

**COTTAGE GROVE CITY COUNCIL
MEETING MINUTES
OCTOBER 10, 2022**

CALL TO ORDER

Mayor Gowing called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

City Recorder Mindy Roberts called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Gowing, Councilors Candace Solesbee, Chalice Savage, Mike Fleck, Greg Ervin, and Kenneth Michael Roberts.

PRESENT VIA GOTOMEETING: Councilor Jon Stinnett.

COUNCIL ABSENT:

YOUTH REPRESENTATIVE: Emma McDonald.

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Richard Meyers, Assistant to the City Manager Jake Boone, City Recorder Mindy Roberts, Public Works & Development Director Faye Stewart and Interim Police Chief Jeff Groth.

STAFF PRESENT VIA GOTOMEETING: Finance Director Roberta Likens.

CITY ATTORNEY:

MEDIA PRESENT: Cameron Reiten-KNND, Ryleigh Norgrove -The Chronicle, Gerald Santana – Sentinel.

ITEMS ADDED TO THE AGENDA

None

APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

Johanna Zee 1386 Cottonwood Place, Cottage Grove, Oregon spoke about the Johnson v Grants Pass court case, safety concerns in the community and creating ordinances to not allow camping in the parks.

Anna Petrick 75874 Shortridge Hill Road, Cottage Grove, Oregon read aloud a portion of an article from the Creswell Chronicle containing an interview with Interim Police Chief Jeff Groth.

PUBLIC HEARINGS

None

CONSENT AGENDA

- (a) Approval of September 23, 2022 Agenda Session Minutes
- (b) Approval of September 26, 2022 Joint City Council and Planning Commission Worksession Minutes

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE THE CONSENT AGENDA.

Mayor Gowing announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

RESOLUTIONS AND ORDINANCES

- (a) Ordinance Amending the City of Cottage Grove Municipal Code Title 14 Land Use, Citywide Zoning Map for Three Unaddressed Parcels (20-03-33-33 TL's 1300, 1400, 1500)

Public Works and Development Director Faye Stewart presented background information regarding the need to apply City zoning to the three parcels listed in the proposed ordinance. He said the Planning Commission held a Public Hearing and voted 6-0 to apply a comprehensive

plan designation of R-1, single family residential to the properties and it is now before Council to ratify the decision.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ROBERTS TO ADOPT ORDINANCE NO. 3165.

Mayor Gowing announced the motion with a second and called for discussion.

Councilor Savage asked how the City became aware of these parcels.

Public Works and Development Director explained that it was brought to the City's attention when we purchased the properties adjacent to the area for the Fillmore Storm Drainage and along the river for a future trail. He said Staff is not certain why the zoning was not applied when the properties were annexed into the city limits and they are working to correct it. He added that it might have happened years ago when there was a Boundary Commission and it was overlooked.

Councilor Savage asked how the parcels will be accessed.

Public Works and Development Director replied that the three individual parcels are combined and owned by the adjacent owner. He added that the parcel on Hayes Street is developable and could probably be sold and the other two parcels would probably have to be granted an easement to access it.

Councilor Roberts asked if the parcels would affect the future of the path.

Public Works and Development Director replied that whatever happens on the properties will not affect the future trail.

Mayor Gowing called for further discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Mayor Gowing announce Ordinance No. 3165 is adopted.

BUSINESS FROM THE CITY COUNCIL

(a) Award of 10th Street Storm Expansion Project Contract

Public Works and Development Director Faye Stewart explained the posting and results of the RFP for the 10th Street Storm Drainage Expansion Project. He outlined the project, the work that will be involved and the bids that were received.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ROBERTS TO AWARD THE SOUTH 10TH STREET STORM DRAINAGE EXPANSION PROJECT TO WILDISH CONSTRUCTION COMPANY IN THE AMOUNT OF \$530,662.00 AND AUTHORIZE THE CITY MANAGER TO SIGN THE CONTRACT AND ALL ASSOCIATED DOCUMENTS.

Mayor Gowing announced the motion with a second and called for discussion.

Councilor Stinnett inquired about the work that was done on the northern section of 10th Street about eight or nine years ago.

Public Works and Development Director said there was a storm drainage project from approximately Quincy Ave. towards Main Street and there was a water main break many years ago north of Quincy. He added that he could not recall sewer work that had been done in that area.

Councilor Stinnett said the pavement in the area was bad and asked if there could be a special request to get that fixed.

Public Works and Development Director said he believes the location that he is referring to is where the water main break happened and he said it might be something that we can have repaired when they are doing the other work.

Councilor Roberts asked how long the project will last.

Public Works and Development Director said the project should get started around October 17th, he is unsure when the exact completion date will be and we should be able to direct traffic around the project.

Councilor Roberts asked if we will be notifying parents ahead of time.

Public Works and Development Director said Staff attempts to notify all the affected parties by delivering flyers to impacted homes, updating the Construction Corner on the City website and personally notify the fire department, police department and school district.

