

**COTTAGE GROVE CITY COUNCIL
MEETING MINUTES
NOVEMBER 13, 2023**

CALL TO ORDER

Mayor Solesbee called the meeting to order at 7:00 pm in the Council Chambers at City Hall.

ROLL CALL

Assistant City Manager Jake Boone called the roll. The following were

PRESENT IN THE COUNCIL CHAMBERS: Mayor Candace Solesbee, Councilors Alex Dreher, Greg Ervin, Mike Fleck, Dana Merryday, Chalice Savage and Jon Stinnett

PRESENT VIA GOTOMEETING:

COUNCIL ABSENT:

YOUTH REPRESENTATIVE:

STAFF PRESENT IN THE COUNCIL CHAMBERS: Interim City Manager David Clyne, Assistant City Manager Jake Boone, Public Works & Development Director Faye Stewart, Finance Director Roberta Likens, Police Chief Cory Chase, Municipal Court Judge Martin Fisher, City Planner Eric Mongan and Assistant City Planner Allison Crow

STAFF PRESENT VIA GOTOMEETING:

CITY ATTORNEY: Carrie Connelly

MEDIA PRESENT: KNND, The Sentinel

ITEMS ADDED TO THE AGENDA

None.

APPEARANCE OF INTERESTED CITIZENS FOR ITEMS NOT ON THE AGENDA

Amy Merryday, Cottage Grove, Oregon requested Council to direct staff to have leaves delivered to Community Sharing for the gardens.

PUBLIC HEARING

- (a) Public Hearing for Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for 2110 W Main St. (Map 20-03-29-34 TL 00500) (MCPA 3-23)

Mayor Solesbee opened the Public Hearing at 7:07 pm.

No conflicts of interests were declared.

Assistant City Planner Allison Crow presented information to Council regarding the proposed ordinance and indicated that the application is to change the Comprehensive Plan from High Density Residential to Medium Density Residential and apply City Zoning of R-2 Medium Density Residential. She shared the comments received and indicated that the Planning Commission had previously held a Public Hearing and recommended approval to Council.

Kathleen Matteson, Cottage Grove, Oregon expressed concern about increased population, infrastructure, traffic and the need to improve our roads.

Assistant City Planner Allison Crow explained dates referenced in the housing needs analysis and reminded Council that this ordinance is a down zone, decreasing from High Density to Medium Density.

Mayor Solesbee closed the Public Hearing at 7:16 pm.

CONSENT AGENDA

- (a) Approval of August 28, 2023 City Council Meeting Minutes
(b) Approval of October 20, 2023 Agenda Session Minutes
(c) Approval of October 23, 2023 City Council Meeting Minutes

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR SAVAGE TO APPROVE THE CONSENT AGENDA.

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

RESOLUTIONS AND ORDINANCES

- (a) A Resolution Adopting a Supplemental Budget for Fiscal Year 2023-24 and Making Appropriations

Finance Director Roberta Likens provided Council with information regarding the need for a supplemental budget. She explained that the funds would be appropriated for the transfer of grant funding received in 2021-22 for the Local Foods-Local Places Rare Intern Support from The Ford Family Foundation as originally planned.

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK TO ADOPT RESOLUTION NO. 2119

Mayor Solesbee called for discussion.

Council member clarified that the dollar amounts in the resolution were representative of the balance in the funds after the appropriation.

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Resolution No. 2119 was adopted.

- (b) Ordinance Amending the Cottage Grove Comprehensive Plan Land Use Diagram Map & Title 14 Land Use District Map for Kyle and April Kishen at 2110 W. Main St (MAP 20-03-29-34 TL 00500) (MCPA 3-23)

Assistant City Planner Allison Crow presented to Council the ordinance for their consideration of adoption.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO ADOPT ORDINANCE NO. 3178.

Mayor Solesbee announced the motion with a second and called for discussion.

Council and staff held discussion regarding the reason for the zone change and the concerns that the Housing Land Advocates and Fair Housing Council of Oregon raised.

Mayor Solesbee called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Ordinance No. 3178 was adopted.

