

## MEMORANDUM

TO: Mayor and City Council

FROM: Faye Stewart, Public Works & Development Director

SUBJECT: RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE

DATE: January 18, 2023

### Background

The City Council has established a Comprehensive Fee Schedule which was created to include a listing of the fees for various goods or services provided by the City. This resolution amends three sections in the Comprehensive Fee Schedule.

Section I Government was amended to add credit card use fees and increase the returned check for non-sufficient funds fee from \$25.00 to \$35.00 to reflect the increase bank fee.

Section III Utilities was amended to increase charges for new ¾" water meter from \$275 to \$350 and 1" water meter from \$325 to \$400 reflecting the actual cost of the meters including antennas.

Section XI Community Center, Armory, Special Event and Park Fees and Policies changing references to keys, to access devices. The City has installed access control systems in the Community Center and the Armory. The new systems use access cards or fobs to enter the Armory or use the Shephard Room, Refreshment Hall, or Kitchen in the Community Center. Included in the deposit collected to use the Armory or rooms in the Community Center is an access device fee for lost keys, cards, or fobs. The new language replaces keys with access devices to cover the new access cards and fobs.


For your information the System Development Charges were adjusted January 1, 2023 pursuant to Section 5.16.040 of the Municipal Code. The changes in the SDCs are noted for your information and codification purposes. The fee increases are based on the construction cost index figures published in the Engineering News Record magazine for twenty cities. The ENR Construction Cost Index rose 5.6% from December 2021 to December 2022. The Resolution increases the SDC fees by 5.6% to reflect the increase in construction costs.

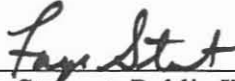
### Recommendation

That the City Council adopt the Resolution amending the Comprehensive Fee Schedule.

Cost

No cost.

  
Richard Meyers, City Manager

  
Faye Stewart, Public Works &  
Development Director

RESOLUTION \_\_\_\_\_

A RESOLUTION AMENDING THE FEE SCHEDULE  
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, it is deemed reasonable to amend said Comprehensive Fee Schedule periodically to reflect the costs of providing services; and

WHEREAS, the City Council has provided an opportunity for public comment on the proposed increase, as required by ORS 294.160.

**NOW, THEREFORE, BE IT RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, I. GOVERNMENT be amended in its entirety as follows.

**I. GOVERNMENT**

Ordinance	Title	Amending Resolution
	Library	
	Library cards for patrons of the library who reside outside the city limits:	2032 1/25/21
	Annual family library card	\$60.00
	Senior citizen card (age 62 and over)	\$40.00
	Computer use without library card (hourly)	\$1.00/hour
	Copying (per page)	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Computer printing	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Late fees (Maximum late fee--\$4.00)	
	Books and materials (except videos)	\$0.20/day

Videos	\$0.50/day
Inter-library loans	Actual cost of return postage
Lost or damaged materials	Replacement cost

Finance/Administration

2032

Research--current hourly billing rate (min. 1/2 hour) 1/25/21

Competitive Franchise Agreement

Application Rule (CFAR) Fee \$1,000.00

Computer Aided Drafting (CAD)--current hourly billing rate (min. 1/2 hour)

907	Lien Search--	\$15.00
	Returned check for nonsufficient funds	<del>\$25.00</del> <u>\$35.00</u>
927	Parking Permits--	\$7.00/month
	10% discount on a purchase of three or more permits	
	Electric Vehicle Charging Fee	\$1.25 per hour
	Document Copies	
	Up to 8 1/2" by 14"	
	Black	\$0.25 per page
	Color	\$1.00 per page
	11" by 17"	
	Black	\$0.50 per page
	Color	\$2.00 per page
	17" by 24"	
	Black	\$1.50 per page
	Color	\$3.50 per page
	Larger than 17" by 24"	
	Black	\$0.50 per sq. ft.
	Color	\$2.00 per page
	FAX send public documents	\$0.75 per page
	FAX send and receive nonpublic document	\$0.75 per page
	Computer CDs	\$10.00 each
	Audio tapes	\$6.00 each

VHS/DVD	\$12.00 each
Municipal code book	\$150.00
<u>Municipal code book supplements</u>	<u>\$0.25 per page</u>

Credit Card Usage Fees, except for utility payments.

<u>Payment between \$5 - \$50</u>	<u>\$2.00</u>
<u>Payment between \$50 - \$100</u>	<u>\$3.00</u>
<u>Payment between \$101 - \$200</u>	<u>\$4.00</u>
<u>Payment between \$201 - \$300</u>	<u>\$5.00</u>
<u>Payment between \$301 - \$400</u>	<u>\$8.00</u>
<u>Payment between \$401 - \$500</u>	<u>\$15.00</u>
<u>Payment \$501+</u>	<u>Actual charge @ 3%</u>

Police Department		2032
Fingerprinting	\$15.00	1/25/21
Police Reports--per printed document	\$10.00	
Computer Aided Dispatch (CAD) Report or Log Note	\$10.00	
Arrest Sheet/Citations Prior to Adjudication	\$10.00	
Address Contacts	\$10.00	
Evidence Photos on Compact Disc	\$10.00	
9-1-1 Calls--Copies on Compact Disc	\$40.00	
False Alarm Response--		
\$25.00 for the fourth in a 12-month period		
\$50.00 for each one thereafter in the same period		

Municipal Court		2032
Credit Card Usage Fees		1/25/21
Fine between \$5 - \$50	\$2.00	
Fine between \$51 - \$100	\$3.00	
Fine between \$101 - \$200	\$4.00	
Fine between \$201 - \$300	\$5.00	

Fine between \$301 - \$400	\$8.00
Fine between \$401 - \$500	\$15.00
Fine \$501+	Actual charge @ 3%
Insufficient Funds Fee	<del>\$25.00</del> <u>\$35.00</u>
Suspension Fee	\$15.00
Warrant Fee	\$50.00
Collections Fee	25% of each docket item, not to exceed a maximum of \$250.00
Jury Fee	\$150.00 if trial is not canceled in accordance with court rules
Payment Agreement Fee	\$10.00 each time established and/or reestablished
Extended Payment Fee	\$20.00 (ORS <a href="#">137.118</a> (2) Suspended unless failure to pay violations)
Extended Diversion Fee	\$50.00
Extended Probation Fee	\$50.00
Probation Violation Fee	\$25.00 each show cause judgment
Expungement Fee	\$265.00
Docket/Citation Re-Open Fee	\$20.00
Appeal Fee	\$20.00 plus copy fee per page

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, II Local Improvements be amended in its entirety as follows.

