

**COTTAGE GROVE CITY COUNCIL
MEETING MINUTES
JULY 10, 2023**

CALL TO ORDER

Mayor Solesbee called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

City Recorder Mindy Roberts called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Candace Solesbee, Councilors Greg Ervin, Mike Fleck, Chalice Savage and Jon Stinnett

PRESENT VIA GOTOMEETING: Councilors Alex Dreher and Dana Merryday

COUNCIL ABSENT:

YOUTH REPRESENTATIVE:

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Richard Meyers, Assistant City Manager Jake Boone, City Recorder Mindy Roberts, Public Works & Development Director Faye Stewart, City Planner Eric Mongan and Assistant Planner Allison Crow

STAFF PRESENT VIA GOTOMEETING:

CITY ATTORNEY:

MEDIA PRESENT: The Chronicle

ITEMS ADDED TO THE AGENDA

None

APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

Venice Mason 28 South 6th Street Unit 3, Cottage Grove, Oregon expressed concern about hate speech and bias and asked Council to support Pride Month and create an affirmative policy.

PUBLIC HEARING

- (a) Public Hearing for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 79030 Thornton Lane (Map 20-03-22-40 TL 00104) (MCPA 1-23)

Assistant Planner Allison Crow explained that the purpose of the public hearing is to receive comments regarding the proposed Comprehensive Plan amendment and zone change.

Mayor Solesbee opened the Public Hearing and called for comments. Seeing none the Public Hearing was closed.

- (b) Public Hearing for Legalization of Downtown Main Street Width for the Main Street Revitalization Grant

Public Works and Development Director Faye Stewart explained that the purpose of the public hearing is to receive comments regarding legalization of the 65 foot Main Street right-of-way.

Mayor Solesbee opened the Public Hearing and called for comments. Seeing none the Public Hearing was closed.

CONSENT AGENDA

- (a) Approval of June 9, 2023 Agenda Session Minutes
- (b) Change of Ownership, Full Commercial Liquor License for Conner McKenzie Inc., dba Stacy’s Covered Bridge Restaurant located at 401 E. Main Street
- (c) Liquor License Renewals

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE THE CONSENT AGENDA.

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

RESOLUTIONS AND ORDINANCES

(a) A Resolution Authorizing Support for a Transportation Growth Management Program Grant

City Planner Eric Mongan explained that the Department of Land Conservation and Development is currently excepting grant applications for the 2023 Planning Grant cycle. He said in order to submit an application, the jurisdiction requesting funding must demonstrate the proposed project is supported by the community, which can be done via a resolution of support adopted by Council. He said if awarded, the grant would fund proposed long range planning to look at HWY 99 from East Main Street south to South 4th Street/Harrison Avenue. He added that the grant requires a 14% match, would could be in the form of cash and/or in kind contributions to direct costs.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR SAVAGE TO ADOPT RESOLUTION NO. 2108.

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution No. 2108 was adopted.

(b) A Resolution Amending the Comprehensive Fee Schedule

City Manager Richard Meyers explained that a scrivener’s error was discovered in the most recently adopted Comprehensive Fee Schedule. He read aloud the three sentences that were inadvertently omitted and said that this resolution would add the sentences back in.

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK TO ADOPT RESOLUTION NO. 2109 AND AMEND THE COMPREHENSIVE FEE SCHEDULE BY ADDING THE THREE SENTENCES THAT WERE OMITTED.

Mayor Solesbee announced the motion with a second and called for discussion. Seeing none she called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution No. 2109 was adopted.

(c) Order Approving Legalization of Downtown Main Street 65 Foot Width for the Main Street

Public Works and Development Director Faye Stewart said the required public hearing was held and in order to complete the Evidence of Good Title, supporting City ownership of the 65 foot Main Street right-of-way, Council must approve the attached order.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE ORDER NO 23-1 TO COMPLETE THE LEGALIZATION PROCESS SETTING MAIN STREET RIGHT-OF-WAY WIDTH AT 65 FEET.

