MEMORANDUM

TO:

Mayor and City Council

FROM:

Faye Stewart, Public Works & Development Director

SUBJECT:

PLANNING COMMISSION APPOINTMENTS

DATE:

January 4, 2023

Background

Council appointed a subcommittee to conduct interviews of candidates for the Planning Commission vacancies created by term expirations on 12/31/2022. The subcommittee was appointed at the November 14, 2022 City Council Meeting. Councilor Roberts (Chair) and Councilors Ervin and Fleck volunteered and were selected by Council to staff the interview subcommittee.

There are two vacancies on the Planning Commission. Staff advertised the vacancies via the Cottage Grove Sentinel and on the City's website.

Three applications were received and interviews were scheduled with Stephen Thoemmes, Jeff Gowing, and Tom Monroe. (Applications attached.)

The subcommittee will announce their recommendations for appointment at the City Council Meeting on January 9, 2023.

Recommendation

That the City Council consider the recommendation of the interview subcommittee for the appointment of two Planning Commissioners to three year terms beginning January 9, 2023 and ending December 31, 2025.

Cost

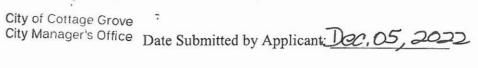
None

Richard Meyers, City Manager

Faye Stewart, Public Works &

Development Director

DEC 5 2022





400 E. Main Street Cottage Grove, Oregon

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Home	e Phone	No.541-9	142-2	936		Cell	Phone No	o.: <u>541-</u> 0	212	3365
strict!	ly regulat rements,	te the comp specific que	osition of a	membership	on the qualific	Plannin ations r	g Commis	ssion. Beca	use of	and local laws these er all questions
	Cottag	ge Grove M	unicipal C	ode states:						
 2.24.020 Membership: The commission shall consist of seven voting members appointed by the City Council and such nonvoting advisory members as may be designated by the City Council to provide technical advice to the voting members. Members shall not be officials of the city nor employees of the city. Up to two members may reside outside the city limits, but at least five shall reside within the city. A. The voting members of the commission living outside the city limits shall reside within a six-mile radius of the city limits or have/own a business or property within the city limits at the time or appointment and maintain that residence/business subject to further conditions as herein established. B. No more than two voting members of the commission may engage principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that engages principally in the buying, selling or developing of real estate for profit. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. 										
Quest	ionnaire	:								
1.	Do you	work for t	he City of	Cottage Gro	ove?		□ Yes	×	No	
2.	Do you	reside with	nin the City	y of Cottage	e Grove?		⊠ Yes		No	
		, do you res Yes	ide within	a six-mile 1 Io	radius of	the city	limits?			
3.	Do you	have or ow	n a busine	ss or real p	roperty v	vithin th	ne city lim	its? > I	00	
	If "yes"	, please pro	ovide the a	ddress of bu	isiness o	r real p	roperty lo	cation:		

	4.	Are you involved in the buying, selling or developing of real estate for profit as an individual, member of a partnership, or as an officer or employee of any cooperation that engages in the	
		buying, selling or developing of real estate for profit? ☐ Yes 🂢 No	
	5.	Please list your current employer(s), business(es), corporation or partnership's name, and their address(es), contact name(s) and telephone number(s):	
		NONE	
		<u>s</u>	
	-		
5mo)	6. _plv	Please list any previous and current volunteer experience: ANNING COMMISSION, COHAGE GROVE CHY COUNCIL (2 TER	zms)
O me y	Mx	Ayor of Collage Grove (2 terms)	
	V.	P. Bohemin FOUNDATION	
	5.	. 0	
	7. fo	What do you think the Planning Commission does? Clows guide lines and City and State Caus	
	FOR	building AND CONSTRUSTION PROJECT AND	
	Sea	up Recommendations on each project To	
	the	o City Council.	
	8.	Do you have any standing conflicts with regularly scheduled Planning Commission meetings? (Please note: Regular public meetings/hearings are held on the second and third Wednesday of each month at 7:30pm.)	
		□ Yes 💆 No	
		ntarily submit this application for the City of Cottage Grove Planning Commission and verify that formation contained on this application is correct.	
X	Signatu	mas Auror Jac 05, 2022 Date	

Note: This application will remain in effect for six months from the date submitted. If you wish to be considered for appointment beyond that time, you must renew your application.



Applicant:

Date Submitted by Applicant:

