

COTTAGE GROVE CITY COUNCIL
WORK SESSION MINUTES
August 28, 2023

CALL TO ORDER

Mayor Solesbee opened the Work Session at 5:30 pm.

ROLL CALL

PRESENT IN THE COUNCIL CHAMBERS: Mayor Solesbee, Councilors Alex Dreher, Greg Ervin, Mike Fleck, Dana Merryday, and Chalice Savage

PRESENT VIA GOTOMEETING: Councilor Jon Stinnett

COUNCIL ABSENT:

STAFF PRESENT IN THE COUNCIL CHAMBERS: City Manager Richard Meyers, Assistant City Manager Jake Boone, City Recorder Mindy Roberts, Public Works and Development Director Faye Stewart and Human Resource Specialist Mandy Biehler

STAFF PRESENT VIA GOTOMEETING

CITY ATTORNEY:

MEDIA PRESENT:

WORK SESSION

Council conducted interviews with the respondents to the Request for Proposals for City Manager Recruitment Services. Three of the four respondents were interviewed in-person and one virtually. The four respondents interviewed were:

- Local Government Personnel Services (LGPS) LCOG
- Prothman - Virtual
- Jensen Strategies
- GMP Consultants

Each of the respondents were allowed 15 minutes for a brief introduction and presentation, followed by questions from Council.

Council asked a variety of follow-up questions including;

- What would the level of community involvement be?
- How many municipal clients had they worked with?
- What is the recruitment timeline?
- What are the top three motivating factors in candidates?
- Is there a candidate guarantee?
- Where advertisements and postings would be placed?
- What is the background check process?

The Work Session was adjourned at 7:05 pm.

Mindy Roberts, City Recorder

Candace Solesbee, Mayor