H Investments LLC, ZC 2-23, Map/Tax Lot 20-03-32-00-00504 (Land Partition Plat No. 2019-P2897, Parcel 1) **(Staff Report by Assistant City Planner Allison Crow)**

**(8) BUSINESS FROM THE CITY COUNCIL**

- (a) 2023 Municipal Court Report **(Report by Judge Martin Fisher)**
- (b) Parking Restrictions on Jim Wright Way **(Staff Report by Public Works and Development Director Faye Stewart)**
- (c) Concerns from Council

**(9) BUSINESS FROM THE CITY MANAGER**

- (a) Proposed 2023 Updated Council Rules (**Staff Report by Interim City Manager David Clyne**)
- (b) Report from City Manager

**(10) BUSINESS FROM THE CITY ATTORNEY**

- (a) Report from City Attorney

**(11) ITEMS REMOVED FROM THE CONSENT AGENDA**

**(12) ADJOURNMENT**

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR NOVEMBER 27, 2023, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at [www.cottagegroveor.gov](http://www.cottagegroveor.gov)