

CITY OF COTTAGE GROVE  
CITY COUNCIL  
AGENDA SESSION MINUTES  
June 10, 2022

The meeting was called to order by Mayor Gowing at 8:30 am.

Those in attendance virtually and in person: Mayor Gowing and Councilors Solesbee, Savage, Fleck, Stinnett, Ervin and Roberts.

Staff present virtually and in person: City Manager Richard Meyers, Assistant to the City Manager Jake Boone, Public Works & Development Director Faye Stewart, Police Chief Scott Shepherd and City Planner Eric Mongan

Items to Be Added to the Agenda

None

Public Hearing

(a) 2022-23 Budget Hearing

City Manager explained that this Hearing is for the 2022-23 Budget. He mentioned that later in the Agenda there will be a Resolution designating that the City is eligible to receive State Shared Revenues. He added that there have been some requests to make changes to the Budget after the Budget Committee had met and those requests will also be presented.

Councilor Fleck asked if Council will hear about the requests prior to the Council meeting.

City Manager replied that the Farmers Market will be attending the meeting to make a presentation and they will be asking for five thousand dollars to support the Market.

Consent Agenda

- (a) Approval of May 9, 2022 Work Session Minutes
- (b) Approval of May 23, 2022 City Council Minutes
- (c) Approval of OLCC Liquor License Annual Renewals
- (d) Full On-Premises Liquor License Application for The Vintage Inn, 1590 Gateway Blvd.

## Resolutions and Ordinances

- (a) Resolutions Concerning State Shared Revenues
- (b) A Resolution Adopting the Amendment to the Lane County Deadly Physical Force Plan

Police Chief Scott Shepherd explained to Council that this Resolution is related to Senate Bill 111 and amends the Lane County Deadly Physical Force Plan.

Councilor Fleck asked which section this fits into.

Police Chief said that he did not look to see where it would fit.

Councilor Fleck said that he supports the changes and was simply curious.

Mayor Gowing asked if there were any further questions.

- (c) An Ordinance Amending the Cottage Grove Municipal Code Title 13 Public Services by Adding Chapter 13.10 Illicit Discharge, Detection and Elimination with Corresponding Amendments to Chapter 8.12 Nuisances and Chapter 13.08 Sewer Regulations

City Planner Eric Mongan explained to Council that this Ordinance will change the City's Sanitary Sewer Code to provide the ability to address fats, oils and greases that are being introduced into the Sanitary Sewer System. He said currently the Code does not give the City the ability to abate an issue. He added that the Illicit Discharge section clarifies what is not allowed in the Storm Sewer System.

Mayor Gowing asked if there were any questions.

- (d) An Ordinance Amending the Title 14 Land Use District Map for 151 Sweet Lane (Map/TL: 20-03-32-41-00900)

City Planner Eric Mongan reminded Council that on April 25, 2022 Council approved the annexation of 151 Sweet Lane. He said this Ordinance ratifies the zone change approved by the Planning Commission on May 18, 2022.

Mayor Gowing asked if there were any questions.

## Business from City Council

- (a) BMX Track License Agreement

City Manager Richard Meyers said that representatives from the Row River BMX Track will make a presentation at the Council meeting. He said they will be requesting the opportunity to bring back the BMX track near the Water Treatment Plant. He told Council that a License

agreement is included in the Agenda Packet. He added that the City Attorneys have recommended utilizing a License Agreement instead of a Lease for use of Public Property.

Mayor Gowing asked if there were any questions.

Councilor Roberts asked if the group would be responsible for the area within the red line on the map.

City Manager replied yes. He said the area will allow them to develop parking and a Pump Track.

Councilor Roberts said that will give them room to do other things. He asked how it will affect people who overnight park in the parking lot.

City Manager said it will be their parking lot and they can control and manage it.

Councilor Solesbee asked if the Attorney indicated why the City should use a License Agreement instead of a Lease.

City Manager said a License Agreement does not create a Landlord/Tenant relationship. He said if they go out of business like the previous BMX Association did, the City would not have to go through all the steps that are under the Landlord/Tenant rules. He added that the City would also have the ability to access the property if needed without the Landlord/Tenant required notifications.

Councilor Solesbee said it appears they will be investing a substantial amount of money. She asked how long they are looking to use the property.

City Manager replied that they are looking to use the property long term, potentially indefinitely. He added that the License Agreement is renewable.

Councilor Fleck asked if they have to renew the License Agreement in five years.

City Manager replied yes.

Councilor Fleck said he would like to see it come back to Council in five years in case there are any issues.

Mayor Gowing said he was present at the meeting that the City Manager had with the organizers and they have multi-generations that are involved.

Councilor Solesbee asked if the organizers have experience doing this type of thing.

City Manager said this is the first time they have done something like this, although they are all involved in BMX and they have good skills behind what they are doing.

Mayor Gowing said they will be doing a presentation on Monday night.

Councilor Stinnett asked if aligning with the National Organization is intended to keep their momentum going so they do not experience lack of interest from aging out.

City Manager said that USA BMX should be able to help them and that this question would be a great question to ask them on Monday night. He added that another draw is the central location of the track within the State of Oregon.

(b) Concerns from Council

Business from City Manager

(a) Oregon RAIN Presentation

City Manager said that Aqsa Khan and Robert Killen will be present to give an update on Oregon RAIN and their activities and involvement in the community.

Mayor Gowing asked if there were any questions.

(b) Report from City Manager

Mayor Gowing reminded Council of the Mayor's Bike Ride on Saturday, June 18, 2022 at 10:00 am starting at Trail Head Park.

Business from the City Attorney

None

Items Removed from the Consent Agenda

None

Mayor Jeff Gowing adjourned the meeting at 8:47 am.

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Mindy Roberts, City Recorder

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Jeffrey D. Gowing, Mayor