NOV 1 4 2022

City of Cottage Grove City Manager's Office

400 E. Main Street Cottage Grove, Oregon

Planning Commission Application

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	g Address (if different): _	E .1 :		,			
	Address: \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	C C 7 C 13 C 1	0,100				
Home	Phone No.: <u>541-510</u>	5992	Wo	rk Phone No.	:		
strictly require	you for your interest in se regulate the composition ments, specific questions complete applications will	of membership or regarding your q	on the Plann qualifications	ing Commiss must be ask	ion. Becaus	e of the	se
	Cottage Grove Municipa	el Code states:					
	2.24.020 Membership: The commission shall common advisory members advice to the voting members may A. The voting members ix-mile radius of at the time or appropriate the conditions as her	bers as may be d bers. Members s reside outside th pers of the comm f the city limits o pointment and m	lesignated by hall not be of e city limits, ission living or have/own	the City Cou officials of the but at least f outside the c a business or	uncil to prove e city nor en five shall res tity limits sh property w	vide tech nployees side with all resid ithin the	hnical s of the city. hin the city. le within a c city limits
	B. No more than two buying, selling or any partnership, the buying, selling shall be engaged	r developing of r or officers or em g or developing	eal estate for aployees of a of real estat	r profit as ind my corporation of for profit. N	dividuals, or on that engo lo more that	r be men ages prin n two m	nbers of ncipally in embers
Questic	B. No more than two buying, selling or any partnership, the buying, selling	r developing of r or officers or em g or developing	eal estate for aployees of a of real estat	r profit as ind my corporation of for profit. N	dividuals, or on that engo lo more that	r be men ages prin n two m	nbers of ncipally in embers
	B. No more than two buying, selling or any partnership, the buying, selling shall be engaged	r developing of r or officers or em g or developing in the same kind	eal estate fo aployees of a of real estat l of occupati	r profit as ind my corporation of for profit. N	dividuals, or on that engo lo more that	r be men ages prin n two m ofession	nbers of ncipally in embers
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	B. No more than two buying, selling of any partnership, the buying, selling shall be engaged onnaire: Do you work for the City Do you reside within the off "no", do you reside with	r developing of ror officers or emore officers or emore of the same kind of Cottage Grow City of Cottage (hin a six-mile rad) No	eal estate for ployees of a of real estate of occupation of occupation of the couparty within perty within	r profit as incomy corporation of the city limits?	dividuals, or on that engo lo more that trade or pr	r be men nges prin n two m ofession	nbers of ncipally in embers

4.	4. Are you involved in the buying, selling or developing of real estate for profit as an individu member of a partnership, or as an officer or employee of any cooperation that engages in the			
	buying, selling or developing of real estate for profit?			
5.	Please list your current employer(s), business(es), corporation or partnership's name, and their address(es), contact name(s) and telephone number(s):			
6.	Please list any previous and current volunteer experience:			
	City Council 2009-2016			
	City Council 2009-2016 Mayor 2017-2022			

7.	What do you think the Planning Commission does?			
	Alsouss & approve land use with in			
	the city limits			
8.	Do you have any standing conflicts with regularly scheduled Planning Commission meetings? (Please note: Regular public meetings/hearings are held on the second and third Wednesday of each month at 7:30pm.)			
	□ Yes □No			
	intarily submit this application for the City of Cottage Grove Planning Commission and verify that iformation contained on this application is correct.			
Ciono	9/1-14-22 Posts			
Signa	nuic V V			

Note: This application will remain in effect for six months from the date submitted. If you wish to be considered for appointment beyond that time, you must renew your application.



Date Submitted by Applicant: 12-9-2-

400 E. Main Street Cottage Grove, Oregon

Planning Commission Application

Applicant:						
Name: Stephen Thornwas						
Resid	Residence Address: 1242 W. Main St, CB97424					
Mail	Mailing Address (if different):					
Emai	il Address: <u>alpinelake I a smailicom</u>					
Hom	Home Phone No.: 541-942-6185 Work Phone No.:					
strict!	Thank you for your interest in serving on the Cottage Grove Planning Commission. State and local laws strictly regulate the composition of membership on the Planning Commission. Because of these requirements, specific questions regarding your qualifications must be asked. Please answer all questions. Any incomplete applications will not be considered for appointment. Cottage Grove Municipal Code states:					
 2.24.020 Membership: The commission shall consist of seven voting members appointed by the City Council and such nonvoting advisory members as may be designated by the City Council to provide technical advice to the voting members. Members shall not be officials of the city nor employees of the city. Up to two members may reside outside the city limits, but at least five shall reside within the city. A. The voting members of the commission living outside the city limits shall reside within a six-mile radius of the city limits or have/own a business or property within the city limits at the time or appointment and maintain that residence/business subject to further conditions as herein established. B. No more than two voting members of the commission may engage principally in the buying, selling or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that engages principally in the buying, selling or developing of real estate for profit. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. 						
Quest	ionnaire:					
1.	Do you work for the City of Cottage Grove?	□ Yes	No			
2.	Do you reside within the City of Cottage Grove?	Ø Yes	□ No			
	If "no", do you reside within a six-mile radius of the	city limits?				
3.	Do you have or own a business or real property with	in the city limits?	yes			
	If "yes", please provide the address of business or re	al property location	on: Residence 1242 WIMZIN ST			

4.	Are you involved in the buying, selling or developing member of a partnership, or as an officer or employee	the state of the s	
	buying, selling or developing of real estate for profit?	□ Ye	s 50No
5.	Please list your current employer(s), business(es), coraddress(es), contact name(s) and telephone number(s)	7577	rship's name, and their
	Letired		
6. W	Please list any previous and current volunteer experient thin Cottage Grove, Humane Sc	nce:	Hoge Grove
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	e Chref, Chloride Volunteer Fr		
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7.	What do you think the Planning Commission does?		
Wo	Marys with the City Council	and the	public
reg	arding proposed and exist	ng proje	cts involving
122	I use and developmen	ts.	
8.	Do you have any standing conflicts with regularly sche (Please note: Regular public meetings/hearings are held each month at 7:30pm.) Yes	duled Planning C	ommission meetings?
	tarily submit this application for the City of Cottage Gromation contained on this application is correct.	ve Planning Com	mission and verify that
AT	ty L There	12-9-23	2
Signatur	re/	Date	

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