

## MEMORANDUM

TO: Mayor – City Council – Local Contract Review Board

FROM: Roberta Likens, Finance Director

SUBJECT: JOINT PUBLIC HEARING REGARDING RESOLUTION AMENDING  
PUBLIC CONTRACT RULES FOR THE CITY OF COTTAGE GROVE

DATE: February 7, 2024

### Background

Staff has brought forward for consideration a resolution to change the City's Public Contracting Rules. The proposed resolution will replace and update the City's current Public Contracting Rules and exemptions.

It is a requirement to hold a public hearing for the purpose of taking comments on the City's draft findings supporting the exemption of certain classes of contracts from competitive bidding requirements.

The hearing is to be held jointly by both the Council and the Local Contract Review Board, the Council will be wearing both "hats".


The Notice of the Hearing was advertised in The Chronicle, February 1, 2024 and in the Daily Journal of Commerce, January 26, 2024, to be held this date, at 7:00 p.m., at City Hall and virtually online.

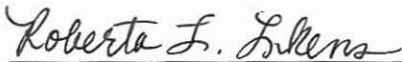
### Recommendation

It is staff's recommendation to hold the Public Hearing at this time.

### Cost

No cost.

  
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Mike Sauerwein, City Manager

  
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Roberta Likens, Finance Director