

MEMORANDUM

TO: Mayor and City Council
FROM: Richard Meyers, City Manager
SUBJECT: VACANT CITY COUNCILOR AT LARGE POSITION
DATE: January 4, 2023

Background

At the previous meeting, Councilor Kenneth Michael Roberts announced he would be stepping down at the end of this meeting. His resignation will create a vacancy in a City Councilor At Large position and the City Council must take action to fill the vacant position. Regarding filling vacancies on the City Council, Section 32 of the Charter states:

Section 32. Filling Vacancies

A mayor or councilor vacancy will be filled by appointment by a majority of the remaining Council members. The appointee must be a resident of the same ward as the predecessor in office, unless the predecessor was a Councilor At Large. The appointee's term of office runs from appointment until the next general election, at which time a candidate will be elected to serve the remaining term. If a disability prevents a Council member from attending Council meetings or a member is absent from the City, a majority of the Council may appoint a councilor pro tem.


Councilor Roberts' At Large position's term of office expires December 31, 2024. The appointment to fill the position would be for the remaining term of the position. The City Council may chose the procedure for filling the vacancy. Staff desires to know the direction the City Council wishes to take to fill the position and set timelines to fill the position.

Recommendation

That the City Council determine the approach to take to fill the vacant At Large position.

Cost

Cost would depend on recruitment method.



Richard Meyers, City Manager