

MEMORANDUM

TO: Mayor and City Council

FROM: Ryan Sisson, Civil Engineer

SUBJECT: BID AWARD FOR COMMUNITY CENTER ROOF REPAIRS

DATE: January 5, 2022

Background

Despite several temporary repairs, the aging Community Center roof continues to significantly leak during heavy rainstorms and is causing damage to ceilings, walls and carpets. Therefore, the roof is currently in need of total replacement. As such, the City's Community Center Roof Repairs project consists of the removal and replacement of the existing EPDM roofing including repairs to any dry rot, within an area totaling approximately 23,500 square feet. The General Contractor will be responsible for coordinating with an asbestos abatement contractor during the work period.

As prescribed by State law and the City Procurement Rules, the City advertised a Request for Bids beginning December 7, 2021 extending through January 6, 2022, and bids will be opened at 2:00 pm, Thursday, January 6, 2022.


After all bids are received and the low apparent bidder has been reviewed and determined to be qualified per ORS 279C.375, bid results will be provided to Council at the Agenda Session on Friday, January 7th. The recommendation is expected to be for Council to award a contract to the low apparent bidder, pending completion of the 7-day bid protest period. If Council awards to the low apparent bidder, the award will be considered final upon completion of the protest period, or resolution of any timely filed protest, and then the contract may be signed and the work could commence. The project is required to be completed by September 30, 2022.

Recommendation

That the City Council review the bid results (to be provided Friday, January 7, 2022) and award the bid pending the 7-day protest period.

Cost

Will be provided at the Agenda Session, January 7, 2022


Richard Meyers, City Manager


Ryan Sisson, Civil Engineer