

MEMORANDUM

TO: Mayor and City Council

FROM: Roberta Likens, Finance Director

SUBJECT: BUDGET AND AUDIT COMMITTEE RECRUITMENTS

DATE: December 6, 2023

Background

The Budget Committee is composed of the governing body and an equal number of electors appointed by the governing body. All members have equal authority. To qualify to serve on the Budget Committee, the person to be appointed must have the right to vote for the adoption of any measure. In other words, reside within the City limits and be a registered voter. As of the end of December 2023, there will be two full-term vacant positions. Terms expire for Charles McClean and Linda Yellin.

The Audit Committee is comprised of two City Councilors and three citizens. The 21-22 Audit will be completed soon and the Committee will be meeting sometime in January. There is one vacant citizen member positions, as the position was not filled last year.

The deadline for submitting an application for all positions is 5:00 p.m., Friday, December 15th.

In order to facilitate the selection process, the Council should select a Council sub-committee to interview the applicant for both the Budget and Audit Committee positions and make a recommendation to the City Council.

Recommendation


Staff recommends that the City Council appoint a three-member Council sub-committee to review and consider all of the applications received and interview the applicants.

Cost

No Cost.



David Clyne, Interim City Manager



Roberta Likens, Finance Director