

## MEMORANDUM

TO: Mayor and City Council

FROM: Eric Mongan, City Planner

SUBJECT: COMMISSION AND COMMITTEE APPOINTMENTS

DATE: February 7, 2024

### Background

Council appointed three Subcommittees to conduct interviews of candidates for the Planning Commission, Historic Preservation Commission, and Urban Forestry Committee vacancies created by term expirations on 12/31/2023. The Subcommittees were appointed at the November 27, 2023 City Council Meeting. The three Subcommittees are comprised of the following:

**Planning Commission:** Councilor Fleck (Chair), Councilor Ervin, and Mayor Solesbee.

**Historic Preservation Commission:** Councilor Merryday (Chair), Councilor Stinnett, and Mayor Solesbee.

**Urban Forestry Committee:** Councilor Savage (Chair), Councilor Merryday, and Councilor Fleck.

The Planning Commission began the year with two vacancies, but re-appointed incumbent Commissioner Burback at the January 8, 2024 City Council Meeting. There is one vacancy to be filled on the Planning Commission with interviews being held on Friday, February 9, 2024. There are two applicants for the remaining vacancy and they are Brandon Parsons and Richard Vasquez (applications attached). As Chair of the Subcommittee, Councilor Fleck will present to the Mayor and Council the recommendation of the Subcommittee at the City Council Meeting on February 12, 2024. The chosen appointee will serve a three-year term beginning on February 12, 2024 and expiring on December 31, 2026.

The Historic Preservation Commission began the year with three vacancies with none being filled to date. At this time there are three applications for the three vacancies. The three applicants are incumbent Commissioners Monsive, Turner, and Turpin (applications attached). The Subcommittee has reviewed the incumbent Commissioner applications and Councilor Merryday as Chair of the Subcommittee will present the recommended appointments to Mayor and Council at the February 12, 2024 City Council Meeting. The selected appointees will serve a three-year term beginning February 12, 2024 and expiring December 31, 2026

The Urban Forestry Committee began the year with two vacancies with none being filled to date. At this time there are two applications for the two vacancies. One applicant is incumbent

Committee member Reilly Newman (application attached). The other is from Richard Vasquez, who has also applied for a position on the Planning Commission. Pending the Subcommittee's recommendation for appointment to the Planning Commission Mr. Vasquez will be considered for the vacancy on the Urban Forestry Committee. The Subcommittee has reviewed the incumbent Commissioner application and Councilor Savage as Chair of the Subcommittee will present the recommended appointment to Mayor and Council at the February 12, 2024 City Council Meeting. The selected appointee will serve a three-year term beginning February 12, 2024 and expiring December 31, 2026.

Recommendation

That the City Council consider the recommendations of the interview Subcommittees for the appointment of one Planning Commissioner, three Historic Preservation Commissioners, and two Urban Forestry Committee members for the remaining portion of the three-year terms expiring on December 31, 2026.

Cost

Staff time and advertising.



Michael Sauerwein, City Manager



Eric Mongan, City Planner