

MEMORANDUM

TO: Mayor and City Council

FROM: Faye Stewart, Public Works & Development Director

SUBJECT: RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE

DATE: June 22, 2022

Background

On April 12, 2020 the City Council adopted Resolution 2043 adopting the City of Cottage Grove Five Year Utility Rate Financial Plan proposed by FCS Group starting 2021-22 through 2025-26. The Utility rate increases contained in the approved 2022-23 budget were prepared in accordance with the adopted Five Year Utility Rate Financial Plan. The attached Resolution amends the Comprehensive Fee Schedule to establish the rates for the City's utility systems.


The monthly water and storm drainage rates will remain unchanged. The monthly wastewater rates are increased by 12 percent reflecting the adopted five year utility rate financial plan

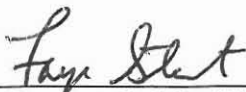
Recommendation

That City Council adopt the Resolution amending the Comprehensive Fee Schedule.

Cost

No cost.


Richard Meyers, City Manager


Faye Stewart, Public Works &
Development Director

RESOLUTION _____

A RESOLUTION AMENDING THE FEE SCHEDULE
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, it is deemed reasonable to amend said Comprehensive Fee Schedule periodically to reflect the costs of providing services; and

WHEREAS, the City Council has provided an opportunity for public comment on the proposed increase, as required by ORS 294.160.

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, Exhibit A, III UTILITIES be amended in its entirety as follows beginning with the billing cycle from mid-June through mid-July 2023.

III. UTILITIES

A. WATER SYSTEM

(13.04.020) **Residential Monthly Rates - Inside City Limits:**

<u>Water Meter Size</u>	<u>Fixed Rate*</u>	<u>Volume Rate 1-5,999 Gallons**</u>	<u>Volume Rate 6,000-15,000 Gallons**</u>	<u>Volume Rate over 15,000 Gallons**</u>
5/8" x 3/4"	\$17.98	\$1.42	\$1.75	\$2.05
1"	36.89	1.42	1.75	2.05
1 1/2"	68.45	1.42	1.75	2.05
2"	106.29	1.42	1.75	2.05
3"	207.20	1.42	1.75	2.05
4"	320.75	1.42	1.75	2.05
6"	636.16	1.42	1.75	2.05
8"	1,014.63	1.42	1.75	2.05

Residential Monthly Rates - Outside City Limits:

<u>Water Meter Size</u>	<u>Fixed Rate*</u>	<u>Volume Rate 1-5,999 Gallons**</u>	<u>Volume Rate 6,000-15,000 Gallons**</u>	<u>Volume Rate over 15,000 Gallons**</u>
5/8" x 3/4"	\$26.97	\$2.13	\$2.63	\$3.08
1"	55.34	2.13	2.63	3.08
1 1/2"	102.68	2.13	2.63	3.08
2"	159.44	2.13	2.63	3.08

Water Meter Size	Fixed Rate*	Volume Rate 1-5,999 Gallons**	Volume Rate 6,000-15,000 Gallons**	Volume Rate over 15,000 Gallons**
3"	310.80	\$2.13	\$2.63	\$3.08
4"	481.13	2.13	2.63	3.08
6"	954.24	2.13	2.63	3.08
8"	1,521.95	2.13	2.63	3.08

Commercial Monthly Rates - Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$30.33	\$1.77
1"	64.03	1.77
1 1/2"	120.29	1.77
2"	187.74	1.77
3"	367.65	1.77
4"	570.05	1.77
6"	1,132.28	1.77
8"	1,806.92	1.77

Commercial Monthly Rates - Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$45.50	\$2.65
1"	96.05	2.65
1 1/2"	180.44	2.65
2"	281.61	2.65
3"	551.48	2.65
4"	855.08	2.65
6"	1,698.42	2.65
8"	2,710.38	2.65

Industrial Monthly Rates - Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$23.65	\$1.77
1"	43.98	1.77
1 1/2"	77.89	1.77
2"	118.55	1.77

Water Meter Size	Fixed Rate*	Commodity**
3"	\$226.98	\$1.77
4"	348.99	1.77
6"	687.89	1.77
8"	1,094.56	1.77

Industrial Monthly Rates - Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$35.47	\$2.65
1"	65.97	2.65
1 1/2"	116.84	2.65
2"	177.83	2.65
3"	340.47	2.65
4"	523.49	2.65
6"	1,031.84	2.65
8"	1,641.84	2.65

Irrigation Monthly Rates - Inside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$26.49	\$2.99
1"	60.68	2.99
1 1/2"	117.64	2.99
2"	186.03	2.99
3"	368.35	2.99
4"	573.51	2.99
6"	1,143.30	2.99
8"	1,827.05	2.99

Irrigation Monthly Rates - Outside City Limits:

Water Meter Size	Fixed Rate*	Commodity**
5/8" x 3/4"	\$39.74	\$4.49
1"	91.02	4.49
1 1/2"	176.46	4.49
2"	279.05	4.49

Water Meter Size	Fixed Rate*	Commodity**
3"	\$552.53	\$4.49
4"	860.27	4.49
6"	1,714.95	4.49
8"	2,740.58	4.49

* Fixed Rate shall be prorated to the number of days of service in that particular month.

