

MEMORANDUM

TO: Mayor and City Council

FROM: Faye Stewart, Public Works & Development Director

SUBJECT: RESOLUTION APPROVING THE PETITION FOR FORMATION OF A SOUTH LANE PARK & RECREATION DISTRICT

DATE: January 3, 2024

Background

At the December 11, 2023 City Council meeting Darby Valley and Tiffanie Williams presented an update of the work the South Lane Park & Recreation District Steering Committee has performed exploring the creation of a recreation district. At the meeting they shared to create the district they would need a resolution approved by City Council supporting the petition for formation of the South Lane Park & Recreation District. They also requested the Council support a \$5,000.00 request to fund a 3rd party Legal Counsel to work with Lane County creating the legal documents needed for the formation of the district.


The Resolution before the Council approves the petition for the formation of the South Lane Parks & Recreation District and approves a onetime appropriation of \$5,000 to the South Lane School District for Legal Counsel to prepare the legal documents necessary for formation of the district. Samantha Duncan and Tiffanie Williams are present and can answer any questions the Council may have.

Recommendation

The City Council consider approving the Resolution to petition for the formation of the South Lane Park & Recreation District including the \$5,000.00 for 3rd party Legal Counsel support.

Cost

\$5,000.00 for the General Fund contingency.



Faye Stewart, Public Works &
Development Director
Interim City Manager

RESOLUTION NO. _____

A RESOLUTION APPROVING THE PETITION FOR FORMATION OF A SOUTH LANE PARK & RECREATION DISTRICT

WHEREAS, the City of Cottage Grove is a municipal corporation located within the boundaries of Lane County, Oregon; and

WHEREAS, a cross-sector of concerned stakeholders comprised of representatives from the City of Cottage Grove, Lane County, and South Lane School District, as well as Cottage Grove Area Chamber of Commerce, South Valley Athletics, Be Your Best, and other community organizations, have formed a steering committee to place the formation of a South Lane Park & Recreation District (District) on the November 2024 ballot; and

WHEREAS, the proposed District would be a special parks and recreation district formed pursuant to Chapter 266 of the Oregon Revised Statutes; and

WHEREAS, the Steering Committee is working with a Special District Association of Oregon grant-funded consultant to guide the feasibility process and determine the viability of creating a recreation district; and

WHEREAS, the proposed petition will reflect:

- 1) That the boundaries of the South Lane Park & Recreation District would be the same as those of the South Lane School District, to include Dorena, London, the City of Cottage Grove, and Saginaw;
- 2) A permanent tax rate of \$0.75 per \$1,000 of assessed value; and
- 3) Creation of approximately 22 full-time, part-time, and seasonal employment positions; and

WHEREAS, ORS 198.720(1) requires certified copies of resolutions supporting a petition to form a special district from the governing bodies of those cities with territory within the proposed special district; and

WHEREAS, representatives of the District formation steering committee appeared before the Council on December 11, 2023 and requested Council support in the form of : 1) a resolution approving the District's prospective petition; and 2) funding for legal services to ensure compliance with state and County law during the formation process; and

WHEREAS, the Council finds that formation of a park and recreation district in the South Lane area, including a portion of Cottage Grove, is in the public interest and desires to support those efforts.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are hereby adopted as a factual basis for this Resolution ____.
2. The Cottage Grove City Council hereby: a) approves and endorses the stakeholder's petition to form a South Lane Park and Recreation District; and b) authorizes payment in the amount of \$5,000 to South Lane School District for use exclusively towards legal fees incurred in order to ensure compliance with applicable law during the District formation process.
3. The City Recorder of the City of Cottage Grove, Oregon shall provide a certified copy of this Resolution to the Lane County Board of Commissioners upon its adoption.

PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR THIS ____ DAY
OF _____, 2023.

Candace Solesbee, Mayor

Dated: _____

ATTEST:

Faye Stewart, Interim City Manager
Dated _____