



CITY OF COTTAGE GROVE



CITY COUNCIL AGENDA SESSION FRIDAY – FEBRUARY 9, 2024 – 8:30 AM

**CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

February 9, 2024 City Council Agenda Session
Feb 9, 2024, 8:30 – 10:30 AM (America/Los_Angeles)

Attend in person or join from your computer, tablet or smartphone.
<https://meet.goto.com/CottageGrove/february92024citycouncilagendasession>

You can also dial in using your phone.

Access Code: 939-529-893

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

CITY COUNCIL EXECUTIVE SESSION MONDAY – FEBRUARY 12, 2024 – 6:00 PM

**CITY HALL SINCLAIR ROOM
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

(1) EXECUTIVE SESSION

- (a) **EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660 (2) (e) WHICH ALLOWS COUNCIL TO MEET IN EXECUTIVE SESSION TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS.** Any member of the media desiring to attend the meeting in person or virtually, please contact City Recorder, Mindy Roberts by 3:00 pm on February 12, 2024.

**CITY COUNCIL REGULAR MEETING & WORK SESSION
MONDAY – FEBRUARY 12, 2024 – 7:00 PM**

**CITY HALL COUNCIL CHAMBERS
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

February 12, 2024 City Council Meeting and Work Session
Feb 12, 2024, 7:00 PM – Feb 13, 2024, 12:00 AM (America/Los_Angeles)

Please join my meeting from your computer, tablet or smartphone.
<https://meet.goto.com/CottageGrove/february122024citycouncilmeetingandworksession>

You can also dial in using your phone.
Access Code: 936-662-533
United States (Toll Free): [1 877 309 2073](tel:18773092073)
United States: [+1 \(646\) 749-3129](tel:+16467493129)

Providing Comments to Council:

Anyone wishing to comment either on Appearance of Interested Citizens for Items Not on the Agenda or on Action Items on the agenda at a virtual meeting should sign in to comment on the items using the comment form available with the online version of the agenda by 5:00 pm on the date of the meeting. Anyone wishing to comment in person at the Council Meeting can sign in at the meeting. The comment form can also be used to submit written comments. Written comments can also be delivered to the City Recorder. All written comments must be received by 5:00 pm the date of the meeting.

To email written testimony send to cityrecorder@cottagegrove.org or deliver to 400 E. Main Street.

REGULAR CITY COUNCIL MEETING

- (1) CALL TO ORDER**
- (2) ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) SWEARING IN OF POLICE CAPTAIN AND OFFICERS**
- (4) ITEMS TO BE ADDED TO THE AGENDA**
- (5) APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON AGENDA**

This is a time for citizen comment on items **not** listed on the agenda, for a maximum of 30 minutes. Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to three minutes or less with Council approval. Comments regarding any matter scheduled for a public hearing may be provided only during that hearing. Comments on agenda items may be taken prior to Council discussion on that item. The Council will not make any decisions based on public comment at this time; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/february-12-2024-city-council-meeting-comment-request-form> or on the online version of the agenda by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press *6 to unmute their phone after the presiding officer calls on them.

RECESS REGULAR CITY COUNCIL MEETING

COTTAGE GROVE JOINT MEETING OF THE CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD

- (1) CALL TO ORDER JOINT MEETING OF THE CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD**
- (2) JOINT PUBLIC HEARING**
 - (a) Joint Public Hearing Regarding Resolution Amending Public Contract Rules for the City of Cottage Grove (**Staff Report by Finance Director Roberta Likens**)
- (3) RESOLUTION**
 - (a) Joint Resolution of the City Council and Local Contract Review Board Opting Out of the Attorney General's Model Public Contracting Rules and Amending Public Contracting Rules for the City of Cottage Grove (**Staff Report by Finance Director Roberta Likens**)
- (4) ADJOURN JOINT MEETING OF THE CITY COUNCIL/LOCAL CONTRACT REVIEW BOARD**

RECONVENE REGULAR CITY COUNCIL MEETING

(6) PUBLIC HEARINGS

None

(7) CONSENT AGENDA

- (a) Approval of December 11, 2023 City Council Meeting Minutes
- (b) Approval of January 5, 2024 Agenda Session Minutes
- (c) Approval of January 8, 2024 City Council Meeting Minutes
- (d) Approval of January 19, 2024 City Council Special Meeting Minutes

On the following action items, an opportunity for citizen comments may be provided after the staff report and prior to Council discussion on each item, except on items for which a public hearing was or is scheduled to be held. Citizen comment time on each action item will not exceed 30 minutes. Comments shall be limited to three minutes per person, or less with Council approval. Comments must be on the specific item and cannot be used for additional discussion of other action items on the agenda.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/february-12-2024-city-council-meeting-comment-request-form> or on the online version of the agenda for by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment on each Action Item. Written comments can also be taken online or submitted to the City Recorder.

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(8) RESOLUTIONS AND ORDINANCES

- (a) Resolution Approving Participation in the Lane County EPA Grant Submission for the Cottage Grove Community Center Emergency Shelter (**Staff Report by Public Works & Development Director Faye Stewart**)

(9) BUSINESS FROM THE CITY COUNCIL

- (a) Commission and Committee Appointments (**Staff Report by City Planner Eric Mongan**)
- (b) Winter Storm Update (**Staff Report by Public Works & Development Director Faye Stewart**)
- (c) Concerns from Council

(10) BUSINESS FROM THE CITY MANAGER

- (a) Report from City Manager

(11) BUSINESS FROM THE CITY ATTORNEY

- (a) Report from City Attorney

(12) ITEMS REMOVED FROM THE CONSENT AGENDA

(13) ADJOURNMENT

CITY COUNCIL WORK SESSION

(1) CALL TO ORDER

(2) ROLL CALL

(3) COUNCIL RULES DISCUSSION

(4) ADJOURNMENT

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR FEBRUARY 26, 2024, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at www.cottagegroveor.gov