** For each 1,000 gallons or fraction thereof.

(13.04.020) Special Monthly Rates:

Assisted Rates	Water Meter Size	Fixed Rate*	Volume Rate 1-5,999 Gallons**	Volume Rate 6,000-15,000 Gallons**	Volume Rate over 15,000 Gallons**
Inside City Limits	5/8" x 3/4"	\$7.39	\$1.42	\$1.75	\$2.05
Outside City Limits	5/8" x 3/4"	\$11.09	\$2.13	\$2.63	\$3.08

* Fixed Rate shall be prorated to the number of days of service in that particular month.

** For each 1,000 gallons or fraction thereof.

Miscellaneous Water Fees:

(13.04.020) Water meter sizing: \$27.00

Meter Downsizing Fees:

1" to 3/4"	\$115.63
1 1/2" to 3/4"	\$260.24
2" to 3/4"	\$263.66
1 1/2" to 1"	\$308.48
2" to 1"	\$311.90
2" to 1 1/2"	\$554.52

Downsizing not listed above will be performed on a time and materials basis.

- (13.04.070) Delinquent Bill Turn on Fee: \$35.00
- (13.04.040) Turn on Fee: \$35.00 (Non-refundable)
- (13.04.070) Tampering with locks: \$100.00 plus costs, if any
- (13.04.080) After-hour turn on fee: \$75.00
- (13.04.110) Testing meters: \$50.00 minimum
- (13.04.030) Connection fees - domestic:

- (1) a. Water main tapped and service line has been extended with proper fitting to the meter box:

<u>Meter Size</u>	<u>Fee</u>
3/4"	\$275.00
1"	\$325.00
Over 1"	Actual Costs

- (2) b. Main needs to be tapped and service line extended to private property:

<u>Meter Size</u>	<u>Fee</u>
3/4"	\$1,200.00
1"	\$1,400.00
Over 1"	Actual Costs

- c. Connection Fees - Outside City Limits:
1.5 x fees in subsections (a) and (b) above.

(13.04.230) Fire Protection - Connection Fee:
All actual costs + 10% restocking fee for all parts used.

(13.04.220) Fees for Temporary Water Service from Fire Hydrants

Bulk Water Sale fee (nonrefundable) per fill up.	\$ 30.00
Nonrefundable service installation fee	\$ 81.00
Refundable Deposit	\$150.00
Base Rate for 3"water meter (per week)	\$ 91.91
Base Rate for 3"water meter (per month)	\$367.65
Consumption fee (inside city limits)	\$1.77/1,000 gallons
Consumption fee (outside city limits)	\$2.65/1,000 gallons

(13.04.040) Cash Deposit for Water and Water/Wastewater Service: \$150.00
All actual costs + 10% restocking fee for all parts used.

B. WASTEWATER SYSTEM

Monthly Rates

Residential

1. Inside City Limits:

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

<u>Monthly Base Charges per Account*</u>	<u>Volume Rate per 1,000 Gallons**</u>
\$ 11.38	\$ 5.85

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

(1) the average of the customer's monthly water consumption, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or

(2) based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the City in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account". This customer's sewer shall be the less of the following:

(1) the average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or

(2) based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

<u>Monthly Base Charges per Account*</u>	<u>Volume Rate per 1,000 Gallons**</u>
\$ 17.07	\$ 8.77

* Fixed Rate shall be prorated to the number of days of service in that

particular billing cycle.

** For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

(1) the average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or

(2) based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the City in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account". This customer's sewer shall be the less of the following:

(1) the average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or

(2) based on the current metered water consumption using rates in (a) above.

Commercial

1. Inside City Limits:

a. The billing cycle is based on established current metered water consumption.