## II. LOCAL IMPROVEMENTS

1591 and 2514	Street Alteration	
Sec. 4 (12.04.040)	(1) Curb cut permit: \$55.00 Sidewalk permit: \$55.00	2060 1/24/22
2748 Sec. 3 (15.16.050 Exh. A)	Systems Development Charges  (1a) Wastewater: <del>\$62.27</del> <u>\$65.76</u> /sewer fixture unit (1b) Wastewater by meter size	1/1/23 <sup>2</sup> *

Meter Size	Flow Factor	SDC Fee	1/1/232
2"	8	<del>\$12,291.50</del> <u>12,979.82</u>	
3"	16	<del>\$24,583.01</del> <u>25,959.66</u>	
4"	25	<del>\$38,410.55</del> <u>40,561.54</u>	
6"	50	<del>\$76,821.09</del> <u>81,123.07</u>	
8"	80	<del>\$122,913.96</del> <u>129,797.14</u>	
10"	125	<del>\$192,052.73</del> <u>202,807.68</u>	

(2a) Water: ~~\$308.61~~325.89/water fixture unit

(2b) Water by meter size

Meter Size	Flow Factor	SDC Fee	1/1/232
2"	8	<del>\$75,150.88</del> <u>79,359.33</u>	
3"	16	<del>\$150,300.69</del> <u>158,717.53</u>	
4"	25	<del>\$234,844.89</del> <u>247,996.20</u>	
6"	50	<del>\$469,689.78</del> <u>495,992.41</u>	
8"	80	<del>\$751,504.51</del> <u>793,588.76</u>	
10"	125	<del>\$1,174,224.46</del> <u>1,239,981.03</u>	

(3) Transportation: ~~\$2,165.66~~2,286.94/p.m. peak hour trip  
See pages 5 and 6 of Appendix I-E of Chapter [15.16](#) for trip generation tables

(4) Parks:

~~\$2,476.30~~2,614.97/single-family dwelling unit (SFDU)

~~\$1,789.38~~1,889.59/multifamily dwelling unit (MFDU)

~~\$1,278.42~~1,350.01/manufactured housing unit (MFHU)

(5) Drainage:

Single-family--~~\$904.48~~955.13/ESU

All other--~~\$904.48~~955.13/ESU

ESU = equivalent service unit

1 ESU equals 1 single-family dwelling unit or 2,650 square feet of impervious area for all other development.

\*Code reviser's note: Effective January 1, 2023~~2~~, rates have been updated pursuant to annual adjustment established by Section [15.16.040](#).

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, III UTILITIES be amended in its entirety as follows.

### III. UTILITIES

#### 3004 A. Water System

(13.04.020) Residential Monthly Rates--Inside City Limits: 2076  
6/27/22

Water Meter Size	Fixed Rate*	Volume Rate 1-- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$17.98	\$1.42	\$1.75	\$2.05
1"	36.89	1.42	1.75	2.05
1-1/2"	68.45	1.42	1.75	2.05
2"	106.29	1.42	1.75	2.05
3"	207.20	1.42	1.75	2.05
4"	320.75	1.42	1.75	2.05
6"	636.16	1.42	1.75	2.05
8"	1,014.63	1.42	1.75	2.05

#### Residential Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Volume Rate 1-- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$26.97	\$2.13	\$2.63	\$3.08
1"	55.34	2.13	2.63	3.08
1-1/2"	102.68	2.13	2.63	3.08



2"	159.44	2.13	2.63	3.08
3"	310.80	2.13	2.63	3.08
4"	481.13	2.13	2.63	3.08
6"	954.24	2.13	2.63	3.08
8"	1,521.95	2.13	2.63	3.08

Commercial Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$30.33	\$1.77
1"	64.03	1.77
1-1/2"	120.29	1.77
2"	187.74	1.77
3"	367.65	1.77
4"	570.05	1.77
6"	1,132.28	1.77
8"	1,806.92	1.77

Commercial Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$45.50	\$2.65
1"	96.05	2.65
1-1/2"	180.44	2.65
2"	281.61	2.65
3"	551.48	2.65
4"	855.08	2.65
6"	1,698.42	2.65
8"	2,710.38	2.65

Industrial Monthly Rates--Inside City Limits:

Water	<u>Fixed Rate*</u>	<u>Commodity**</u>
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Meter Size

5/8" x 3/4"	\$23.65	\$1.77
1"	43.98	1.77
1-1/2"	77.89	1.77
2"	118.55	1.77
3"	226.98	1.77
4"	348.99	1.77
6"	687.89	1.77
8"	1,094.56	1.77

Industrial Monthly Rates--Outside City Limits:

Water

Meter Size	<u>Fixed Rate</u> *	<u>Commodity</u> **
5/8" x 3/4"	\$35.47	\$2.65
1"	65.97	2.65
1-1/2"	116.84	2.65
2"	177.83	2.65
3"	340.47	2.65
4"	523.49	2.65
6"	1,031.84	2.65
8"	1,641.84	2.65

Irrigation Monthly Rates--Inside City Limits:

Water

Meter Size	<u>Fixed Rate</u> *	<u>Commodity</u> **
5/8" x 3/4"	\$26.49	\$2.99
1"	60.68	2.99
1-1/2"	117.64	2.99
2"	186.03	2.99
3"	368.35	2.99
4"	573.51	2.99
6"	1,143.30	2.99
8"	1,827.05	2.99

Irrigation Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$39.74	\$4.49
1"	91.02	4.49
1-1/2"	176.46	4.49
2"	279.05	4.49
3"	552.53	4.49
4"	860.27	4.49
6"	1,714.95	4.49
8"	2,740.58	4.49

\* Fixed rate shall be prorated to the number of days of service in that particular month.

\*\* For each 1,000 gallons or fraction thereof.

(13.04.020) Special Monthly Rates: 2076  
6/27/22

Assisted Rates	Water Meter Size	Fixed Rate*	Volume Rate 1- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
Inside City Limits	5/8" x 3/4"	\$7.39	\$1.42	\$1.75	\$2.05
Outside City Limits	5/8" x 3/4"	\$11.09	\$2.13	\$2.63	\$3.08

\* Fixed rate shall be prorated to the number of days of service in that particular month.