- (c) Ordinance Amending the City of Cottage Grove Municipal Code Title 14 Land Use, the Citywide Zoning Map for Double H Investments LLC, ZC 2-23, Map/Tax Lot 20-03-32-00-00504 (Land Partition Plat No. 2019-P2897, Parcel 1)

Assistant City Planner Allison Crow explained that as a requirement of annexation, the property owner must apply for a zone change to re-designate the zoning from County to City zoning. She said the Planning Commission held a Public Hearing on October 18, 2023 and voted 5-0 in favor of applying the R-1 Zone and it is recommended that Council hold a vote to consider ratifying the decision.

IT WAS MOVED BY COUNCILOR ERVIN AND SECONDED BY COUNCILOR FLECK TO ADOPT ORDINANCE NO. 3179.

Mayor Solesbee announced the motion with a second and called for discussion. Seeing none, she called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Ordinance No. 3179 was adopted.

BUSINESS FROM THE CITY COUNCIL

(a) 2023 Municipal Court Report

Municipal Court Judge Martin Fisher presented to Council a written Annual Report. He highlighted information contained in the report and elaborated on the categories of crime and violations, caseload and collections, trials and the closure of the jail.

Judge Fisher and Council discussed collections, suspension of licenses, the inability to hold people accountable, public safety, new officer training, community service options and use of the Springfield jail.

(b) Parking Restrictions on Jim Wright Way

Public Works and Development Director Faye Stewart explained traffic concerns on Jim Wright Way in the area of The Cottage Theater during productions. He said the City Engineer has recommended establishing a No Parking Zone on the Northside of Jim Wright Way along the Cottage Theater property to improve safety for motorists.

Discussion was held about the width of travel lanes, visibility of oncoming traffic on the corner, and potential opportunities to park in the lot to the west of the theater.

IT WAS MOVED BY COUNCILOR FLECK AND SECONDED BY COUNCILOR ERVIN TO APPROVE BRANCH ENGINEERING'S NO PARKING RECOMMENDATION FOR JIM WRIGHT WAY.

Mayor Solesbee announced the motion with a second and called the vote.

The vote on the motion was as follows:

VOTE	Councilor Dreher	Councilor Ervin	Councilor Fleck	Councilor Merryday	Councilor Savage	Councilor Stinnett	Mayor Solesbee
AYES	X	X	X	X	X	X	X
NAYS							
ABSTAIN							

Motion carried.

(c) Concerns from Council

- Suggestion made to add an Agenda item allowing staff comments after public comments.
- Updates given from committee meetings attended by members of Council.
- Suggestion made to organize a citywide cleanup.
- Request made to evaluate the building code as it relates to livable spaces.
- Desire expressed to evaluate the jail and court processes.
- Announced attendance to present awards at Special Olympics and a presentation made at Lincoln Middle School.

BUSINESS FROM THE CITY MANAGER

(a) Proposed 2023 Updated Council Rules

Interim City Manager David Clyne presented to Council proposed changes to the Council Rules and previous drafts from the City Attorney and the Council Rules Subcommittee. He suggested that Council hold a separate Work Session to discuss and make changes as they see fit.

Discussion was held about when to hold a future Work Session and the amount of time needed.

(b) Report from City Manager

Interim City Manager David Clyne reminded Council about the upcoming evaluation of Judge Fisher, provided updates regarding the City Manager recruitment process and discussed additions to the Issue Tracker.

City Planner Eric Mongan discussed the upcoming Natural Hazard Mitigation Plan Work Session.

BUSINESS FROM CITY ATTORNEY

(a) Report from City Attorney

City Attorney Carrie Connelly shared information and clarified content about an article published in the CIS Newsletter regarding recreational immunity.

ADJOURNMENT

There being no further business, Mayor Solesbee adjourned the regular meeting of the City Council at 8:41 pm.

The next regular City Council Meeting will be held November 27, 2023 at 7:00 pm in the Council Chambers at City Hall.

Mindy Roberts, City Recorder

Candace Solesbee, Mayor