<u>Monthly Base</u> Charges per <u>Account*</u>	<u>Volume Rate</u> per 1,000 <u>Gallons**</u>
\$ 11.38	\$ 5.85

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per <u>Account*</u>	Volume Rate per 1,000 <u>Gallons**</u>
\$ 17.07	\$ 8.77

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Industrial

1. Inside City Limits:

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per <u>Account*</u>	Volume Rate per 1,000 <u>Gallons**</u>
\$ 11.38	\$ 5.85

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

**For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per <u>Account*</u>	Volume Rate per 1,000 <u>Gallons**</u>
\$ 17.07	\$ 8.77

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

**For each 1,000 gallons or fraction thereof.

Schools

1. Inside City Limits:

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

<u>Monthly Base Charges per Account*</u>	<u>Volume Rate per 1,000 Gallons**</u>
\$ 11.38	\$ 5.85

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) the average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or
- (2) based on the current metered water consumption using rates in (a) above

2. Outside City Limits:

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

<u>Monthly Base Charges per Account*</u>	<u>Volume Rate per 1,000 Gallons**</u>
\$ 17.07	\$ 8.77

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) the average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter except when the customer had less than two months of sewer service during that same period; or
- (2) based on the current metered water consumption using rates in (a) above

Sewer Only Accounts

Inside City Limits residential sewer-only.

- a. Flat rate of \$46.45/month*.
- Outside City Limits residential sewer-only,
- a. Flat rate of \$69.69/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Special Monthly Rates:

<u>Assisted Rates</u>	<u>Monthly Base Charges per Account*</u>	<u>Volume Rate per 1,000 gallons</u>
Inside City Limits	\$4.68	\$5.85
Outside City Limits	\$7.02	\$8.77

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

** For each 1,000 gallons or fraction thereof.

Assisted Rate - Inside City Limits residential sewer-only,

- a. Flat rate of \$22.22/month*.

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Miscellaneous Wastewater Fees:

- (13.05.050) Sewer only service connection: \$22.00
Grease/oil intercept: \$71.00
Clean-outs: \$27.00
- (13.08.090) Inspection Fee: \$55.00
- (13.08.140) Sewer Dump Charge:
Tank Capacity
100 gallons or less (RV type): \$5.00/load

C. STORM DRAINAGE SYSTEM

Monthly Rates – All Water and/or Sewer Customers will be charged on a equivalent service unit basis. One equivalent unit (ESU) is equal to one single family customer or 2,650 sq. ft. of impervious surface area for other customers.

Residential

Monthly rate per ESU: \$4.94/month*

Commercial & Industrial (All Non-Residential Users)

Monthly rate per ESU: \$4.94/month*

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

D. SYSTEM IMPROVEMENT OR DEBT SERVICE FEES

Water System:

System Improvement or Debt Retirement Monthly Rates

(1) Monthly Rates – Inside City Limits:

<u>Water Meter Size</u>	<u>Monthly Rate*</u>
5/8" x 3/4"	\$ 25.70
1"	64.28
1 1/2"	128.52
2"	205.66
3"	411.30
4"	642.66
6"	1,285.34
8"	2,056.53

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(2) Monthly Rates – Outside City Limits:

<u>Water Meter Size</u>	<u>Monthly Rate*</u>
5/8" x 3/4"	\$ 38.55
1"	96.42
1 1/2"	192.78
2"	308.49
3"	616.95
4"	963.99
6"	1,928.01
8"	3,084.80

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(13.08.060)

Wastewater System:

System Improvement or Debt Retirement Monthly Rates

(1) Monthly Rates – Inside City Limits:

<u>Water Meter Size</u>	<u>Monthly Rate*</u>
Sewer Only Accounts	\$ 26.75
5/8" x 3/4"	26.75
1"	66.89
1 1/2"	133.78
2"	214.07
3"	428.08
4"	668.89
6"	1,320.89
8"	2,139.17

(2) Monthly Rates – Outside City Limits:

<u>Water Meter Size</u>	<u>Monthly Rate*</u>
Sewer Only Accounts	\$ 40.12
5/8" x 3/4"	40.12
1"	100.33
1 1/2"	200.68
2"	321.10
3"	642.19
4"	1,003.33
6"	1,981.35
8"	3,208.76

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Storm Drainage System:

(13.08.060)

System Improvement or Debt Retirement Monthly Rates

Residential

Monthly rate per ESU: \$7.53/month*

Commercial & Industrial (All Non-Residential Users)

Monthly rate per ESU: \$7.53/month*

* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

E. MISCELLANEOUS UTILITY FEES

(13.12.010) Formation of zone of benefit: \$251.00

Zone of benefit assessment: \$196.00

BE IT FURTHER RESOLVED, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 27TH DAY OF JUNE, 2022.

Jeffrey D. Gowing, Mayor

Dated: _____

ATTEST:

Richard Meyers, City Manager

Dated: _____