

**COTTAGE GROVE CITY COUNCIL  
MEETING MINUTES  
OCTOBER 23, 2023**

**CALL TO ORDER**

Mayor Solesbee called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

**ROLL CALL**

City Recorder Mindy Roberts called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Candace Solesbee, Councilors Alex Dreher, Greg Ervin, Mike Fleck, Dana Merryday, Chalice Savage and Jon Stinnett

PRESENT VIA GOTOMEETING:

COUNCIL ABSENT:

YOUTH REPRESENTATIVE:

STAFF PRESENT IN THE COUNCIL CHAMBERS: Interim City Manager David Clyne, Assistant City Manager Jake Boone, City Recorder Mindy Roberts, Public Works & Development Director Faye Stewart, Finance Director Roberta Likens, Police Chief Cory Chase, City Planner Eric Mongan and Human Resource Specialist Mandy Biehler.

STAFF PRESENT VIA GOTOMEETING:

CITY ATTORNEY: Carrie Connelly

MEDIA PRESENT: KNND

**ITEMS ADDED TO THE AGENDA**

None.

**APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA**

Andrew Gottlieb Cottage Grove, Oregon expressed concern about conditions at the designated camping sites.

**PUBLIC HEARING**

None.

**CONSENT AGENDA**

- (a) Approval of August 25, 2023 Agenda Session Minutes
- (b) Approval of August 28, 2023 Work Session Minutes
- (c) Approval of September 8, 2023 Agenda Session Minutes
- (d) Approval of September 11, 2023 City Council Regular Meeting Minutes
- (e) Approval of September 22, 2023 Agenda Session Minutes
- (f) Approval of September 25, 2023 City Council Regular Meeting Minutes
- (g) Approval of September 28, 2023 Community Forum Minutes
- (h) Approval of October 6, 2023 Agenda Session Minutes
- (i) Approval of October 9, 2023 City Council Regular Meeting Minutes
- (j) Extra Mile Day Proclamation

**IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE THE CONSENT AGENDA.**

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

**RESOLUTIONS AND ORDINANCES**

- (a) A Resolution in Support of an Application for a Rural Opportunity Initiative Grant through Business Oregon to Foster a Robust Rural Entrepreneurial Community

City Planner Eric Mongan advised Council of an opportunity to apply for a grant, which if received, would allow the City to move forward with recommendations contained in the Marketek analysis.

**IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK TO ADOPT RESOLUTION NO. 2118 IN SUPPORT OF THE CITY'S APPLICATION FOR FUNDING TO THE BUSINESS OREGON RURAL OPPORTUNITY INITIATIVE GRANT PROGRAM.**

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution No. 2118 adopted.

**BUSINESS FROM THE CITY COUNCIL**

(a) Housing Development Cost Assistance Program Review

Assistant City Manager Jake Boone offered to answer questions regarding the materials.

(b) Concerns from Council

- Shared highlights from tours and workshops at the League of Oregon Cities conference.
- Requested an alternate be appointed to the Lane Area Commission on Transportation.
- Expressed concern about an advertisement supporting the recall petition in the Chronicle.
- Requested to have the City Charter reviewed.
- Expressed interest in seeking ongoing funding sources for unhoused needs.
- Announced upcoming community discussions and events.
- Requested follow up to citizen comments.
- Suggested an ordinance to address blighted properties.
- Shared results from the Friends of the Skate Park Bingo fundraiser.
- Announced moving the Mayors Ball to Spring or early Summer.

**BUSINESS FROM THE CITY MANAGER**

(a) Issue Tracker and Agenda Planning Calendar

Interim City Manager David Clyne explained the Issue Tracker and Agenda Planning Calendar content and how they are used.

Discussion took place regarding meeting management, length of citizen comments, the reading of staff reports, summary minutes, retention of audio/video recordings, and Council rules.

(b) Report from City Manager

Interim City Manager David Clyne shared that signature sheets for the recall were submitted by the deadline. He added that further information will be available once the Elections Officer, Mindy Roberts has the opportunity to consult with Lane County and the State of Oregon to determine if the sheets meet the required standards.

Interim City Manager sought clarification on items that Council wanted to add to the Issue Tracker.

**BUSINESS FROM CITY ATTORNEY**

(a) Report from City Attorney

City Attorney Carrie Connelly provided input to Council on topics discussed including; changing of Council rules, time allotted for public comments, retention of minutes and audio/video meeting recordings and Duncan v. Portland. She clarified a comment that she made in a previous Council meeting and provided direction for City's involvement regarding a voter's pamphlet for the recall and a community forum.

Mayor Solesbee recessed the regular meeting at 8:42 pm to enter into Executive Session.

Council reconvened at 9:14 pm.

**ADJOURNMENT**

There being no further business, Mayor Solesbee adjourned the regular meeting of the City Council at 9:14 pm.

The next regular City Council Meeting will be held November 13, 2023 at 7:00 pm in the Council Chambers at City Hall.

---

Mindy Roberts, City Recorder

---

Candace Solesbee, Mayor