

**COTTAGE GROVE CITY COUNCIL
MEETING MINUTES
AUGUST 22, 2022**

CALL TO ORDER

Council President Mike Fleck called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

City Recorder Mindy Roberts called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Councilors Candace Solesbee, Chalice Savage, Mike Fleck, Jon Stinnett, Greg Ervin and Kenneth Michael Roberts.

PRESENT VIA GOTOMEETING: None.

COUNCIL ABSENT: Mayor Gowing.

YOUTH REPRESENTATIVE: Kassidy Poetzl.

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Richard Meyers, Assistant to the City Manager Jake Boone, City Recorder Mindy Roberts, Public Works & Development Director Faye Stewart and Interim Police Chief Jeff Groth.

STAFF PRESENT VIA GOTOMEETING: Finance Director Roberta Likens.

CITY ATTORNEY:

MEDIA PRESENT: Ryleigh Norgrove, The Chronicle and Cameron Reiten, KNND.

ITEMS ADDED TO THE AGENDA

None

APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

Johanna Zee 1386 Cottonwood Place, Cottage Grove, Oregon asked Council to not dismiss concerns of citizens regarding Magnolia Gardens. She added that Community Strong Cottage Grove is going to continue to work towards their long term goals. She said the budget of the City is not able to handle the influx of homeless that are coming and the City should determine how much they are willing to spend.

Monique Peppers 460 Boardwalk Place, Cottage Grove, Oregon expressed her concern about a food truck that is conducting business on the one way, private street that she lives on. She said there is a lot of traffic, people are driving the wrong direction and it is unsafe.

Elsa Page 1116 Thayer Avenue, Cottage Grove, Oregon thanked Council for supporting the Health Clinic and voting to proceed with creating a homeless shelter on Hwy 99.

Patrick Cartwright 34795 Row River Road, Cottage Grove, Oregon inquired about a Conditional Use Permit, Budget and RFP for the Homeless Shelter.

PUBLIC HEARINGS

None

CONSENT AGENDA

- (a) Approval of August 5, 2022 Agenda Session Minutes
- (b) Approval of August 8, 2022 City Council Minutes
- (c) National Preparedness Month Proclamation

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR ROBERTS TO APPROVE THE CONSENT AGENDA.

Council President Fleck announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	
NAYS							
ABSTAIN							

Council President Fleck announced motion carried.

RESOLUTIONS AND ORDINANCES

None

BUSINESS FROM THE CITY COUNCIL

- (a) Change Order # 2 for Community Center Roof Repair Project

Public Works and Development Director Faye Stewart gave background information regarding the need for the change order. He explained that at the time of bidding, the bidders were instructed to submit a change order once they had a clear understanding as to what was needed to repair and re-roof around the skylights. He said the change order will allow Richard’s Remodeling to address those repairs and re-roofing around the skylights. He added that there is one small area of roof that has not been removed and it could have dry rot which would necessitate a potential change order.

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR ROBERTS TO AUTHORIZE THE CITY MANAGER TO SIGN CHANGE ORDER REQUEST #2 FOR THE COMMUNITY CENTER ROOF REPAIRS PROJECT FOR REPAIRING THE EIGHT SKYLIGHTS FOR \$15,661.00 TO RICHARD’S REMODELING, LLC.

Council President Fleck announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	
NAYS							
ABSTAIN							

Councilor President Fleck announced motion carried.

- (b) Housing Development Costs Assistance Request

City Manager Richard Meyers recapped the Housing Development Cost Assistance Program adopted by Council. He said this request is from SquareOne Villages to assist with the SDCs and Permit fees associated with the development of the Cottage Village Community Room.

Council President Fleck called for discussion.

Councilor Ervin reiterated comments that he made at the August 19, 2022 Agenda Session. He asked Council for feedback regarding the program and if there is future interest in narrowing down the definition of dwelling units.

Councilor Solesbee said she would like to establish that going forward a residential unit must be attached like this one is.

Council President Fleck said having a common area is a key piece to a development. He said he supports this concept but doesn't feel solid about future considerations.

City Manager Richard Meyers clarified the policy by saying that commercial and retail development would not be included but anything tied to a residence would be.

Council President Fleck asked what other things in a common area would not be allowed for assistance, like a pool.

City Manager Richard Meyers said this common area has washer/dryer hook up, sink, lavatory and water closet and heater. He said they are installing residential type appliances and fixtures into the community space.

Council President Fleck said he supports that and welcomes conversation going forward.

Councilor Roberts said the tiny homes are so small that he recalls having a discussion that the common area was going to be an extension of the homes.

Councilor Ervin clarified that he thinks this particular request does fit the policy.

Councilor Stinnett said he agrees with Councilor Roberts that the community room improves the small dwellings.

Councilor Savage clarified that if the pool of money in the Trust Fund is not used that it does not go away.

City Manager Richard Meyers replied, correct.

IT WAS MOVED BY COUNCILOR SAVAGE AND SECONDED BY COUNCILOR ERVIN TO AWARD 75% ELIGIBLE ASSISTANCE FOR THE SDC FEES AND 100% FOR THE BUILDING INSPECTION FEES FOR A TOTAL OF \$5,545.35.

Council President Fleck announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	
NAYS							
ABSTAIN							

Council President Fleck announced motion carried.

- (c) Concerns from Council

None.

BUSINESS FROM THE CITY MANAGER

- (a) Report from City Manager

None.

BUSINESS FROM CITY ATTORNEY

- (a) Report from City Attorney

None.

ADJOURNMENT

There being no further business, Council President Fleck adjourned the regular meeting of the City Council at 7:26 pm.

The next regular City Council Meeting will be held September 12, 2022 at 7:00 pm in the Council Chambers at City Hall.

Mindy Roberts, City Recorder

Mike Fleck, Council President