

**COTTAGE GROVE CITY COUNCIL  
MEETING MINUTES  
MARCH 25, 2024**

**CALL TO ORDER**

Mayor Solesbee called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

**ROLL CALL / PLEDGE OF ALLEGIANCE**

City Recorder Mindy Roberts called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Candace Solesbee, Councilors Alex Dreher, Greg Ervin, Mike Fleck, Dana Merryday, Chalice Savage and Jon Stinnett.

PRESENT VIA GOTOMEETING:

COUNCIL ABSENT:

YOUTH REPRESENTATIVE:

STAFF PRESENT IN THE COUNCIL CHAMBERS: Interim City Manager Faye Stewart, Assistant City Manager Jake Boone, City Recorder Mindy Roberts and Police Chief Cory Chase.

STAFF PRESENT VIA GOTOMEETING: City Manager Mike Sauerwein, Finance Director Roberta Likens.

CITY ATTORNEY: Carrie Connelly.

MEDIA PRESENT: KNND and The Chronicle.

Councilor Stinnett arrived briefly after roll call.

**PROCLAMATIONS**

Mayor Solesbee read the Red Cross Month Proclamation aloud and presented it to Red Cross representative, Cheryl Stone.

Mayor Solesbee read the Child Abuse Prevention Month Proclamation aloud and presented it to Police Chief Cory Chase. The signed proclamation was later given to Sarah Stewart, Executive Director of Kids FIRST.

### **PRESENTATION**

- (a) Kids FIRST Children’s Advocacy Center

Police Chief Cory Chase introduced Sarah Stewart, Executive Director for Kids FIRST.

Sarah Stewart shared a brief history of Kids FIRST and provided an overview of the services offered, number of clients served and the benefits for the City of Cottage Grove Police Department and surrounding community.

### **ITEMS ADDED TO THE AGENDA**

None.

### **APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA**

Michael Borke Cottage Grove, Oregon shared concerns for the conditions at the designated camp sites and surrounding areas.

### **PUBLIC HEARING**

None.

### **CONSENT AGENDA**

- (a) Approval of March 8, 2024 Agenda Session Minutes
- (b) Approval of March 11, 2024 City Council Meeting Minutes
- (c) Arbor Month Proclamation
- (d) Month of the Military Child Proclamation
- (e) Approval of New Outlet Distillery Liquor License Application for Robbins Family Distillery, 2155 Getty Circle Unit 8

**IT WAS MOVED BY COUNCILOR SAVAGE AND SECONDED BY COUNCILOR ERVIN TO APPROVE THE CONSENT AGENDA.**

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

### RESOLUTIONS AND ORDINANCES

Agenda item (b) was taken before item (a), seeing that Chief Cory Chase briefly stepped out of the Council Chambers.

(b) A Resolution Repealing Resolution No. 1865 Regarding Adopting Council Rules and Adopting New Cottage Grove City Council Procedural Rules

Interim City Manager Faye Stewart provided Council with a red-lined version and a final draft of the City Council Procedural Rules.

City Attorney Carrie Connelly discussed Council’s edits and proposed changes made to the City Council Procedural Rules including:

- Rule 2.2, added the word “meeting”, which was inadvertently omitted.
- Rule 10, reorganized as to when public comments are made.
- Rule 11.3, changed wording regarding signing up to speak.
- Rule 14, changed to allow additional comment during action items on the agenda.
- Rule 22.2.1, removed repetitive language.
- Rule 24.5 and 24.6 removed repetitive language regarding definition of social media.

City Recorder Mindy Roberts explained changes made to the layout including; the header, footer, margins and underlined words so that the revised version could be used as an attachment to the proposed resolution.

Mayor Solesbee showed Council a copy of the Cottage Grove City Charter from 1965 given to her by past Mayor Gary Williams. She highlighted that past revisions were done by cutting and taping slips of paper over the top of the changes.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK TO ADOPT RESOLUTION NO 2130.**

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution Adopted.

- (a) A Resolution to Amend the Purchasing Agreement between Axon Enterprises, Inc. and the City of Cottage Grove

Police Chief Cory Chase requested Council approve an amendment to the purchase agreement with Axon Enterprises to allow for the purchase of five additional body worn cameras and two software license agreements. He said the Police Department is getting closer to being fully staffed and added that it is important to make certain all officers are properly outfitted and that the records and evidence personnel have the software to manage and archive the evidence.

Council asked for further explanation as to how many officers are on duty at one given time and why five more cameras are needed.

Police Chief explained that there could be two to five officers on shift at any given time and the body worn cameras are programmed for each individual officer. He elaborated on the level of difficulty of archiving and properly labeling evidence if body worn cameras are shared.

**IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO ADOPT RESOLUTION NO. 2129**

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution adopted.

## BUSINESS FROM THE CITY COUNCIL

### (a) Genealogical Society Annual Report

Interim City Manager Faye Stewart introduced Debra Monsive from the Genealogical Society to present the annual report.

Debra Monsive shared projects and events that have taken place and statistics related to the number of members, demographic of visitors and volunteer hours. She highlighted the success of current projects including the *Who are your Ancestors* event and the monthly *History Pub*.

### (b) Concerns from Council

Councilor Savage acknowledged citizen comments that were made and referenced the upcoming Work Session on May 18<sup>th</sup> to discuss the issues surrounding homelessness.

Mayor Solesbee expressed desire to have the City Attorney review the recruitment services contract with GMP to see if there was a breach of contract. Mayor Solesbee called on each Council member individually. Each Council member expressed confirmation to have the City Attorney review the contract, reaching a consensus.

City Attorney Carrie Connelly indicated that she has clear direction from Council to look at the contract.

## BUSINESS FROM THE CITY MANAGER

### (a) Report from City Manager

Interim City Manager Faye Stewart reported:

- Announced City Manager Mike Sauerwein's virtual attendance of the Council meeting.
- Reminded Council to complete their Statement of Economic Interest (SEI) filing.
- Announced registration is open for the League of Oregon Cities Spring Conference.
- Highlighted the Blue Sky Energy recognition that was awarded to the City.
- Announced the closure of the storm debris drop off site.
- Announced Middlefield Golf Course would reopen on Friday.
- Shared that responses are being prepared regarding the allocation of infrastructure funding.
- Explained construction documents for the Bohemia Park project are being finalized and documents for Main Street Revitalization are at fifty percent completion.
- Announced Food Waste Prevention Week and an upcoming event at the Brew Station.

## BUSINESS FROM CITY ATTORNEY

(a) Report from City Attorney

City Attorney Carrie Connelly explained to Council that it is unusual for contracts to be amended or adopted by resolution and shared that it was done tonight with the Axon addendum in order to remain consistent with how the original agreement was approved.

City Attorney congratulated Council for the time and effort spent to review and adopt the City Council Procedural Rules, shared information about the United States Supreme Court ruling regarding social media accounts and shared that the US Supreme Court is hearing the Grants Pass case on April 22<sup>nd</sup>.

## ITEMS REMOVED FROM THE CONSENT AGENDA

None.

## ADJOURNMENT

There being no further business, Mayor Solesbee adjourned the regular meeting of the City Council at 8:00 pm.

The next regular City Council Meeting will be held April 8, 2024 at 7:00 pm in the Council Chambers at City Hall.

  
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Mindy Roberts, City Recorder

  
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Candace Solesbee, Mayor