

MEMORANDUM

TO: Mayor and City Council

FROM: Councilor Merryday, Subcommittee Chair
Eric Mongan, City Planner

SUBJECT: HISTORIC PRESERVATION COMMISSION APPOINTMENT

DATE: April 3, 2024

Background

Council appointed a subcommittee to conduct interviews of candidates for the Historic Preservation Commission vacancies created by term expirations (December 31st, 2023). The subcommittee was appointed at the November 27, 2023 City Council Meeting. Councilor Merryday (Chair) and Councilor Stinnett and Mayor Solesbee volunteered and were selected by Council to staff the interview subcommittee.

There is one vacancy on the Historic Preservation Commission. Staff advertised the vacancy via the Cottage Grove Sentinel and on the City’s website.

One application was received from Patricia Kinney (Application attached).

Ms. Kinney was interviewed by the sub-committee on Monday, April 8th, 2024 and the Committee’s recommendation will be presented to Council at the Monday, April 8th, 2024 Regular City Council Meeting.

Recommendation

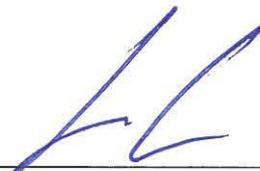
That the City Council consider the recommendation of the interview sub-committee for the appointment of one Historic Preservation Commissioner to the following term:

- April 8, 2024 to December 31, 2026

Cost
None



Mike Sauerwein, City Manager



Eric Mongan, City Planner

March 7, 2024

TO: Eric Mongan, Cottage Grove City Planner

My name is Patti Kinney and I am submitting an application for the Historic Preservation Commission. I am a friend of Debra Monsive and she suggested I would be a good candidate to fill position that may be opening.

While I have only lived in CG since 2020, I do consider it my hometown. I moved to Cottage Grove in 1956 and lived here until I graduated from CGHS in 1970. My father was a foreman out at Weyerhaeuser until his death in 1965 and my mother co-owned a ladies clothing store on main street until she passed away in 1972. After high school graduation, I left to attend Southern Oregon College (now SOU) in Ashland, and since my mother had passed away by the time I graduated from college, I remained in southern Oregon and worked as an educator there for most of my adult life. In 2019 I reconnected with a former schoolmate who still lived in Cottage Grove. We were married in 2020, built a house in town, and have lived here since that time.

Thank you for considering my application. I hope I was okay to answer the questions on a separate sheet of paper. The downloadable PDF could not be written on and I don't have a typewriter so that seemed to be the best option.

Sincerely,

A handwritten signature in black ink that reads "Patti Kinney". The signature is written in a cursive style with a large, looping initial "P" and a long, sweeping underline for the "y".



Date Submitted by Applicant: _____

400 E. Main Street
Cottage Grove, Oregon

Historic Preservation Commission Application

Applicant:

Name: _____

Residence Address: _____

Mailing Address (if different): _____

Email Address: _____

Home Phone No.: _____ Work Phone No.: _____

Thank you for your interest in serving on the Cottage Grove Historic Preservation Commission. State and local laws strictly regulate the composition of membership on the Historic Preservation Commission. Because of these requirements, specific questions regarding your qualifications must be asked. Please answer all questions. Any incomplete applications will not be considered for appointment.

Cottage Grove Municipal Code states:

2.26.020 Membership:

The commission shall consist of seven members with a demonstrated positive interest, knowledge, or competence in historic preservation. All reasonable efforts must be made to appoint those with professional experience in the fields of preservation, architecture, archaeology, community history, building trades, real estate, or related specialties. Members shall be appointed by the city council. A majority of the members shall reside within the corporate boundaries of the city of Cottage Grove. (Ord. 3146 §1(Exh. A), 2021)

Questionnaire:

1. Do you work for the City of Cottage Grove? Yes No
2. Do you reside within the City of Cottage Grove? Yes No
3. Do you have or own a business or real property within the city limits?
 Yes No

If "yes", please provide the address of business or real property location: _____

4. Describe all occupations, businesses, trades or professions in which you are currently engaged.
(Please provide details of the work you actually do.)

5. Please list your current continuing education requirements or requirements of your profession, address(es), contact name(s) and telephone number(s):

6. Please list any previous and current volunteer experience:

7. Please list any special qualifications or skills which might make you a valuable member of a Historic Preservation Commission:

I voluntarily submit this application for the City of Cottage Grove Historic Preservation Commission and verify that the information contained on this application is correct.

Signature: Patricia Kinney Date: 3-7-24

Note: This application will remain in effect for six months from the date submitted. If you wish to be considered for appointment beyond that time, you must renew your application.

Official Use Only

Received date: _____
Interview Scheduled: Y ___ N ___
Date: _____

Historic Preservation Commission Application

Patti Kinney
1060 Holly Ave, Cottage Grove, OR 97424
PO Box 662, Cottage Grove, OR 97424
kinneypatti@gmail.com
541-601-6588 (cell)

I do not work for the City of CG.
I reside within the city,
I do not own a business but do own my home at the above address.

Describe all occupations, businesses, trades or professions in which you are currently engaged. (Please provide details of the work you actually do.)

I was employed by the Ashland School District as a teacher for 16 years, the Phoenix-Talent School District as an asst principal and principal for 17 years, and as the associate director for middle level education at the National Association of Secondary School Principals (NASSP, located in Reston, VA) for 7 years. Currently, I am retired but do educational writing and will occasionally do virtual or in-person professional development for schools or educational groups.

Please list your current employers), business (es), corporation or partnership's name, and their address(es), contact name(s) and telephone number(s).

I am not currently employed and when I work it is as an independent contractor. The most recent educational books I have co-authored were published by the Association for Middle Level Education (www.amlle.org) and ASCD (www.ascd.org).

Please list any previous and current volunteer experience

The majority of my volunteer work has been with state and national level non-profit educational associations. At a state level, I served on several board of directors including serving as president of the Oregon Middle Level Association. At the national level, I was on the board of the Association for Middle Level Education as a western trustee and later as president. I am currently the chair of that organization's foundation committee.

When I lived in Ashland, OR I was active in my church and served on various committees and participated in service opportunities. Locally in CG, I am on the executive committee for the CG Old Schoolmates Organization (comprised of those who graduated 50+ years or more).

Please list any special qualifications or skills which might make you a valuable member of a Historic Preservation Commission

Other than an interest in history and believing that honoring/keeping the past alive is important, the skills I would bring are those I would have honed as a school administrator and in my work at NASSP on a national level -- organization, computer/media literate, collaborative, skilled in conflict resolution, have written numerous grants, oversaw 2 major remodels to my school as principal (including input into the design), public speaking, etc.