

MEMORANDUM

To: Mayor and City Council
From: Eric Mongan, City Planner
Subject: RESOLUTION ESTABLISHING A FREIGHT/LOADING ZONE ON
SOUTH 17th STREET ADJACENT TO MCCOY'S PHARMACY AT 1645 E
MAIN STREET
Date: August 3, 2022

Background

City staff received a request from JDL Construction on behalf of McCoy's Pharmacy to create a loading zone on S 17th Street adjacent to the new McCoy's Pharmacy location at 1645 E Main Street. (Request letter attached)

Per Section 10.04.030 of the Cottage Grove Municipal Code the City Council has authority to alter parking areas and time limitations as well as loading zones and stops for vehicles.

A freight loading parking space in this right-of-way would accommodate daily commercial deliveries to McCoy's Pharmacy and be in compliance with MUTCD Traffic Standards for location.

Council is being asked to consider the establishment of a new freight/loading zone at the following location:

- S 17th Street adjacent to McCoy's Pharmacy located at 1645 E Main Street.

Recommendation

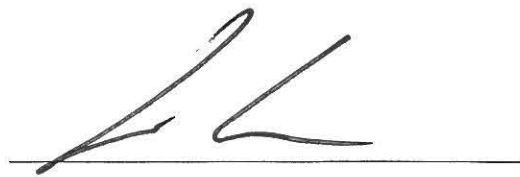
That Council consider the attached draft Resolution establishing a freight/loading zone on S 17th Street adjacent to McCoy's Pharmacy located at 1645 E Main Street. Staff is recommending approval.

Cost

Approximately \$500 in paint/stripping materials and signage

A handwritten signature in blue ink, appearing to read "Richard Meyers", written over a horizontal line.

Richard Meyers, City Manager

A handwritten signature in black ink, appearing to read "Eric Mongan", written over a horizontal line.

Eric Mongan, City Planner



OR LICENSE 158824

Quality Design & Construction Services

McCoy's Pharmacy

LOADING ZONE REQUEST

Dear Mayor and Council,

McCoy's Pharmacy has recently opened in a new location at 1645 E Main Street in the former Payne West storefront. In the beginning weeks of being in operation it has come to my attention that with the layout of the drive-through and the parking areas that deliveries are causing a conflict with vehicle flow. There are other areas on the property where delivery trucks could park, but access to the building then becomes an issue. There is a door on the east façade of the building where it abuts S 17th Street and we believe this is the best alternative to maintain traffic flow while also being accessible for deliveries throughout the day. At present the on-street parking in this section of S 17th Street allows parking with the only limitation being the requirement to move vehicles every 72 hours. Due to the current parking status of this portion of S 17th Street we have been hesitant to advise delivery drivers to use this area, but if Council would grant the loading zone we would add signage and request all deliveries be made to this location.

I would like to formally request the establishment of a "loading zone" in the public right-of-way on the west side of South 17th Street approximately 60' south of the intersection of S 17th Street and E Main Street (see attached map).

If you have any questions please feel free to contact me at 541-912-7683.

Respectfully,

John Lee for JDL Construction, Inc.

John Lee – President
JDL Construction, Inc



East Main Street

REQUESTED
LOADING ZONE

30'

1645 E Main
Street
McCoy's Pharmacy

South 17th Street

RESOLUTION NO. _____

RESOLUTION ESTABLISHING A FREIGHT\LOADING ZONE
30 FEET SOUTH OF THE INTERSECTION OF E MAIN ST & S 17TH STREET

WHEREAS, Section 10.04.030 establishes that City Council has the authority to alter parking areas and their time limitations, as well as loading zones and stops for vehicles; and

WHEREAS, the City received a request from JDL Construction on behalf of McCoy's Pharmacy to establish a freight/loading zone adjacent to McCoy's Pharmacy on S 17th Street; and

NOW, THEREFORE, BE IT RESOLVED, Council approves a new freight loading zone on the west side of S. 17th Street, adjacent to 1645 E Main Street.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 8TH DAY OF AUGUST 2022.

Jeffrey D. Gowing, Mayor

Date: _____

ATTEST:

Richard Meyers, City Manager

Date: _____