

MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE GENERAL FUND, COMMUNITY DEVELOPMENT DEPARTMENT, FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE GRANT FROM THE ARBOR DAY FOUNDATION.

DATE: March 23, 2022

Background

The City has received a grant in the amount of \$6,700 from the Arbor Day Foundation. The Arbor Day Foundation grant was made possible by a generous donation from the Serendipity Foundation. The grant is to be used specifically to provide funding for the City's tree planting and distribution project, allowing for the purchase 900 trees to give to the residents of Cottage Grove, and another 100 larger stature trees to be purchased and planted on public property. The revenue will be recognized in the State and Local Grants line item in the General Fund. The expenditure will be placed in the Community Development Department, Urban Forestry/Earth Day line item as it will be spent within the current fiscal year.

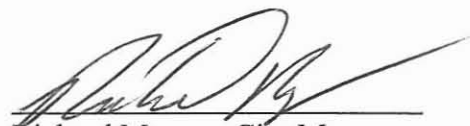
In order to lawfully spend the money, the City must comply with the requirements of Local Budget Law. Expenditures in the year of receipt of grants, gifts, bequests or devises transferred to the local government in trust for a specific purpose may be made after enactment of a resolution or ordinance authorizing the expenditure. [ORS 294.338 (2)]

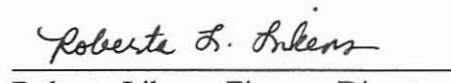
Recommendation

Staff recommends that the City Council adopt the resolution to establish appropriations for the use of the grant funds for the purpose stated in the amount of \$6,700.

Cost

No cost.


Richard Meyers, City Manager


Roberta Likens, Finance Director

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE GENERAL FUND
FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE GRANT
FROM THE ARBOR DAY FOUNDATION

WHEREAS, the City of Cottage Grove has received a specific purpose grant from the Arbor Day Foundation, made possible by donations from the Serendipity Foundation; and

WHEREAS, the grant will provide financial support for the tree planting and distribution project, which includes a giveaway of 900 trees to residents of the City of Cottage Grove and the planting of 100 larger stature trees on publicly owned property; and

WHEREAS, the grant is for \$6,700 and will be placed in the General Fund, State and Local Grants line item, 001-000-51130-000; and

WHEREAS, the grant was unknown at the time the original budget was adopted for fiscal year 2021-22; and

WHEREAS, the City Council may, by resolution, make appropriations in the adopted budget for the expenditure of a specific purpose grant if the grant was unknown at the time the regular budget was adopted per ORS 294.338(2).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cottage Grove hereby appropriates a special purpose grant from the Arbor Day Foundation:

Section 1. The General Fund is hereby appropriated as follows:

<u>FISCAL YEAR 2021-2022</u>				
		<u>BUDGET</u>	<u>INCREASE</u>	<u>ADJUSTED BUDGET</u>
<u>GENERAL FUND:</u>				
Community Development Department				
Materials and Services:				
Urban Forestry/Earth Day				
001-040-76148-000	\$	1,000	\$ 6,700	\$ 7,700
Total Addition:	\$	1,000	\$ 6,700	\$ 7,700

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 28th DAY OF MARCH, 2022.

Jeffrey D. Gowing, Mayor

Dated: _____

ATTEST:

Richard Meyers, City Manager

Dated: _____