\*\* For each 1,000 gallons or fraction thereof.

(13.04.020) Miscellaneous Water Fees: 2076  
6/27/22

Water meter sizing: \$27.00

Meter Downsizing Fees:

1" to 3/4" \$115.63

1-1/2" to 3/4" \$260.24

2" to 3/4" \$263.66

1-1/2" to 1" \$308.48

2" to 1" \$311.90

2" to 1-1/2" \$554.52

Downsizing not listed above will be performed on a time and materials basis.

(13.04.070)	Delinquent bill turn on fee: \$35.00	2076
(13.04.040)	Turn on fee: \$35.00 (Nonrefundable)	6/27/22
(13.04.070)	Tampering with locks: \$100.00 plus costs, if any	2076 6/27/22
(13.04.080)	After-hour turn on fee: \$75.00	2076 6/27/22
(13.04.110)	Testing meters: \$50.00 minimum	2076 6/27/22
(13.04.030)	Connection fees--domestic:	2076 6/27/22

- (1) a. Water main tapped and service line has been extended with proper fitting to the meter box:

Meter Size	Fee
3/4"	<del>\$275.00</del> <u>375.00</u>
1"	<del>\$325.00</del> <u>475.00</u>
Over 1"	Actual Costs

- (2) b. Main needs to be tapped and service line extended to private property:

Meter Size	Fee
3/4"	<del>\$1,200.00</del> <u>1,300.00</u>
1"	<del>\$1,400.00</del> <u>1,550.00</u>
Over 1"	Actual Costs

- c. Connection Fees--Outside City Limits:  
1.5 x fees in subsections (a) and (b) above.

(13.04.230) Fire Protection--Connection Fee: 2076  
6/27/22

All actual costs + 10% restocking fee for all parts used.

(13.04.220) Fees for Temporary Water Service from Fire Hydrants: 2076  
6/27/22

Bulk water sale (nonrefundable)  
per fill up \$30.00

Nonrefundable service  
installation fee \$81.00

Refundable deposit \$150.00

Base rate for 3"  
water meter (per week) \$91.91

Base rate for 3"  
water meter (per month) \$367.65

Consumption fee (inside  
city limits) \$1.77/1,000 gallons

Consumption fee (outside  
city limits) \$2.65/1,000 gallons

(13.04.040) Cash Deposit for Water and Water/Wastewater Service: 2076  
\$150.00 6/27/22

All actual costs + 10% restocking fee for all parts used.

2548 B. Wastewater System

Sec. 6 Monthly Rates 2076  
(13.08.060) 6/27/22

Residential

1. Inside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$11.38	\$5.85

\* Fixed rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly water consumption during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2076  
6/27/22

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

### Commercial

#### 1. Inside City Limits:

2076

6/27/22

a. The billing cycle is based on established current metered water consumption.

Monthly Base

Charges per

Account\*

Volume Rate per 1,000 Gallons\*\*

\$11.38

\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

Industrial

1. Inside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$11.38	\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.



\*\* For each 1,000 gallons or fraction thereof.

Schools

1. Inside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons</u> **
\$11.38	\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:
- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
  - (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons</u> **
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May to mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

Sewer Only Accounts

2076

6/27/22

Inside City Limits residential sewer only

- a. Flat rate of \$46.45/month\*.

Outside City Limits residential sewer only

- a. Flat rate of \$69.69/month\*.

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Special Monthly Rates:

Assisted Rates	Monthly Base Charges per Account*	Volume Rate per 1,000 <u>Gallons</u> **
Inside City Limits	\$4.68	\$5.85
Outside City Limits	\$7.02	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

Assisted Rate--Inside City Limits residential sewer only

- a. Flat rate of \$22.22/month\*.

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Miscellaneous Wastewater Fees: 2076  
6/27/22

(13.08.090) Sewer only service connection: \$22.00  
Grease/oil intercept: \$71.00  
Clean-outs: \$27.00

(13.08.090) Inspection Fee: \$55.00

(13.08.140) Sewer Dump Charge:  
Tank Capacity  
100 gallons or less (RV type):  
\$5.00/load

C. Storm Drainage System 2076  
6/27/22

Monthly Rates--All Water and/or Sewer Customers will be charged on an equivalent service unit basis. One equivalent service unit (ESU) is equal to one single-family customer or 2,650 sq. ft. of impervious surface area for other customers.

Residential

Monthly rate per ESU: \$4.94/month\*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$4.94/month\*

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2076  
6/27/22

D. System Improvement or Debt Service Fees

Water System:

System Improvement or Debt Retirement  
Monthly Rates

(1) Monthly Rates--Inside City Limits:

Water Meter Size	<u>Monthly Rate</u> *
5/8" x 3/4"	\$25.70
1"	64.28
1-1/2"	128.52
2"	205.66
3"	411.30
4"	642.66
6"	1,285.34
8"	2,056.53

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(2) Monthly Rates--Outside City Limits:

Water Meter Size	<u>Monthly Rate</u> *
5/8" x 3/4"	\$38.55
1"	96.42
1-1/2"	192.78
2"	308.49
3"	616.95
4"	963.99
6"	1,928.01
8"	3,084.80

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2617

Sec. 7 Wastewater System: 2076  
(13.08.060) System Improvement or Debt Retirement Monthly Rates 6/27/22

(1) Monthly Rates--Inside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$26.75
5/8" x 3/4"	26.75
1"	66.89
1-1/2"	133.78
2"	214.07
3"	428.08
4"	668.89
6"	1,320.89
8"	2,139.17

(2) Monthly Rates--Outside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$40.12
5/8" x 3/4"	40.12
1"	100.33
1-1/2"	200.68
2"	321.10
3"	642.19
4"	1,003.33
6"	1,981.35
8"	3,208.76

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(13.08.060) Storm Drainage System: 2076

6/27/22

System Improvement or Debt Retirement Monthly Rates

Residential

Monthly rate per ESU: \$7.53/month\*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$7.53/month\*

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2662  
(13.12.010)

E. Miscellaneous Utility Fees

2076  
6/27/22

Formation of zone of benefit: \$251.00

Zone of benefit assessment: \$196.00

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, XI Local Improvements be amended in its entirety as follows.

