



## CITY OF COTTAGE GROVE



### CITY COUNCIL AGENDA SESSION FRIDAY – APRIL 5, 2024 – 8:30 AM

CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424

**This meeting will be held in person and electronically using Zoom Webinar.**

**Use this link to join the meeting electronically:**

<https://zoom.us/j/98583452678?pwd=OWJxdWRKVmdNM3NkYkpkQmRKZXYzUT09>

Webinar ID: 985 8345 2678

**You can also dial in by telephone: 253-205-0468**

Passcode: 04052024

### CITY COUNCIL REGULAR MEETING MONDAY – APRIL 8, 2024 – 7:00 PM

CITY HALL COUNCIL CHAMBERS  
400 EAST MAIN STREET, COTTAGE GROVE, OREGON 97424

**This meeting will be held in person and electronically using Zoom Webinar.**

**Use this link to join the meeting electronically:**

<https://zoom.us/j/92221554783?pwd=cHhmSW5WMTJRUFVGbnBQWElyY0V5UT09>

Webinar ID: 922 2155 4783

**You can also dial in by telephone: 253-205-0468**

Passcode: 698796

### Providing Comments to Council

Anyone wishing to comment in person or virtually during Appearance of Interested Citizens for “Items Not on the Agenda” or “Action Items on the Agenda” should sign up using the comment request form available at: <https://www.cottagegroveor.gov/citycouncil/webform/april-8-2024-city-council-meeting-comment-request-form> by 5:00 pm on the date of the meeting. Anyone wishing to comment in person may also sign up on the appropriate form in Council Chambers, before the Presiding Officer calls the meeting to order. Written comments or testimony may be submitted to [cityrecorder@cottagegrove.org](mailto:cityrecorder@cottagegrove.org) or delivered to the City Recorder by 5:00 pm the date of the meeting at 400 E Main Street, Cottage Grove, Oregon

## REGULAR CITY COUNCIL MEETING

- (1) **CALL TO ORDER**
- (2) **ROLL CALL/PLEDGE OF ALLEGIANCE**
- (3) **PROCLAMATIONS**
  - (a) TELE COMMUNICATORS WEEK PROCLAMATION
- (4) **PRESENTATION**
  - (a) Tree City USA Recognition – *5 Minutes*
- (5) **ITEMS TO BE ADDED TO THE AGENDA**

### Appearance of Interested Citizens

This is a time for citizen comment. The Council will first take comments addressing items **not** listed on the agenda, for a **maximum of 30 minutes**. The Council will then take comments addressing action items on the agenda, for a **maximum of 30 minutes**.

**Individual speakers must be recognized by the presiding officer, provide their name, identify whether they are a City resident, and if so, their ward. Please limit comments to three (3) minutes (or less, with Council approval.) Comments regarding any matter scheduled for a public hearing may be provided only during that hearing.** The Council will not make any decisions based on public comment; however, Staff and Council may choose to ask questions or comment following the conclusion of citizen comments.

- (6) **APPEARANCE OF INTERESTED CITIZENS**
  - (a) Items not on the Agenda
  - (b) Action Items on the Agenda
- (7) **PUBLIC HEARINGS**
  - (a) Public Hearing for Proposed Supplemental Budget (**Staff Report by Finance Director Roberta Likens**) – *10 Minutes*

- (b) Public Hearing for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 208 South 6<sup>th</sup> Street (Map 20-03-28-34 TL 07400) (MCPA 4-23) **(Staff Report by City Planner Eric Mongan)** – 5 Minutes

**(8) CONSENT AGENDA**

- (a) Approval of March 22, 2024 Agenda Session Minutes
- (b) Approval of March 25, 2024 City Council Meeting Minutes
- (c) Approval of the Signal Maintenance Agreement between Oregon Department of Transportation and the City of Cottage Grove

Time permitting, the Presiding Officer may provide an additional opportunity for members of the public appearing in person or virtually to comment on one or more of the following action items, after the staff report and prior to Council discussion on an item, except on items for which a public hearing was or is scheduled to be held.

Citizen comment time on any action item will not exceed 10 minutes, cumulatively, and will be limited to three minutes per speaker, or less, as determined by the Presiding Officer. Comments should not repeat prior comments, must address the specific item, and cannot be used for additional discussion of other agenda action

**(9) RESOLUTIONS AND ORDINANCES**

- (a) Resolution Adopting a Supplemental Budget for Fiscal Year 2023-24 and Making Appropriations **(Staff Report by Finance Director Roberta Likens)** - 5 Minutes
- (b) Resolution Amending the Comprehensive Fee Schedule **(Staff Report by Finance Director Roberta Likens)** – 10 Minutes
- (c) First Vote for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 208 South 6<sup>th</sup> Street (Map 20-03-28-34 TL 07400) (MCPA 4-23) **(Staff Report by City Planner Eric Mongan)** – 10 Minutes

**(10) BUSINESS FROM THE CITY COUNCIL**

- (a) Budget Committee Appointments **(Staff Report by Finance Director Roberta Likens)** – 5 Minutes

- (b) Historic Preservation Commission Appointment (**Staff Report by City Planner Eric Mongan**) – *5 Minutes*
- (c) Ad-Hoc Street Improvement and Funding Committee Recommendations (**Staff Report by Acting City Manager/Public Works & Development Director Faye Stewart**) – *15 Minutes*
- (d) Concerns from Council

**(11) BUSINESS FROM THE CITY MANAGER**

- (a) Report from City Manager - *10 minutes*

**(12) BUSINESS FROM THE CITY ATTORNEY**

- (a) Report from City Attorney – *10 minutes*

**(13) ITEMS REMOVED FROM THE CONSENT AGENDA**

**(14) ADJOURNMENT**

THE NEXT REGULAR CITY COUNCIL MEETING IS SCHEDULED FOR APRIL 22, 2024, AT 7:00 PM IN THE COUNCIL CHAMBERS AT CITY HALL.

NOTE: *Cottage Grove complies with state and federal laws and regulations relating to discrimination, including the Americans with Disabilities Act of 1990 (ADA) as amended. Individuals with disabilities requiring accommodations should contact Mindy Roberts at (541)942-5501 at least 48 hours prior to the meeting.*



This agenda can also be found on the City's web page at [www.cottagegroveor.gov](http://www.cottagegroveor.gov)