

MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE GENERAL FUND FOR THE EXPENDITURE OF AN UNFORESEEN SPECIFIC PURPOSE GRANT FROM THE AMERICAN RESCUE PLAN ACT.

DATE: June 22, 2022

Background

The City has received a specific purpose grant from the State of Oregon, Department of Administrative Services, known as the American Rescue Plan Act (ARPA) aimed at providing relief to government organizations dealing with the effects of COVID-19, in the total amount of \$1,162,216 during fiscal year 2021-22, allocated as a resource to the General Fund in the amount of \$867,711, to the General Reserve Fund in the amount of \$283,876; and to the Special Trust Fund in the amount of \$10,629. The grant was unknown at the time the original budget was adopted for fiscal year 2021-22.

The amount in the Special Trust Fund is not appropriated, as the grant funding is eligible to be used for the stated purposes on or after March 3, 2021. Fundraising to support the Eugene Symphony community event did not occur as anticipated in the previous fiscal year, leaving a shortfall. The grant will be received in the Special Trust Fund, in order to cover the shortfall.

In order to lawfully spend the money, the City must comply with the requirements of Local Budget Law. Expenditures in the year of receipt of grants, gifts, bequests or devises transferred to the local government in trust for a specific purpose may be made after enactment of a resolution or ordinance authorizing the expenditure. [ORS 294.338 (2)]

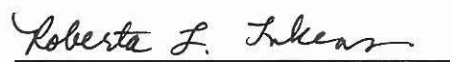
Recommendation

Staff recommends that the City Council adopt the resolution to establish appropriations for the use of the grant funds for the purpose stated in the amount of \$1,151,587, and recognition of grant receipts in the Special Trust Fund in the amount of \$10,629, for a total of \$1,162,216.

Cost

No cost.


Richard Meyers, City Manager


Roberta Likens, Finance Director

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN THE 2021-22 BUDGET FOR THE EXPENDITURE OF UNFORESEEN SPECIFIC PURPOSE GRANT PROCEEDS FROM THE AMERICAN RESCUE PLAN ACT

WHEREAS, the City of Cottage Grove has received a specific purpose grant from the State of Oregon, Department of Administrative Services, known as the American Rescue Plan Act (ARPA) aimed at providing relief to government organizations dealing with the effects of COVID-19, in the total amount of \$1,162,216.00 in funding during fiscal year 2021-22, allocated as a resource to the General Fund (\$867,711), the General Reserve Fund (\$283,876), and to the Special Trust Fund (\$10,629); and

WHEREAS, the grant was unknown at the time the original budget was adopted for fiscal year 2021-22; and

WHEREAS, the City Council may, by resolution, increase the appropriations in the adopted budget for the expenditure of a specific purpose grant if the grant was unknown at the time the regular budget was adopted per ORS 294.338(2).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cottage Grove hereby appropriates a specific purpose grant from the State of Oregon, Department of Administrative Services, for the American Rescue Plan Act:

Section 1. The General Fund is hereby appropriated as follows:

	BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
GENERAL FUND				
City Council Department				
Materials and Services -				
Meeting Expense 001-010-70800-000	1,750	4,373	-	6,123
<i>Total Increase</i>	<i>\$ 1,750</i>	<i>4373</i>	<i>-</i>	<i>\$ 6,123</i>
Community Development Department				
Materials and Services -				
Main Street Program Support 001-040-76185-000	10,000	10,000	-	20,000
<i>Total Increase</i>	<i>\$ 10,000</i>	<i>10,000</i>	<i>-</i>	<i>\$ 20,000</i>
Community Promotions Department				
Materials and Services -				
Community Events Expense 001-054-77125-000	1,500	6,200	-	7,700
<i>Total Increase</i>	<i>\$ 1,500</i>	<i>6,200</i>	<i>-</i>	<i>\$ 7,700</i>

	BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Internal Services Department				
Materials and Services -				
Advertising 001-095-70030-000	1,000	29,675	-	30,675
Contractual Services 001-095-71000-000	120,000	3,963	-	123,963
Misc. Supplies & Expense 001-095-73600-000	7,500	120,994	-	128,494
Contingency 001-095-99000-000	278,320	692,506	-	970,826
<i>Total Increase</i>	<u>\$ 406,820</u>	<u>\$ 847,138</u>	<u>-</u>	<u>\$ 1,253,958</u>

TOTAL GENERAL FUND INCREASE

\$ 867,711

Section 2. The General Reserve Fund is hereby appropriated as follows:

	BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
GENERAL RESERVE FUND:				
Capital Outlay -				
Building and Improvements 731-731-83000-000	90,000	283,876	-	373,876
<i>Total Increase</i>	<u>\$ 90,000</u>	<u>\$ 283,876</u>	<u>-</u>	<u>\$ 373,876</u>

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 27TH DAY OF JUNE, 2022.

Jeffrey D. Gowing, Mayor

Dated: _____

ATTEST:

Richard Meyers, City Manager

Dated: _____