**XI. COMMUNITY CENTER, ARMORY,  
SPECIAL EVENT AND PARK FEES AND POLICIES**

Groups

- A** City government, official governmental public meeting and city sponsored/co-sponsored events.
- B** Regularly scheduled meetings of local non-profits, civic groups and clubs, youth and senior organizations.
- C** Special Events. Examples: Weddings, birthday parties, religious organization gatherings (not regular services), non-commercial social gatherings such as auctions and banquets.
- D** Local commercial usage.
- E** Non-local commercial usage.

Proof of non-profit status required. Must be recognized by the state.

## Community Center Fees

The purpose of fees charged by the city for use of the facility is to help offset the costs of operations. Fees cover only a small portion of the operation and upkeep of the community center. Category B groups may apply for a partial or complete waiver of fees if payment would cause undue hardship on the sponsoring organization or make it impossible for the group to use the facility. Decisions on granting waivers will be made by the city manager or the community coordinator. Groups receiving waivers may be asked to perform volunteer service at the community center to qualify for a waiver. All rooms must be scheduled for use with the community coordinator and are subject to availability.

Facility/Room	A	B**	C	D	E
Large Meeting Rooms (Shepard/Activity/Reception Hall)	\$0	\$25 per use	\$25/hr	\$35/hr	\$40/hr
Small Meeting Room	\$0	\$5 per use	\$10/hr	\$25/hr	\$30/hr
Kitchen	\$0	\$5 per use	\$20 per use	\$30 per use	\$35 per use

\*\* The above apply to category B groups using the facility 12 times a year or less. Kitchen fees are not included in the refund policy.

Fees for frequent use (more than 12 per year) by category B groups.

Annual fees are required for category B groups that use the facility more than 12 times per year. The per-use fees do not apply to category B users paying annual fees. Annual fees are based on usage and are due before the initial use of the year. Annual fees will not be refunded.

### Annual Fee Schedule for Frequent Category B Users:

13-26 uses	\$200
27-52 uses	\$300
More than 53 uses	\$350

Annual fees are not required of category B\*\* groups using the building 12 times a year or less.

Fees for local groups holding classes at the community center will be based on the number of participants and space required.

Facility	One-Hour Classes	Multi-Hour Classes
Meeting Rooms	\$1.50/person/class	\$5/person/class

Fees are for typical hours of operation. Additional fees may be charged if staff is required to clean up after an event. Outstanding custodial fees must be paid before a group can schedule the building.

A \$50.00 cleaning-deposit is required of all users of the building for each use. The deposit is due five days in advance of the event. Deposit will be refunded 48 hours after usage if all conditions and requirements are met. Users are responsible for maintaining the rooms they have rented. Custodial, lost access devices and repair fees will be charged to users that lose/fail to return access devices, damage rooms or equipment, or do not cleanup. Groups may pay a one-time/refundable deposit of \$50.00 covering all events at the beginning of each year. However, any lost access device, custodial, or repair fee charged during the year must be paid prior to the next use.

Groups serving alcohol must meet all OLCC regulations and are required to submit a \$200.00 refundable deposit. Refunds are determined under the same circumstances as cleaning deposits.

#### Fees for Armory

	A	B	C	D	E
<u>Key/Cleaning</u> Deposit	\$0	\$150	\$150	\$250	\$300
6' Round Tables	\$0	\$5/Each	\$5/Each	\$5/Each	\$5/Each
Chair Covers	\$0	\$0.50/Each	\$0.50/Each	\$0.50/Each	\$0.50/Each
Alcohol Surcharge	\$0	\$50	\$100	\$100	\$150

#### Armory Room Rental Rates

	A	B	C	D	E
Drill Hall (Hourly)	\$0	\$25	\$30	\$40	\$45
1/2 Day (4 Hrs.)	\$0	\$90	\$100	\$120	\$150
Full Day	\$0	\$200	\$250	\$300	\$350

#### Individual Meeting Rooms\*\*

(Hourly)	\$0	\$20	\$25	\$30	\$40
1/2 Day (4 Hrs.)	\$0	\$40	\$45	\$80	\$100
Full Day	\$0	\$70	\$100	\$125	\$175
Catering Prep Room	\$0	\$50 per use	\$50 per use	\$50 per use	\$50 per use

\*\*--Company Room/Battalion Room/Captains Office

Complete Main Floor: Drill Hall, Company Room and Battalion are charged at Drill Hall and one meeting room rate added together.



A key/cleaning deposit is required of all users of the Armory for each use. The deposit must be paid before accesskeys will be issued. The deposit will be refunded if all conditions and requirements are met. Users are responsible for maintaining the rooms they have rented. Custodial, access device lost key and repair fees will be charged to users that lose/fail to return access devicekeys, damage rooms or equipment, or do not clean up.

For canopy rental a deposit is required of which a portion is refunded when the canopies are returned in good condition.

Special Event

Canopies	A	B	C	D	E
10'x 10'	\$0	\$50 \$25 returned	\$50 \$25 returned	\$75 \$45 returned	\$100 \$45 returned
10'x 20'	\$0	\$50 \$25 returned	\$50 \$25 returned	\$75 \$45 returned	\$100 \$45 returned

Barricades are rented in groups of 12 for Type 1 and groups of two for the larger Type 3. Traffic cones/candlesticks are rented in groups of 10. The same deposit and refund formula for canopies is in force for barricades.

Barricades	A	B	C	D	E
Type 1	\$0	\$5 \$2 returned	\$5 \$2 returned	\$10 \$5 returned	\$12 \$5 returned
Type 3	\$0	\$5 \$2 returned	\$5 \$2 returned	\$20 \$10 returned	\$25 \$10 returned
Traffic Cones	\$0	\$5 \$2 returned	\$5 \$2 returned	\$10 \$5 returned	\$10 \$5 returned
Signs	A	B	C	D	E
Full*	\$0	\$0	\$75 \$25 returned	\$125 \$50 returned	\$175 \$100 returned
Partial**	\$0	\$0	\$10 \$5 returned	\$12 \$5 returned	\$15 \$10 returned

Full\*--Denotes a price for complete set of signs, including stands, needed for traffic control for a closure of Main Street near Highway 99.

Partial\*\*--Denotes a price per individual sign, including stand, needed for traffic control at special event.

Canopies, barricades and signs are intended for use within the Urban Growth Boundary of the city.

Fees for Bohemia Park Equipment

Spider Box (Electrical Distribution Box with 50' Cord). Spider box can only be used for events in Bohemia Park. Renter is responsible for replacement of spider box or cord if lost or damaged.

