

## MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE SPECIAL TRUSTS FUND FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE DONATION FROM THE FIRST PRESBYTERIAN CHURCH'S EARTH AND SOCIAL JUSTICE COMMITTEE AND THE MINISTERIAL ASSOCIATION.

DATE: January 19, 2022

### Background

The City has been provided with a donation currently in the amount of \$400 dollars with the potential of up to \$2,000, from the First Presbyterian Church's Earth and Social Justice Committee and the Ministerial Association. The donation is to be used specifically to provide assistance to persons in the community through the police officers of the Cottage Grove Police Department when they identify a need. The campaign is entitled "Passing on Kindness".

Bruce Kelsh of the First Presbyterian Church approached the Police Department to see if funds could be accepted to help individuals they come across in the time of need, be it for a pair of shoes, gasoline, a meal, any need they determine can be addressed. The initial donation of \$400 has been received with additional donations anticipated. The amount of \$2,000 is being proposed to be established to accommodate future donations for this specific purpose. If the funds are not spent in the current fiscal year, the trust fund maintains the integrity of the purpose of the donation and is carried forward to the next fiscal year to be appropriated and available for expenditure.


In order to lawfully spend the money, the City must comply with the requirements of Local Budget Law. Expenditures in the year of receipt of grants, gifts, bequests or devises transferred to the local government in trust for a specific purpose may be made after enactment of a resolution or ordinance authorizing the expenditure. [ORS 294.338 (2)]


### Recommendation

Staff recommends that the City Council adopt the resolution to establish appropriations for the use of the donated funds for the purpose stated in the amount of \$2,000.

### Cost

No cost.

  
Richard Meyers, City Manager

  
Roberta Likens, Finance Director

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE SPECIAL TRUST FUND  
FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE DONATION  
FROM THE FIRST PRESBYTERIAN CHURCH'S EARTH AND SOCIAL JUSTICE COMMITTEE  
AND THE MINISTERIAL ASSOCIATION

WHEREAS, the City of Cottage Grove has received a specific purpose donation from the First Presbyterian Church's Earth and Social Justice Committee along with the Ministerial Association, specifically a donation to provide assistance to persons in the community through the Police Officers of the Cottage Grove Police Department when they identify a need. The campaign is entitled "Passing on Kindness". We have received \$400 with an additional amount estimated to be received for the same purpose making a possible total of \$2,000 which will be placed in the revenue budget line 825-000-54189-000; and

WHEREAS, the donation was unknown at the time the original budget was adopted for fiscal year 2021-22; and

WHEREAS, the City Council may, by resolution, make appropriations in the adopted budget for the expenditure of a specific purpose donation if the donation was unknown at the time the regular budget was adopted per ORS 294.338(2).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cottage Grove hereby appropriates a special purpose donation from the First Presbyterian Church's Earth and Social Justice Committee along with the Ministerial Association:

Section 1. The Special Trusts Fund is hereby appropriated as follows:

	<u>FISCAL YEAR 2021-2022</u>			<u>ADJUSTED</u>
	<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>BUDGET</u>
SPECIAL TRUSTS FUND:				
Materials and Services:				
Passing on Kindness	\$ 0	\$ 2,000		\$ 2,000
825-825-76100-000				
<b>Total Addition:</b>	<b>\$ 0</b>	<b>\$ 2,000</b>		<b>\$ 2,000</b>

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 24<sup>th</sup> DAY OF JANUARY, 2022.

\_\_\_\_\_  
Jeffrey D. Gowing, Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Richard Meyers, City Manager

Dated: \_\_\_\_\_