

MEMORANDUM

TO: Mayor and City Council

FROM: Bert Likens, Finance Director

SUBJECT: RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE

DATE: August 9, 2023

Background

The City has established a Comprehensive Fee Schedule which includes a listing of all the fees for the various goods or services from the City.

This resolution amends the fees associated with Municipal Court in the fee schedule by removing the payment agreement fee, extended payment fee, extended diversion fee, extended probation fee, probation violation fee, and the docket/citation re-open fee as they are no longer imposed by the Court. The expungement fee is also removed to comply with Senate Bill 397.

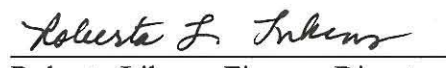
Recommendation

That the Council adopt the Resolution amending the Comprehensive Fee Schedule.

Cost

No cost


Richard Meyers, City Manager


Roberta Likens, Finance Director

RESOLUTION _____

A RESOLUTION AMENDING THE FEE SCHEDULE
ADOPTED BY ORDINANCE NO. 2361

WHEREAS, Ordinance No. 2361 establishes a Comprehensive Fee Schedule for various City-supplied services; and

WHEREAS, on January 1, 2022, Senate Bill 397 went into effect which removed the filing fee for filing a motion to set aside a conviction; and

WHEREAS, the following fees are no longer used in court: Payment Agreement, Extended Payment, Extended Diversion, Extended Probation, Probation Violation, Docket/Citation Re-Open.

NOW, THEREFORE, BE IT RESOLVED, that the Comprehensive Fee Schedule established by Ordinance No. 2361, I. GOVERNMENT be amended as follows.

I. GOVERNMENT

Ordinance	Title	Amending Resolution
	Library	
	Library cards for patrons of the library who reside outside the city limits:	2032 1/25/21
	Annual family library card	\$60.00
	Senior citizen card (age 62 and over)	\$40.00
	Computer use without library card (hourly)	\$1.00/hour
	Copying (per page)	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Computer printing	
	Black	\$0.25 per page
	Color	\$1.00 per page
	Late fees (Maximum late fee--\$4.00)	
	Books and materials (except videos)	\$0.20/day
	Videos	\$0.50/day

Inter-library loans	Actual cost of return postage
Lost or damaged materials	Replacement cost

Finance/Administration/Public Records Request	2032
Research--current hourly billing rate (min. 1/2 hour)	1/25/21

Competitive Franchise Agreement Application Rule (CFAR) Fee	\$1,000.00
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Computer Aided Drafting (CAD)--current hourly billing rate (min. 1/2 hour)	
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907 Lien Search--	\$15.00
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Returned check or ARH	\$35.00
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927 Parking Permits--	\$7.00/month
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10% discount on a purchase of three or more permits

Electric Vehicle Charging Fee	\$1.25 per hour
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Document Copies

Up to 8 1/2" by 14"

Black	\$0.25 per page
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Color	\$1.00 per page
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11" by 17"

Black	\$0.50 per page
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Color	\$2.00 per page
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17" by 24"

Black	\$1.50 per page
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Color	\$3.50 per page
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Larger than 17" by 24"

Black	\$0.50 per sq. ft.
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Color	\$2.00 per page
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FAX send and receive documents	\$0.75 per page
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USB Drive/Portable flash drive	\$12.00 each
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Municipal code book/Paper copy	\$150.00
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Municipal code book supplements	\$0.25 per page
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Credit Card Usage Fees, except for utility payments.

Payment between \$5 - \$50	\$2.00
Payment between \$50 - \$100	\$3.00
Payment between \$101 - \$200	\$4.00
Payment between \$201 - \$300	\$5.00
Payment between \$301 - \$400	\$8.00
Payment between \$401 - \$500	\$15.00
Payment \$501+	Actual charge @ 3%

Police Department

2032

Fingerprinting	\$20.00	1/25/21
Police Reports--per printed document	\$15.00	
Computer Aided Dispatch (CAD) Report or Log Note	\$15.00	
Arrest Sheet/Citations Prior to Adjudication	\$10.00	
Address Contacts	\$10.00	
Evidence Photos on USB Drive/Flash drive	\$40.00	
9-1-1 Calls-Copies USB Drive/Flash drive	\$40.00	
False Alarm Response--		
\$25.00 for the fourth in a 12-month period		
\$50.00 for each one thereafter in the same period		

Body Worn Camera Video

\$25.00	minimum up to 200 MB
\$50.00	201-500 MB
\$75.00	501-750 MB
\$100.00	751-1,000 MB
\$150.00	1,001-1,500 MB
\$200.00	1,501-2,000 MB
\$250.00	2,001 MB and up
	20 minutes equals 584 MB

Municipal Court

Credit Card Usage Fees

1/25/21

Fine between \$5 - \$50	\$2.00
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Fine between \$51 - \$100	\$3.00
Fine between \$101 - \$200	\$4.00
Fine between \$201 - \$300	\$5.00
Fine between \$301 - \$400	\$8.00
Fine between \$401 - \$500	\$15.00
Fine \$501+	Actual charge @ 3%
Returned Check or ACH Fee	\$35.00
Suspension Fee	\$15.00
Warrant Fee	\$50.00
Collections Fee	25% of each docket item, not to exceed a maximum of \$250.00
Jury Fee	\$150.00 if trial is not canceled in accordance with court rules
Appeal Fee	\$20.00 plus copy fee per page

BE IT FURTHER RESOLVED, that this resolution shall become effective upon its passage.

PASSED BY THE COUNCIL AND APPROVED BY THE COUNCIL PRESIDENT
THIS _____ DAY OF AUGUST, 2023.

Candace Solesbee, Mayor

Dated: _____

ATTEST:

Richard Meyers, City Manager

Dated: _____