A	B	C	D	E
\$0	\$15/day	\$20/day	\$40/day	\$40/day

**BE IT FURTHER RESOLVED**, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 23<sup>rd</sup> DAY OF JANUARY, 2023.

\_\_\_\_\_  
Candace Solesbee, Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Richard Meyers, City Manager

Dated: \_\_\_\_\_

RESOLUTION \_\_\_\_\_

A RESOLUTION AMENDING THE FEE SCHEDULE  
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, it is deemed reasonable to amend said Comprehensive Fee Schedule periodically to reflect the costs of providing services; and

WHEREAS, the City Council has provided an opportunity for public comment on the proposed increase, as required by ORS 294.160.

**NOW, THEREFORE, BE IT RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, I. GOVERNMENT be amended in its entirety as follows.

**I. GOVERNMENT**

Ordinance	Title	Amending Resolution
	Library	
	Library cards for patrons of the library who reside outside the city limits:	2032 1/25/21
	Annual family library card	\$60.00
	Senior citizen card (age 62 and over)	\$40.00
	Computer use without library card (hourly)	\$1.00/hour
	Copying (per page)	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Computer printing	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Late fees (Maximum late fee--\$4.00)	
	Books and materials (except videos)	\$0.20/day

Videos	\$0.50/day
Inter-library loans	Actual cost of return postage
Lost or damaged materials	Replacement cost

Finance/Administration 2032

Research--current hourly billing rate (min. 1/2 hour) 1/25/21

Competitive Franchise Agreement  
Application Rule (CFAR) Fee \$1,000.00

Computer Aided Drafting (CAD)--current hourly billing rate (min. 1/2 hour)

907	Lien Search--	\$15.00
	Returned check for nonsufficient funds	\$35.00
927	Parking Permits--	\$7.00/month
	10% discount on a purchase of three or more permits	
	Electric Vehicle Charging Fee	\$1.25 per hour
	Document Copies	
	Up to 8 1/2" by 14"	
	Black	\$0.25 per page
	Color	\$1.00 per page
	11" by 17"	
	Black	\$0.50 per page
	Color	\$2.00 per page
	17" by 24"	
	Black	\$1.50 per page
	Color	\$3.50 per page
	Larger than 17" by 24"	
	Black	\$0.50 per sq. ft.
	Color	\$2.00 per page
	FAX send public documents	\$0.75 per page
	FAX send and receive nonpublic document	\$0.75 per page
	Computer CDs	\$10.00 each
	Audio tapes	\$6.00 each

VHS/DVD	\$12.00 each
Municipal code book	\$150.00
Municipal code book supplements	\$0.25 per page

Credit Card Usage Fees, except for utility payments.

Payment between \$5 - \$50	\$2.00
Payment between \$50 - \$100	\$3.00
Payment between \$101 - \$200	\$4.00
Payment between \$201 - \$300	\$5.00
Payment between \$301 - \$400	\$8.00
Payment between \$401 - \$500	\$15.00
Payment \$501+	Actual charge @ 3%

Police Department

2032

Fingerprinting	\$15.00	1/25/21
Police Reports--per printed document	\$10.00	
Computer Aided Dispatch (CAD) Report or Log Note	\$10.00	
Arrest Sheet/Citations Prior to Adjudication	\$10.00	
Address Contacts	\$10.00	
Evidence Photos on Compact Disc	\$10.00	
9-1-1 Calls--Copies on Compact Disc	\$40.00	
False Alarm Response--		
\$25.00 for the fourth in a 12-month period		
\$50.00 for each one thereafter in the same period		

Municipal Court

2032

Credit Card Usage Fees

1/25/21

Fine between \$5 - \$50	\$2.00
Fine between \$51 - \$100	\$3.00
Fine between \$101 - \$200	\$4.00
Fine between \$201 - \$300	\$5.00

Fine between \$301 - \$400	\$8.00
Fine between \$401 - \$500	\$15.00
Fine \$501+	Actual charge @ 3%
Insufficient Funds Fee	\$35.00
Suspension Fee	\$15.00
Warrant Fee	\$50.00
Collections Fee	25% of each docket item, not to exceed a maximum of \$250.00
Jury Fee	\$150.00 if trial is not canceled in accordance with court rules
Payment Agreement Fee	\$10.00 each time established and/or reestablished
Extended Payment Fee	\$20.00 (ORS <a href="#">137.118(2)</a> Suspended unless failure to pay violations)
Extended Diversion Fee	\$50.00
Extended Probation Fee	\$50.00
Probation Violation Fee	\$25.00 each show cause judgment
Expungement Fee	\$265.00
Docket/Citation Re-Open Fee	\$20.00
Appeal Fee	\$20.00 plus copy fee per page

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, II Local Improvements be amended in its entirety as follows.

## II. LOCAL IMPROVEMENTS

1591 and 2514	Street Alteration	
Sec. 4 (12.04.040)	(1) Curb cut permit: \$55.00 Sidewalk permit: \$55.00	2060 1/24/22
2748 Sec. 3 (15.16.050 Exh. A)	Systems Development Charges  (1a) Wastewater: \$65.76/sewer fixture unit (1b) Wastewater by meter size	  1/1/23*

Meter Size	Flow Factor	SDC Fee	1/1/23
2"	8	\$12,979.82	
3"	16	\$25,959.66	
4"	25	\$40,561.54	
6"	50	\$81,123.07	
8"	80	\$129,797.14	
10"	125	\$202,807.68	

(2a) Water: \$325.89/water fixture unit

(2b) Water by meter size

Meter Size	Flow Factor	SDC Fee	1/1/23
2"	8	\$79,359.33	
3"	16	\$158,717.53	
4"	25	\$247,996.20	
6"	50	\$495,992.41	
8"	80	\$793,588.76	
10"	125	\$1,239,981.03	

(3) Transportation: \$2,286.94/p.m. peak hour trip

See pages 5 and 6 of Appendix I-E of Chapter 15.16 for trip generation tables

(4) Parks:

\$2,614.97/single-family dwelling unit (SFDU)

\$1,889.59/multifamily dwelling unit (MFDU)

\$1,350.01/manufactured housing unit (MFHU)

(5) Drainage:

Single-family--\$955.13/ESU

All other--\$955.13/ESU

ESU = equivalent service unit

1 ESU equals 1 single-family dwelling unit or 2,650 square feet of impervious area for all other development.

\*Code reviser's note: Effective January 1, 2023, rates have been updated pursuant to annual adjustment established by Section [15.16.040](#).

