

MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN THE BUILDING INSPECTION PROGRAM FUND AND THE WASTEWATER FUND – WASTEWATER TREATMENT DEPARTMENT.

DATE: June 22, 2022

Background

ORS 294.450 allows the transfer of appropriations within a fund. It is necessary to move funds within the Building Inspection Program Fund, and the Wastewater Fund – Wastewater Treatment Department.

The resolution reduces the amount in the contingency line items that correlate to the funds in the same amount. As with any re-appropriation of funds, the net effect on the bottom line is zero.

In the Building Inspection Program Fund, it is necessary to re-appropriate money from the contingency line item to Materials and Services, School Construction Excise Tax line item, in the amount of \$63,000. Construction exceeded original estimates for the year, which creates the need for the re-appropriation to make payment to the school district.

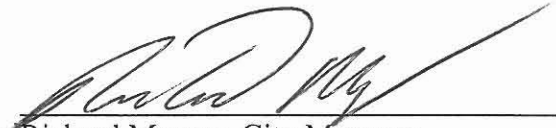
In the Wastewater Fund – Water Treatment Department, it is necessary to re-appropriate money from the contingency line item to Material and Services, Equipment Maintenance and Repair line item in the amount of \$22,880; the Treatment Chemicals line item in the amount of \$64,600, and the Bio-solids Disposal line in the amount of \$37,430. These increases are associated with unanticipated major repairs to equipment, increased costs for treatment chemicals and bio-solid disposal associated with supply chain and transportation costs. The Internal Service Department contingency line item will be reduced by \$125,000 to offset the increase in expenditures.

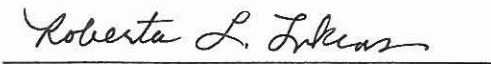
Recommendation

It is staff's recommendation that Council adopt the resolution to re-appropriate funds within the Building Inspection Program Fund, and the Wastewater Fund – Wastewater Treatment Department.

Cost

No cost.


Richard Meyers, City Manager


Roberta Likens, Finance Director

RESOLUTION NO. _____

A RESOLUTION TRANSFERRING APPROPRIATIONS WITHIN THE BUILDING INSPECTION PROGRAM FUND AND THE WASTEWATER FUND – WASTEWATER TREATMENT DEPARTMENT.

WHEREAS, the City Council may transfer appropriations within a fund per ORS 294.450; and

WHEREAS, the City Council wishes to re-appropriate funds within the Building Inspection Program Fund and the Wastewater Fund, Wastewater Treatment Department for unanticipated costs associated with materials and services.

NOW, THEREFORE, BE IT RESOLVED that the following re-appropriations shall be made within the stated funds of the 2021-22 Budget for the City of Cottage Grove:

	BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
BUILDING INSPECTION PROGRAM FUND:				
Materials and Services -				
School Construction Excise Tax 013-130-74630-000	96,000	63,000	-	159,000
Contingency 013-130-99000-000	107,365		63,000	44,365
<i>Total Increase/Decrease</i>	<i>\$ 203,365</i>	<i>63,000</i>	<i>63,000</i>	<i>\$ 203,365</i>
WASTEWATER FUND:				
Wastewater Treatment Department				
Materials and Services -				
Equipment Maint. and Repair 302-324-72120-000	20,000	22,880	-	42,880
Treatment Chemicals 302-324-72410-000	80,000	64,690		144,690
Biosolids Disposal 302-324-72435-000	50,000	37,430		87,430
Internal Services Department				
Contingency 302-395-99000-000	398,975		125,000	273,975
<i>Total Increase/Decrease</i>	<i>\$ 548,975</i>	<i>125,000</i>	<i>125,000</i>	<i>\$ 548,975</i>

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 27th DAY OF JUNE, 2022.

Jeffrey D. Gowing, Mayor
Dated: _____

ATTEST:

Richard Meyers, City Manager
Date: _____