



## CITY OF COTTAGE GROVE



### **CITY COUNCIL AGENDA SESSION FRIDAY – JANUARY 5, 2024 – 8:30 AM**

**CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

#### **January 5, 2024 Agenda Session**

Jan 5, 2024, 8:30 – 10:00 AM (America/Los\_Angeles)

**Attend in person or join from your computer, tablet or smartphone.**

<https://meet.goto.com/CottageGrove/january52024agendasession>

**You can also dial in using your phone.**

Access Code: 273-259-749

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

### **CITY COUNCIL EXECUTIVE SESSION MONDAY – JANUARY 8, 2024 – 6:00 PM**

**CITY HALL SINCLAIR ROOM  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

#### **(1) EXECUTIVE SESSION**

- (a) **EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660 (2) (f) TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION.** Any member of the media desiring to attend the meeting in person or electronically, please contact City Recorder, Mindy Roberts by 3:00 pm on January 8, 2024.

**CITY COUNCIL REGULAR MEETING  
MONDAY – JANUARY 8, 2024 – 7:00 PM**

**CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424**

**January 8, 2024 City Council Meeting**  
Jan 8, 2024, 7:00 – 11:00 PM (America/Los\_Angeles)

**Attend in person or join from your computer, tablet or smartphone.**  
<https://meet.goto.com/CottageGrove/january82024citycouncilmeeting>

**You can also dial in using your phone.**  
Access Code: 176-110-077  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Providing Comments to Council:**

Anyone wishing to comment either on Appearance of Interested Citizens for Items Not on the Agenda or on Action Items on the agenda at a virtual meeting should sign in to comment on the items using the comment form available with the online version of the agenda by 5:00 pm on the date of the meeting. Anyone wishing to comment in person at the Council Meeting can sign in at the meeting. The comment form can also be used to submit written comments. Written comments can also be delivered to the City Recorder. All written comments must be received by 5:00 pm the date of the meeting.

To email written testimony send to [cityrecorder@cottagegrove.org](mailto:cityrecorder@cottagegrove.org) or deliver to 400 E. Main Street.

**REGULAR CITY COUNCIL MEETING**

- (1) CALL TO ORDER**
- (2) ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) STATE OF THE CITY ADDRESS**
- (4) ITEMS TO BE ADDED TO THE AGENDA**
- (5) APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON AGENDA**

This is a time for citizen comment on items **not** listed on the agenda, for a maximum of 30 minutes. Individual speakers must be recognized by the presiding officer, provide their name and address, and will be allowed up to three minutes or less with Council approval. Comments regarding any matter scheduled for a public hearing may be provided only during that hearing. Comments on agenda items may be taken prior to Council discussion on that item. The Council will not make any decisions based on public comment at this time; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/january-8-2024-city-council-meeting-comment-request-form> or on the online version of the agenda by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press \*6 to unmute their phone after the presiding officer calls on them.

**(6) PUBLIC HEARINGS**

None

**(7) CONSENT AGENDA**

- (a) Approval of November 27, 2023 City Council Meeting Minutes
- (b) Approval of December 8, 2023 Agenda Session Minutes
- (c) Approval of December 8, 2023 Work Session Minutes
- (d) Greater Privilege Full On-Premises Commercial Liquor License for RTLTD LLC., dba Great Western Pub, 802 E Whiteaker Avenue.

On the following action items, an opportunity for citizen comments may be provided after the staff report and prior to Council discussion on each item, except on items for which a public hearing was or is scheduled to be held. Citizen comment time on each action item will not exceed 30 minutes. Comments shall be limited to three minutes per person, or less with Council approval. Comments must be on the specific item and cannot be used for additional discussion of other action items on the agenda.

Please sign in at: <https://www.cottagegroveor.gov/citycouncil/webform/january-8-2024-city-council-meeting-comment-request-form> or on the online version of the agenda for by 5:00 pm on the date of the meeting or in person sign in at the meeting so the Presiding Officer can recognize those that wish to comment on each Action Item. Written comments can also be taken online or submitted to the City Recorder.

Those signed up to speak attending the meeting by phone, should press \*6 to unmute their phone after the presiding officer calls on them.

**(8) RESOLUTIONS AND ORDINANCES**

- (a) **Resolution Approving the Petition for Formation of a South Lane Park & Recreation District** (Staff Report by Public Works & Development Director/Interim City Manager Faye Stewart)

**(9) BUSINESS FROM THE CITY COUNCIL**

- (a) **Municipal Court Judge Contract Renewal and Amendments** (Staff Report by Public Works & Development Director/Interim City Manager Faye Stewart)
- (b) **City Manager Employment Agreement** (Staff Report by Public Works & Development Director/ Interim City Manager Faye Stewart)
- (c) **Appointment of City Manager Pro Tem** (Staff Report by Public Works & Development Director/ Interim City Manager Faye Stewart)
- (d) **Election of Council President** (Staff Report by Public Works & Development Director/Interim City Manager Faye Stewart)
- (e) **City Council Subcommittee and Liaison Appointments** (Staff Report by Public Works & Development Director/Interim City Manager Faye Stewart)
- (f) **Planning Commission Appointment** (Staff Report by City Planner Eric Mongan)
- (g) **Cottage Grove Economic Opportunities Analysis Advisory Committee Appointments** (Staff Report by City Planner Eric Mongan)
- (h) **Council Direction to Staff Regarding Three City Resident Proposed City Initiatives** (Staff Report by Public Works and Development Director/Interim City Manager Faye Stewart)
- (i) **Concerns from Council**

**(10) BUSINESS FROM THE CITY MANAGER**

- (a) **Report from City Manager**

**(11) BUSINESS FROM THE CITY ATTORNEY**

**(a) Report from City Attorney**

**(12) ITEMS REMOVED FROM THE CONSENT AGENDA**

**(13) ADJOURNMENT**

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR JANUARY 22, 2024, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at [www.cottagegroveor.gov](http://www.cottagegroveor.gov)