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, III UTILITIES be amended in its entirety as follows.

### III. UTILITIES

#### 3004 A. Water System

(13.04.020) Residential Monthly Rates--Inside City Limits: 2076  
6/27/22

Water Meter Size	Fixed Rate*	Volume Rate 1-- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$17.98	\$1.42	\$1.75	\$2.05
1"	36.89	1.42	1.75	2.05
1-1/2"	68.45	1.42	1.75	2.05
2"	106.29	1.42	1.75	2.05
3"	207.20	1.42	1.75	2.05
4"	320.75	1.42	1.75	2.05
6"	636.16	1.42	1.75	2.05
8"	1,014.63	1.42	1.75	2.05

#### Residential Monthly Rates--Outside City Limits:

Water Meter Size	Fixed Rate*	Volume Rate 1-- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
5/8" x 3/4"	\$26.97	\$2.13	\$2.63	\$3.08
1"	55.34	2.13	2.63	3.08
1-1/2"	102.68	2.13	2.63	3.08



2"	159.44	2.13	2.63	3.08
3"	310.80	2.13	2.63	3.08
4"	481.13	2.13	2.63	3.08
6"	954.24	2.13	2.63	3.08
8"	1,521.95	2.13	2.63	3.08

Commercial Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate</u> *	<u>Commodity</u> **
5/8" x 3/4"	\$30.33	\$1.77
1"	64.03	1.77
1-1/2"	120.29	1.77
2"	187.74	1.77
3"	367.65	1.77
4"	570.05	1.77
6"	1,132.28	1.77
8"	1,806.92	1.77

Commercial Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate</u> *	<u>Commodity</u> **
5/8" x 3/4"	\$45.50	\$2.65
1"	96.05	2.65
1-1/2"	180.44	2.65
2"	281.61	2.65
3"	551.48	2.65
4"	855.08	2.65
6"	1,698.42	2.65
8"	2,710.38	2.65

Industrial Monthly Rates--Inside City Limits:

Water	<u>Fixed Rate</u> *	<u>Commodity</u> **
-------	---------------------	---------------------

Meter Size		
5/8" x 3/4"	\$23.65	\$1.77
1"	43.98	1.77
1-1/2"	77.89	1.77
2"	118.55	1.77
3"	226.98	1.77
4"	348.99	1.77
6"	687.89	1.77
8"	1,094.56	1.77

Industrial Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$35.47	\$2.65
1"	65.97	2.65
1-1/2"	116.84	2.65
2"	177.83	2.65
3"	340.47	2.65
4"	523.49	2.65
6"	1,031.84	2.65
8"	1,641.84	2.65

Irrigation Monthly Rates--Inside City Limits:

Water Meter Size	<u>Fixed Rate*</u>	<u>Commodity**</u>
5/8" x 3/4"	\$26.49	\$2.99
1"	60.68	2.99
1-1/2"	117.64	2.99
2"	186.03	2.99
3"	368.35	2.99
4"	573.51	2.99
6"	1,143.30	2.99
8"	1,827.05	2.99

Irrigation Monthly Rates--Outside City Limits:

Water Meter Size	<u>Fixed Rate</u> *	<u>Commodity</u> **
5/8" x 3/4"	\$39.74	\$4.49
1"	91.02	4.49
1-1/2"	176.46	4.49
2"	279.05	4.49
3"	552.53	4.49
4"	860.27	4.49
6"	1,714.95	4.49
8"	2,740.58	4.49

\* Fixed rate shall be prorated to the number of days of service in that particular month.

\*\* For each 1,000 gallons or fraction thereof.

(13.04.020) Special Monthly Rates: 2076  
6/27/22

Assisted Rates	Water Meter Size	Fixed Rate*	Volume Rate 1- 5,999 Gallons**	Volume Rate 6,000-- 15,000 Gallons**	Volume Rate Over 15,000 Gallons**
Inside City Limits	5/8" x 3/4"	\$7.39	\$1.42	\$1.75	\$2.05
Outside City Limits	5/8" x 3/4"	\$11.09	\$2.13	\$2.63	\$3.08

\* Fixed rate shall be prorated to the number of days of service in that particular month.

\*\* For each 1,000 gallons or fraction thereof.

(13.04.020) Miscellaneous Water Fees: 2076  
6/27/22

Water meter sizing: \$27.00

Meter Downsizing Fees:

1" to 3/4" \$115.63

1-1/2" to 3/4" \$260.24

2" to 3/4" \$263.66

1-1/2" to 1" \$308.48

2" to 1" \$311.90

2" to 1-1/2" \$554.52

Downsizing not listed above will be performed on a time and materials basis.

(13.04.070)	Delinquent bill turn on fee: \$35.00	2076
(13.04.040)	Turn on fee: \$35.00 (Nonrefundable)	6/27/22
(13.04.070)	Tampering with locks: \$100.00 plus costs, if any	2076 6/27/22
(13.04.080)	After-hour turn on fee: \$75.00	2076 6/27/22
(13.04.110)	Testing meters: \$50.00 minimum	2076 6/27/22
(13.04.030)	Connection fees--domestic:	2076 6/27/22

- (1) a. Water main tapped and service line has been extended with proper fitting to the meter box:

Meter Size	Fee
3/4"	\$375.00
1"	\$475.00
Over 1"	Actual Costs

- (2) b. Main needs to be tapped and service line extended to private property:

Meter Size	Fee
3/4"	\$1,300.00
1"	\$1,550.00
Over 1"	Actual Costs

- c. Connection Fees--Outside City Limits:  
1.5 x fees in subsections (a) and (b) above.

(13.04.230) Fire Protection--Connection Fee: 2076  
6/27/22

All actual costs + 10% restocking fee for all parts used.

(13.04.220) Fees for Temporary Water Service from Fire Hydrants: 2076  
6/27/22

Bulk water sale (nonrefundable)  
per fill up \$30.00

Nonrefundable service  
installation fee \$81.00

Refundable deposit \$150.00

Base rate for 3"  
water meter (per week) \$91.91

Base rate for 3"  
water meter (per month) \$367.65

Consumption fee (inside  
city limits) \$1.77/1,000 gallons

Consumption fee (outside  
city limits) \$2.65/1,000 gallons

(13.04.040) Cash Deposit for Water and Water/Wastewater Service: 2076  
\$150.00 6/27/22

All actual costs + 10% restocking fee for all parts used.