Mayor Solesbee announced the motion with a second and called for discussion. Seeing none she called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

(d) First Vote for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 79030 Thornton Lane (Map 20-03-22-40 TL 00104) (MCPA 1-23)

Assistant Planner Allison Crow said that the required public hearing was held and no comments were received. She added that the Planning Commission also held a public hearing on June 21, 2023 and recommended approval to City Council. She said the ordinance has been available for more than one week and could be adopted in one meeting.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO ADOPT ORDINANCE NO. 3174.

Mayor Solesbee announced the motion with a second and called for discussion. Seeing none she called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Ordinance No. 3174 was adopted.

BUSINESS FROM THE CITY COUNCIL

- (a) Approval of Thornton Lane and Airport Road Water Mainline Extension

This item was removed from the Agenda and will be brought back at a later time.

- (b) Concerns from Council

Councilor Fleck reported on the LRAPA and LACT meetings that he recently attended.

Councilor Savage recognized Fleet and Facilities Supervisor Mike Cummings for promptly responding over the weekend to a community member who had rented a room at the Community Center.

Councilor Savage asked for information regarding the number of dogs allowed per residence as it relates to the homeless camps.

City Manager Richard Meyers said that we will consult the City Attorney, but he believes it is the same principal as an apartment complex, with up to three dogs in each residence.

Councilor Ervin reported on the Lane Economic Committee meeting that he attended.

Mayor Solesbee reminded Council that Bohemia Mining Days is coming soon.

BUSINESS FROM THE CITY MANAGER

(a) Non-Represented Employee Compensation

City Manager Richard Meyers said the 2023-24 Budget has been approved and it included Cost of Living Adjustments (COLA) for the Collective Bargaining Unit employees in accordance with their respective bargaining agreements. He added that a 5% COLA for Non-represented employees was included in the 2023-24 Proposed Budget and City Council needs to approve those changes in compensation of those employees. He provided a draft copy of the Salary Schedule.

Councilor Fleck said it is important that we maintain parity.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE A COST OF LIVING ADJUSTMENT FOR ALL NON-REPRESENTED FULL-TIME AND PART-TIME EMPLOYEES OF 5% EFFECTIVE JULY 1, 2023.

Mayor Solesbee announced the motion with a second and called for discussion. Seeing none she called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion Carried.

(b) Report from City Manager

City Manager Richard Meyers reminded Council of three upcoming events; a Chamber of Commerce ribbon cutting at noon on Tuesday for Food Smiths food cart, located at 90 South 10th, the Eugene Symphony performance at Bohemia Park on July 24th and a Meet n-Greet of Police Chief candidates in the Armory on July 17th.

City Manager Richard Meyers announced a retirement date of October 1, 2023, as the City Manager of the City of Cottage Grove. He recounted a multitude of successful projects that have been completed over the years and said there will always be more. He added, that is the beauty of local government. He sincerely expressed that it has been an honor to serve the City of Cottage Grove and how much the Staff and community mean to him. He read aloud the following Ralph Waldo Emerson quote; “To laugh often and much: To win the respect of intelligent people and the affection of children, to earn the appreciation of honest critics and

endure the betrayal of false friends; to appreciate beauty, to find the best in others, to leave the world a bit better whether by a healthy child, a garden patch, or a redeemed social condition; to know even one life has breathed easier because you lived. This is to have succeeded.” He said after serving 36 years of working in local government including Utah, Arizona and Oregon he is proud to say he has accomplished all of the points, identified as success by Emerson. He said he looks forward to retirement; being able to camp more, spend time with grandchildren and relax during snow storms. He presented Council with a packet of information to assist them with the processes and options in recruiting a new City Manager.

Council and audience members recognized the City Manager with applause.

BUSINESS FROM CITY ATTORNEY

(a) Report from City Attorney

None

ADJOURNMENT

There being no further business, Mayor Solesbee adjourned the regular meeting of the City Council at 7:30 pm.

The next regular City Council Meeting will be held August 14, 2023 at 7:00 pm in the Council Chambers at City Hall.

Mindy Roberts, City Recorder

Candace Solesbee, Mayor