

## MEMORANDUM

TO: Mayor and City Council

FROM: Eric Mongan, City Planner

SUBJECT: COUNCILOR SUBCOMMITTEE APPOINTMENT FOR HISTORIC PRESERVATION COMMISSION

DATE: May 17, 2023

### Background:

At the November 14, 2022 Regular City Council Meeting the Council appointed Councilors Stinnett (Chair), Ervin, and Roberts to the Subcommittee to interview applicants to fill vacancies on the Historic Preservation Commission. However, due to a lack of applicants the Subcommittee has not been able to hold interviews. At this time we have three applicants to interview for the three vacancies, but Councilor Roberts is no longer on City Council. Staff is requesting that the Council appoint a new member to the Subcommittee so that interviews can be held. The following positions need to be filled on the Historic Preservation Commission:

- Historic Preservation Commission has three positions that need to be filled. Two of the positions are due to term expirations and the third is due to the resignation of Debra Monsive. For the two positions open due to term expirations, the appointments will be for three years starting June 12<sup>th</sup>, 2023 and expiring December 31, 2025. For the position vacated by Ms. Monsive the appointment will be for the remainder of that term, which expires December 31, 2023.


Staff will return to City Council with the interview Subcommittees' recommendations on June 12, 2023.

### Recommendation:

City Council appoint a member of the City Council to replace Councilor Roberts on the Subcommittee to interview applicants for the Historic Preservation Commission.

### Cost:

None.



Richard Meyers, City Manager



Eric Mongan, City Planner