2548 B. Wastewater System

Sec. 6 Monthly Rates 2076  
(13.08.060) 6/27/22

Residential

1. Inside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons</u> **
\$11.38	\$5.85

\* Fixed rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly water consumption during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits:

2076  
6/27/22

a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons</u> **
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

c. If a customer notifies the city in writing that he will be spending some part of the winter months, mid-November to mid-April, in a different locale, the customer's account will be labeled as a "snowbird account." This customer's sewer shall be the lesser of the following:

- (1) The average of the customer's monthly water usage, where the average shall be defined as the actual water consumption divided by the number of months of consumption, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

#### Commercial

##### 1. Inside City Limits:

2076

6/27/22

a. The billing cycle is based on established current metered water consumption.

Monthly Base  
Charges per  
Account\*

Volume Rate per 1,000 Gallons\*\*

\$11.38

\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base  
Charges per  
Account\*

\$17.07

Volume Rate per 1,000 Gallons\*\*

\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

Industrial

1. Inside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base  
Charges per  
Account\*

\$11.38

Volume Rate per 1,000 Gallons\*\*

\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

2. Outside City Limits:

2076  
6/27/22

- a. The billing cycle is based on established current metered water consumption.

Monthly Base  
Charges per  
Account\*

\$17.07

Volume Rate per 1,000 Gallons\*\*

\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.



\*\* For each 1,000 gallons or fraction thereof.

Schools

1. Inside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$11.38	\$5.85

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

- b. For the billing cycles during mid-May through mid-October, the sewer billing shall be the lesser of the following:
- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
  - (2) Based on the current metered water consumption using rates in (a) above.

2. Outside City Limits: 2076  
6/27/22

- a. For the billing cycles during mid-November through mid-April, actual usage will determine the amount of the bill based on monthly base charge and current metered water consumption at the rates listed below:

Monthly Base Charges per Account*	<u>Volume Rate per 1,000 Gallons**</u>
\$17.07	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

b. For the billing cycles during mid-May to mid-October, the sewer billing shall be the lesser of the following:

- (1) The average of the customer's monthly sewer bill, during the billing period of mid-November to mid-April of the previous winter, except when the customer had less than two months of sewer service during that same period; or
- (2) Based on the current metered water consumption using rates in (a) above.

Sewer Only Accounts

2076  
6/27/22

Inside City Limits residential sewer only

- a. Flat rate of \$46.45/month\*.

Outside City Limits residential sewer only

- a. Flat rate of \$69.69/month\*.

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Special Monthly Rates:

Assisted Rates	Monthly Base Charges per Account*	Volume Rate per 1,000 <u>Gallons</u> **
Inside City Limits	\$4.68	\$5.85
Outside City Limits	\$7.02	\$8.77

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

\*\* For each 1,000 gallons or fraction thereof.

Assisted Rate--Inside City Limits residential sewer only

- a. Flat rate of \$22.22/month\*.

\* Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

Miscellaneous Wastewater Fees: 2076  
6/27/22

(13.08.090) Sewer only service connection: \$22.00  
Grease/oil intercept: \$71.00  
Clean-outs: \$27.00

(13.08.090) Inspection Fee: \$55.00

(13.08.140) Sewer Dump Charge:  
Tank Capacity  
100 gallons or less (RV type):  
\$5.00/load

C. Storm Drainage System 2076  
6/27/22

Monthly Rates--All Water and/or Sewer Customers will be charged on an equivalent service unit basis. One equivalent service unit (ESU) is equal to one single-family customer or 2,650 sq. ft. of impervious surface area for other customers.

Residential

Monthly rate per ESU: \$4.94/month\*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$4.94/month\*

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

D. System Improvement or Debt Service Fees

Water System:

System Improvement or Debt Retirement  
Monthly Rates

(1) Monthly Rates--Inside City Limits:

Water Meter Size	<u>Monthly Rate</u> *
5/8" x 3/4"	\$25.70
1"	64.28
1-1/2"	128.52
2"	205.66
3"	411.30
4"	642.66
6"	1,285.34
8"	2,056.53

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(2) Monthly Rates--Outside City Limits:

Water Meter Size	<u>Monthly Rate</u> *
5/8" x 3/4"	\$38.55
1"	96.42
1-1/2"	192.78
2"	308.49
3"	616.95
4"	963.99
6"	1,928.01
8"	3,084.80

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2617

Sec. 7 (13.08.060) Wastewater System: System Improvement or Debt Retirement Monthly Rates 2076 6/27/22

(1) Monthly Rates--Inside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$26.75
5/8" x 3/4"	26.75
1"	66.89
1-1/2"	133.78
2"	214.07
3"	428.08
4"	668.89
6"	1,320.89
8"	2,139.17

(2) Monthly Rates--Outside City Limits:

Water Meter Size	Monthly Rate*
Sewer Only Accounts	\$40.12
5/8" x 3/4"	40.12
1"	100.33
1-1/2"	200.68
2"	321.10
3"	642.19
4"	1,003.33
6"	1,981.35
8"	3,208.76

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

(13.08.060) Storm Drainage System: 2076

6/27/22

System Improvement or Debt Retirement Monthly Rates

Residential

Monthly rate per ESU: \$7.53/month\*

Commercial & Industrial (All Nonresidential Users)

Monthly rate per ESU: \$7.53/month\*

\*Fixed Rate shall be prorated to the number of days of service in that particular billing cycle.

2662  
(13.12.010)

E. Miscellaneous Utility Fees

2076  
6/27/22

Formation of zone of benefit: \$251.00

Zone of benefit assessment: \$196.00

**BE IT FURTHER RESOLVED**, that the Comprehensive Fee Schedule established by Ordinance No. 2361, XI Local Improvements be amended in its entirety as follows.

**XI. COMMUNITY CENTER, ARMORY,  
SPECIAL EVENT AND PARK FEES AND POLICIES**

Groups

- A** City government, official governmental public meeting and city sponsored/co-sponsored events.
- B** Regularly scheduled meetings of local non-profits, civic groups and clubs, youth and senior organizations.
- C** Special Events. Examples: Weddings, birthday parties, religious organization gatherings (not regular services), non-commercial social gatherings such as auctions and banquets.
- D** Local commercial usage.
- E** Non-local commercial usage.

