



CITY OF COTTAGE GROVE



CITY COUNCIL AGENDA SESSION

**CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

November 24, 2023 Agenda Session

Nov 24, 2023, 8:30 – 10:30 AM (America/Los_Angeles)

Attend in person or join from your computer, tablet or smartphone.

<https://meet.goto.com/CottageGrove/november242023agendasession>

You can also dial in using your phone.

Access Code: 453-886-997

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

CITY COUNCIL WORK SESSION AND REGULAR MEETING

MONDAY – NOVEMBER 27, 2023 – 6:00 PM

**CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

November 27, 2023 Work Session and City Council Meeting

Nov 27, 2023, 6:00 – 10:00 PM (America/Los_Angeles)

Attend in person or join from your computer, tablet or smartphone.

<https://meet.goto.com/CottageGrove/november272023worksessionandcitycouncilmeeting>

You can also dial in using your phone.

Access Code: 809-145-429

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

WORK SESSION

- (1) **JOINT WORK SESSION OF THE COTTAGE GROVE CITY COUNCIL AND PLANNING COMMISSION TO REVIEW AND DISCUSS THE CURRENT PROGRESS OF THE COTTAGE GROVE PEDESTRIAN AND BICYCLE PLAN**

REGULAR CITY COUNCIL MEETING

Providing Comments to Council:

Anyone wishing to comment either on Appearance of Interested Citizens for Items Not on the Agenda or on Action Items on the agenda at a virtual meeting should sign in to comment on the items using the comment form available with the online version of the agenda by 5:00 pm on the date of the meeting. Anyone wishing to comment in person at the Council Meeting can sign in at the meeting. The comment form can also be used to submit written comments. Written comments can also be delivered to the City Recorder. All written comments must be received by 5:00 pm the date of the meeting.

To email written testimony send to cityrecorder@cottagegrove.org or deliver to 400 E. Main Street.

- (1) **CALL TO ORDER**
- (2) **ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) **ITEMS TO BE ADDED TO THE AGENDA**
- (4) **APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON AGENDA**

This is a time for citizen comment on items **not** listed on the agenda, for a maximum of 30 minutes. Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to three minutes or less with Council approval. Comments regarding any matter scheduled for a public hearing may be provided only during that hearing. Comments on agenda items may be taken prior to Council discussion on that item. The Council will not make any decisions based on public comment at this time; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/november-27-2023-city-council-meeting-comment-request-form> or on the online version of the agenda by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press *6 to unmute their phone after the presiding officer calls on them.

(5) PUBLIC HEARINGS

None

(6) CONSENT AGENDA

None

On the following action items, an opportunity for citizen comments may be provided after the staff report and prior to Council discussion on each item, except on items for which a public hearing was or is scheduled to be held. Citizen comment time on each action item will not exceed 30 minutes. Comments shall be limited to three minutes per person, or less with Council approval. Comments must be on the specific item and cannot be used for additional discussion of other action items on the agenda.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/november-27-2023-city-council-meeting-comment-request-form> or on the online version of the agenda for by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment on each Action Item. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press *6 to unmute their phone after the presiding officer calls on them.

(7) RESOLUTIONS AND ORDINANCES

- (a) Resolution Adopting the Cottage Grove Urban Forest Management Plan (**Staff Report by City Planner Eric Mongan**)
- (b) A Resolution Amending the City of Cottage Grove Personnel Manual (**Staff Report by Interim City Manager David Clyne**)
- (c) A Resolution Demonstrating a Commitment to Support a Planning Loan Application for the Oregon Department of Environmental Quality (DEQ) Clean Water State Revolving Fund to provide Funds to Update the City of Cottage Grove Stormwater Drainage and Treatment Master Plan (**Staff Report by Project Coordinator Shauna Neigh**)

(8) BUSINESS FROM THE CITY COUNCIL

- (a) Councilor Subcommittee Appointment for Planning Commission, Historic Preservation Commission, and Urban Forestry Committee. (**Staff Report by City Planner Eric Mongan**)
- (b) Concerns from Council

(9) BUSINESS FROM THE CITY MANAGER

- (a) Approval of Temporary Full-Time Payroll-Human Resources Assistant (**Staff Report by Finance Director Roberta Likens**)
- (b) Report from City Manager

(10) BUSINESS FROM THE CITY ATTORNEY

- (a) Report from City Attorney

(11) ITEMS REMOVED FROM THE CONSENT AGENDA

(12) EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660 (2)(a) AND ORS 192.660 (7)(d)(A-D) TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT

(13) ADJOURNMENT

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR DECEMBER 11, 2023, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at www.cottagegroveor.gov