Mayor Gowing called for further discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

(b) If I Were Mayor Contest

City Manager Richard Meyers informed Council that the Oregon Mayors Association is once again sponsoring the "If I Were Mayor" contest for youth. He presented information regarding past participation and said that the Youth Advisory Council is asking for support of the contest. He asked if Council is interested in participating in the contest and supporting it with prizes as done in the past.

Youth Representative spoke in support of the contest and said that it is a good opportunity for youth to have objectives and tasks to help build a sense of community.

Councilor Roberts spoke in support of the contest and he said he would like to hear the youth's point of view on the issues.

Youth Representative added that this contest is also a way to educate youth about City government, have input and start to build their ideas.

Mayor Gowing said the contest also helps guide the youth to have a better understanding as to what the positions are.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ROBERTS THAT CITY COUNCIL PARTICIPATE IN THE OREGON MAYORS ASSOCIATION 2022-2023 IF I WERE MAYOR CONTEST.

Mayor Gowing announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

(c) City Manager Annual Performance Evaluation Form and Evaluation Date

City Manager Richard Meyers explained that in his employment agreement an annual performance evaluation should be conducted each year. He said that Council needs to determine which evaluation form to use and set a date for the evaluation.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ROBERTS TO USE THE SAME FORM FOR THE CITY MANAGERS EVALUATION.

Mayor Gowing announced the motion with a second and called for discussion. Seeing none he called the vote.

The vote on the motion was as follows:

VOTE	Councilor Roberts	Councilor Stinnett	Councilor Savage	Councilor Fleck	Councilor Solesbee	Councilor Ervin	Mayor Gowing
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

After open discussion, Council agreed to hold Executive Session after the next Regular City Council meeting on October 24, 2022 for the City Manager's evaluation.

(d) Concerns from Council

Councilor Roberts asked for a Committee meeting to be scheduled to review the Council Rules. He said he enjoyed attending the League of Oregon Cities Conference and the educational classes that he participated in. He thanked people for attending the mural unveiling at Art Walk and informed Chief Groth that he has more dog food that was donated for the dog kennel.

Councilor Ervin asked for information relating to the Housing Needs Analysis and the number of units that are coming in. He said the City seems to be on track for multifamily units and he wants Council to evaluate the MUPTE and see what can be done to address the deficit of single family homes. He requested an update on the Taylor Street sidewalk project and announced a Skate Park event on October 22, 2022 from 11:00 am to 3:00 pm at Bohemia Park.

Councilor Savage said she enjoyed attending the League of Oregon Cities Conference in Bend. She was able to participate in tours, gather information and network with fellow Councilors, Mayors and City Managers. She encouraged Johanna Zee to move forward with her ideas to help the homeless and made a suggestion to change the Council Rules. Councilor Savage expressed her concerns about the tragic accident that happened on Friday and expressed thoughts and prayers for the young man and his family.

Councilor Roberts said that he also would like to encourage Community Strong to jump in with their ideas to help the homeless.

Councilor Fleck said he agrees with addressing the MUPTE at some point, but that it is too early to make changes. He said he would also like to address Council Rules and he reminded Councilors that texting during meetings is not allowed.

Councilor Solesbee addressed Councilor Fleck by saying she was not texting. She said she was pulling up information on the Halloween Hootinany to share with Council, she does not appreciate the accusation and she never uses her phone when she is in a meeting. Councilor Solesbee continued by sharing information about having tent space at the Halloween Hootinany and expressed her sorrow for the young man involved in the tragedy on Friday. She added that she is hopeful that the City will be working on the ordinances for the parks.

Youth Representative reminded Council of the Cottage Grove High School Homecoming Parade next Thursday at approximately 1:30 pm on Main Street. She added that information regarding school sports and performances can be found on the school website for those interested in attending.

Mayor Gowing said that he also enjoyed the League of Oregon Cities Conference and it was good to see our Councilors meeting others and engaging in conversation. He added that there were good workshops and trainings.

BUSINESS FROM THE CITY MANAGER

(a) Report from City Manager

City Manager Richard Meyers reported that there is one YAC member that is interested in attending the NLC Conference in Kansas City and asked Council if they still support them attending.

Mayor Gowing said it is a good opportunity.

City Manager read a statement to Council regarding the resignations of the Police Chief and Captain.

City Manager said that the League of Oregon Cities Conference had some great training opportunities and it was good to see leaders from around the State.

City Manager provided Council an update on the outreach for the Homeless Shelter. He added that there are also churches and organizations that have been volunteering and providing items such as curtains, picnic tables, garden boxes and some are interested in providing weekly meals.

City Manager said the Oregon Golf Association has selected Roger Vandehey as the Oregon Golf Course Superintendent of the Year. He said the award will be presented on October 17th at the Tualatin Valley Golf Club and a local celebration will take place later this month at the Middlefield Golf Course.

BUSINESS FROM CITY ATTORNEY

- (a) Report from City Attorney

None

ADJOURNMENT

There being no further business, Mayor Gowing adjourned the regular meeting of the City Council at 8:01 pm.

The next regular City Council Meeting will be held October 24, 2022 at 7:00 pm in the Council Chambers at City Hall.

Mindy Roberts, City Recorder

Jeffrey D. Gowing, Mayor