Proof of non-profit status required. Must be recognized by the state.

## Community Center Fees

The purpose of fees charged by the city for use of the facility is to help offset the costs of operations. Fees cover only a small portion of the operation and upkeep of the community center. Category B groups may apply for a partial or complete waiver of fees if payment would cause undue hardship on the sponsoring organization or make it impossible for the group to use the facility. Decisions on granting waivers will be made by the city manager or the community coordinator. Groups receiving waivers may be asked to perform volunteer service at the community center to qualify for a waiver. All rooms must be scheduled for use with the community coordinator and are subject to availability.

Facility/Room	A	B**	C	D	E
Large Meeting Rooms (Shepard/Activity/Reception Hall)	\$0	\$25 per use	\$25/hr	\$35/hr	\$40/hr
Small Meeting Room	\$0	\$5 per use	\$10/hr	\$25/hr	\$30/hr
Kitchen	\$0	\$5 per use	\$20 per use	\$30 per use	\$35 per use

\*\* The above apply to category B groups using the facility 12 times a year or less. Kitchen fees are not included in the refund policy.

Fees for frequent use (more than 12 per year) by category B groups.

Annual fees are required for category B groups that use the facility more than 12 times per year. The per-use fees do not apply to category B users paying annual fees. Annual fees are based on usage and are due before the initial use of the year. Annual fees will not be refunded.

### Annual Fee Schedule for Frequent Category B Users:

13-26 uses	\$200
27-52 uses	\$300
More than 53 uses	\$350

Annual fees are not required of category B\*\* groups using the building 12 times a year or less.

Fees for local groups holding classes at the community center will be based on the number of participants and space required.

Facility	One-Hour Classes	Multi-Hour Classes
Meeting Rooms	\$1.50/person/class	\$5/person/class

Fees are for typical hours of operation. Additional fees may be charged if staff is required to clean up after an event. Outstanding custodial fees must be paid before a group can schedule the building.

A \$50.00 deposit is required of all users of the building for each use. The deposit is due five days in advance of the event. Deposit will be refunded 48 hours after usage if all conditions and requirements are met. Users are responsible for maintaining the rooms they have rented. Custodial, lost access devices and repair fees will be charged to users that lose/fail to return access devices, damage rooms or equipment, or do not cleanup. Groups may pay a one-time/refundable deposit of \$50.00 covering all events at the beginning of each year. However, any lost access device, custodial, or repair fee charged during the year must be paid prior to the next use.

Groups serving alcohol must meet all OLCC regulations and are required to submit a \$200.00 refundable deposit. Refunds are determined under the same circumstances as cleaning deposits.

#### Fees for Armory

	A	B	C	D	E
Deposit	\$0	\$150	\$150	\$250	\$300
6' Round Tables	\$0	\$5/Each	\$5/Each	\$5/Each	\$5/Each
Chair Covers	\$0	\$0.50/Each	\$0.50/Each	\$0.50/Each	\$0.50/Each
Alcohol Surcharge	\$0	\$50	\$100	\$100	\$150

#### Armory Room Rental Rates

	A	B	C	D	E
Drill Hall (Hourly)	\$0	\$25	\$30	\$40	\$45
1/2 Day (4 Hrs.)	\$0	\$90	\$100	\$120	\$150
Full Day	\$0	\$200	\$250	\$300	\$350
Individual Meeting Rooms**					
(Hourly)	\$0	\$20	\$25	\$30	\$40
1/2 Day (4 Hrs.)	\$0	\$40	\$45	\$80	\$100
Full Day	\$0	\$70	\$100	\$125	\$175
Catering Prep Room	\$0	\$50 per use	\$50 per use	\$50 per use	\$50 per use

\*\*--Company Room/Battalion Room/Captains Office

Complete Main Floor: Drill Hall, Company Room and Battalion are charged at Drill Hall and one meeting room rate added together.



A deposit is required of all users of the Armory for each use. The deposit must be paid before access will be issued. The deposit will be refunded if all conditions and requirements are met. Users are responsible for maintaining the rooms they have rented. Custodial, access device and repair fees will be charged to users that lose/fail to return access device, damage rooms or equipment, or do not clean up.

For canopy rental a deposit is required of which a portion is refunded when the canopies are returned in good condition.

Special Event

Canopies	A	B	C	D	E
10'x 10'	\$0	\$50 \$25 returned	\$50 \$25 returned	\$75 \$45 returned	\$100 \$45 returned
10'x 20'	\$0	\$50 \$25 returned	\$50 \$25 returned	\$75 \$45 returned	\$100 \$45 returned

Barricades are rented in groups of 12 for Type 1 and groups of two for the larger Type 3. Traffic cones/candlesticks are rented in groups of 10. The same deposit and refund formula for canopies is in force for barricades.

Barricades	A	B	C	D	E
Type 1	\$0	\$5 \$2 returned	\$5 \$2 returned	\$10 \$5 returned	\$12 \$5 returned
Type 3	\$0	\$5 \$2 returned	\$5 \$2 returned	\$20 \$10 returned	\$25 \$10 returned
Traffic Cones	\$0	\$5 \$2 returned	\$5 \$2 returned	\$10 \$5 returned	\$10 \$5 returned
Signs	A	B	C	D	E
Full*	\$0	\$0	\$75 \$25 returned	\$125 \$50 returned	\$175 \$100 returned
Partial**	\$0	\$0	\$10 \$5 returned	\$12 \$5 returned	\$15 \$10 returned

Full\*--Denotes a price for complete set of signs, including stands, needed for traffic control for a closure of Main Street near Highway 99.

Partial\*\*--Denotes a price per individual sign, including stand, needed for traffic control at special event.

Canopies, barricades and signs are intended for use within the Urban Growth Boundary of the city.

Fees for Bohemia Park Equipment

Spider Box (Electrical Distribution Box with 50' Cord). Spider box can only be used for events in Bohemia Park. Renter is responsible for replacement of spider box or cord if lost or damaged.

A	B	C	D	E
\$0	\$15/day	\$20/day	\$40/day	\$40/day

**BE IT FURTHER RESOLVED**, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS 23<sup>rd</sup> DAY OF JANUARY, 2023.

\_\_\_\_\_  
Candace Solesbee, Mayor

Dated: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Richard Meyers, City Manager

Dated: \_\_\_\_\_